



PERSONNEL MEETING MINUTES

Monday, December 16, 2024 @ 5:00 p.m.
Webster Village Office
7461 Main Street West, Webster, WI

- I. **CALL TO ORDER** –Personnel Chairman, Jeff Roberts called the meeting to order at 5:00 p.m.
- II. **PRESENT** – Village President, Ed Dedman; Chairman, Jeff Roberts; Trustees, Tim Maloney, Matt Stuart and Charlie Weis. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA** – Motion made by Trustee, Stuart to approve the agenda as presented; seconded by Trustee, Maloney. **Motion carried 5-0.**
- IV. **MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c)** – Motion made by Trustee, Maloney to go into closed session to discuss the Police Chief’s Salary and Benefits; seconded by Trustee, Stuart. **Motion carried 5-0.**
- V. **MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** – Motion to reconvene into open session was made by Chairman, Roberts; seconded by President, Dedman. **Motion carried 5-0.**

Discussion/Action on Closed Session Items

Motion made by President, Dedman; seconded by Trustee, Maloney to offer the Police Chief a pay rate of \$33.54 per hour. In lieu of the village health insurance, the Village will pay the Chief \$153.00 per pay period. The effective date is January 1, 2025, subject to full board approval. **Motion carried 5-0.**

- I. **REVIEW THE EMPLOYEE HANDBOOK** -The Committee reviewed the employee handbook. Motion made by Trustee, Maloney to approve the revisions that were discussed; seconded by Trustee, Roberts. **Motion carried 5-0.**
- VI. **ADJOURNMENT.** Motion was made by Trustee, Stuart to adjourn the Personnel Committee Meeting at 6: p.m., seconded by Trustee, Roberts. **Motion carried 5-0.**

Respectfully submitted,

Jeff Roberts
Personnel Chair, Jeff Roberts
December 16, 2024

***These minutes are subject to approval at next month’s Regular Meeting.