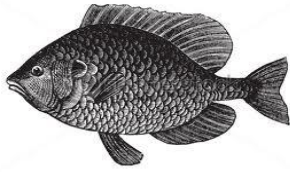


REGULAR MEETING BOARD MINUTES

Wednesday – January 8, 2025 @ Immediately following
5:45 p.m. Caucus
Webster Community Center
7421 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Ed Dedman called the meeting to order at 5:55 p.m.
- II. **ROLL CALL** – President, Ed Dedman; Trustees, Kelsey Gustafson; Tim Maloney; Jeff Roberts; Aaron Sears; Matt Stuart; and Charlie Weis. Others present: Public Works Director, Dylan Lippert; Clerk-Treasurer, Debra Doriott-Kuhnly; Police Chief, Stephenie Wedin; Teresa Anderson- MSA; Greg Marsten – Burnett County Sentinel; Russ Burford, John and Wendy Larson and Harriet Rice.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Maloney to approve the agenda as presented; seconded by Trustee, Stuart. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** –President, Dedman recognized Teresa Anderson with MSA. She said she was in attendance just to observe. Wendy Larson said the Legion’s Polka Party will be Sunday, March 9th 1 pm to 4-5 pm. Harriet Rice has volunteered to help with planning. This is not a fundraiser. Free will offering to help pay for Dan Zimmer. Maloney informed Wendy that a deposit will be required. The rental fee will be determined at the February meeting.
- V. **APPROVAL OF MINUTES:** Trustee, Weis said need to add “drove WSB representatives to end of Main St & Smith Pines” in the December 13, 2024 Development and Annexation Meeting Minutes. Motion made by Trustee, Maloney seconded by Trustee, Weis to approve the following minutes: December 11, 2024 Regular Board Meeting, December 13, 2024 Development and Annexation Meeting (with the addition mentioned earlier), and December 16, 2024 Personnel Meeting, **Motion carried 7-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** December 10, 2024– January 6, 2025 vouchers and receipts were presented. Weis questioned receipt of \$4508 for the library. He also asked about a warranty for the new pump. Motion was made by Trustee, Roberts; seconded by Trustee, Sears to approve vouchers in the amount of \$126,225.71 and receipts in the amount of \$173,86.15. **Motion carried 7-0.**
- VII. **COMMUNICATIONS:** None.
- VIII. **JUDICIAL – Chairman, Ed Dedman:** The Police Department schedules were previously presented. Chief Wedin reported 24 incidents for the month.

Motion made by Trustee, Maloney; seconded by Trustee, Weis to approve the proposed increases to the Webster Police Department Ordinance Violation Bond Fee Schedule. **Motion carried 7-0.**

Motion made by President, Dedman; seconded by Trustee, Sears to add reciting The Pledge of Alliance at future Regular Board Meetings. **Motion carried 7-0.**
- X. **PERSONNEL – Chairman, Jeff Roberts:** Motion made by Trustee, Roberts to approve the proposed 2025 Employee Pay Increases; seconded by Trustee, Stuart. **Motion carried 7-0.**

The revised Employee Handbook was tabled until the February Board Meeting.

IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Sears reported that the pump was replaced at Lift Station #1. A quote of \$2200-\$2500 was received to rebuild the old pump as a spare. Motion made by Trustee, Sears to rebuild the old pump as a spare; seconded by Trustee, Weis. **Motion carried 7-0.**

Trustee Roberts shared he spoke to Wisconsin Rural Water about GIS Mapping. A representative met with Roberts and Lippert to show them Diamond Maps. This would show all the curb stops, hydrants, etc. for water and sewer maps on a tablet. Lippert explained that MSA has already mapped everything so inputting would be easy, and he likes that it also tracks flushing hydrants. Roberts said it would require buying a tablet and cost \$38/month and further explained that the application could be used by the Chamber and Fire Department. Teresa Anderson said MSA also has GIS mapping but could not compete with Diamond Maps on the cost. She said MSA would give a demonstration if the Village is interested. Motion made by Trustee, Sears; seconded by Trustee, Stuart to table until MSA gives a demonstration. **Motion carried 7-0.**

XI. **FINANCE – Chairman, Matt Stuart:** Nothing New to Report.

XII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** After Maloney spoke of how the Skate Park has fallen into disrepair and worried about safety issues, motion was made by Trustee, Maloney to remove the materials and reassess the property; seconded by Trustee, Stuart. **Motion carried 7-0.**

XIII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report

XIV. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Informational- Weis said he toured the (new) ADRC building and it is very nice. They are now taping and sheet rocking. Unsure of their open date. Weis also reported he received the Elderly Housing Report from Mick Peterson, with Yellow Lake Lutheran Church. Weis stated he and Dedman started to review the Comp Plan, and it needs to be updated. The 1st draft from WSB should be done at the end of January/beginning of February.

XV. **CHAMBER OF COMMERCE – Trustee, Dedman:** Dedman reported the Chamber will soon begin planning the Memorial Day weekend Arts & Craft Fair.

XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Maloney shared the next meeting is January 22nd at 7 pm. The membership agreement is being reviewed.

XVII. **ANNOUNCEMENTS & FUTURE MEETINGS:**

- January 16, 2025 *Zoning Board of Appeals Meeting
- February 10, 2025 *Finance Committee Meeting
- February 12, 2025 *Regular Board Meeting
- TBD- Plan Commission Meeting

XVIII. **ADJOURNMENT.** Motion was made by Trustee, Sears; second by Trustee, Stuart to adjourn the meeting at 6:45p.m. **Motion carried 7-0.**

Respectfully submitted,
Debra Doriott-Kuhnly
Clerk-Treasurer
January 8, 2025

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Jeff Roberts

Trustee, Aaron Sears

Trustee, Matt Stuart

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer