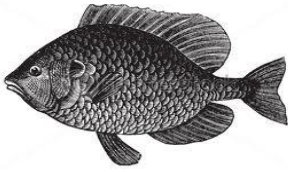


REGULAR MEETING

BOARD MINUTES

Wednesday – December 11, 2024 @ 6:00 P.M.

Webster Community Center
7421 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Ed Dedman called the meeting to order at 6:02 p.m.
- II. **ROLL CALL** – President, Ed Dedman; Trustees, Kelsey Gustafson; Tim Maloney; Jeff Roberts; Aaron Sears; Matt Stuart; and Charlie Weis. Others present: Public Works Director, Dean Phernetton; Public Works Operator, Dylan Lippert; Clerk-Treasurer, Debra Doriott-Kuhnly. Police Chief, Stephenie Wedin; Police; Greg Marsten – Burnett County Sentinel; Jay Heyer and Wendy Larson.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** – Motion made by Trustee, Weis to approve the agenda as presented; seconded by Trustee, Roberts. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** – Wendy Larson announced that the Post will no longer be doing the Memorial Day Rummage Sale as a fund raiser. They are now doing meat raffles at the Junk Yard Bar. The Post is at the early stages of planning a Polka Party, at the Community Center, on a Saturday or Sunday at the end of February. She is asking for the board's thoughts and wondering what the cost would be, if there would be any. Trustee, Maloney stated it sounds like fun and asked Wendy to come to the January meeting with more details. Trustee, Stuart brought up the rate and Maloney said it can be negotiated.
- V. **APPROVAL OF MINUTES:** Motion made by Trustee, Sears seconded by Trustee, Gustafson to approve the following minutes: November 13, 2024 Public Hearing Meeting, November 13, 2024 Regular Board Meeting, and November 20, 2024 Personnel Meeting, **Motion carried 7-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** November 12, 2024–December 9, 2024 vouchers and receipts were presented. Motion was made by Trustee, Weis to approve vouchers in the amount of \$101,947.92 and receipts in the amount of \$191,470.10; seconded by Trustee, Stuart. **Motion carried 7-0.**
- VII. **COMMUNICATIONS:** None.
- VIII. **JUDICIAL – Chairman, Ed Dedman:** The Police Department schedules were presented at last month's meeting. Chief Wedin reported 44 calls for the month.

Motion made by Trustee, Maloney; seconded by Trustee, Stuart to approve the Burnett County Sentinel as the Village Official Newspaper **Motion carried 7-0.**
- X. **PERSONNEL – Chairman, Jeff Roberts:** Motion made by Trustee, Roberts to approve the 2025 International Union of Operating Engineers (IUOE) contract; seconded by Trustee, Stuart. **Motion carried 7-0.**

Roberts suggests approving the 2025 Employee Pay Increases with the possible change of Chief Wedin no longer participating in the village health insurance as she may decide to go on her husband's plan. Roberts said this will be discussed at an upcoming Personnel Meeting. Maloney asked that the Employee Handbook also be discussed at the upcoming meeting. He stated that the library is looking to hire a new

Director, and he was told by the labor attorney, provided by the League of Wisconsin Municipality, library personnel are considered Village employees.

Clerk/Treasurer, Kuhnly stated that the Spring Election is on April 1, 2025. The Village Board incumbents are Village President, Ed Dedman and Village Trustees, Tim Maloney; Aaron Sears and Kevin “Charlie” Weis. If any of the incumbents will not be seeking reelection, the deadline to turn the Notification of Non-Candidacy form in to Kuhnly is 5 pm. on December 27th. Kuhnly confirmed that the Caucus will be held before the Regular Board Meeting on January 8, 2025.

- IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report.
- XI. **FINANCE – Chairman, Matt Stuart:** Motion made by Trustee, Stuart; seconded by Trustee Weis to approve Christmas bonuses of \$150 for Full-Time Employees and \$50 for Part-Time Employees with a minimum of 40 hours worked. **Motion carried 7-0.**
- XII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Motion made by Trustee, Maloney to approve the 2025 Fairgrounds Lease between the Village and Central Burnett County Fair Association. Maloney would like the Fair Board to come to a (board) meeting early in 2025 to provide a financial report. Weis suggests changing ‘during the week of Central Burnett County Fair to ‘any Fair Board sponsored event’. Maloney amended his motion to approve the 2025 Fairgrounds Lease with the change to “The lessee shall be responsible for repairs and maintenance to the leased premises, during any Central Burnett County Fair Association sponsored event; seconded by Trustee, Sears. **Motion carried 7-0.**
- XIII. **STREETS – Chairman, Kelsey Gustafson:** Chairman, Gustafson read a portion of an email regarding the Highway 35-County Road K to County Road A project where it stated “the project is scheduled for 2030, may get pushed out to 2032....there is a chance that it could get pushed up to 2027...it might be a good time to flush out plans for any water or sewer replacement or blacktop replacement on Alder St.” President, Dedman stated he was told to have a scope of plan in place for water, sewer, and streets so there is no reason for the project to get delayed (if it gets pushed up.) Gustafson agreed.
- XIV. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Informational- Weis reported that an initial meeting with WSB on expanding Smith Pines will take place at 10:00 a.m. this Friday at the Village Office.
- XV. **CHAMBER OF COMMERCE – Trustee, Dedman:** Dedman reported he submitted the grant application for the new Sturgeon Park. They have commitments of \$66,000 towards the matching funds and a working budget of just over \$132,000. Santa Day at the Library is this Saturday. Ed will be Santa!
- XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing New to Report. Next meeting is January 22nd at 7 pm. The by-laws are being reviewed.
- XVII. **ANNOUNCEMENTS & FUTURE MEETINGS:**
 - December 16, 2024 *Personnel Committee Meeting
 - January 8, 2024 *Caucus Meeting
 - January 8, 2024 *Regular Board Meeting
 - TBD – Zoning Board of Appeals Meeting
 - TBD- Plan Commission Meeting

The Board recognized Public Works Director, Dean Phernetton with a plaque and gifts, thanked him for his years of service and wished him well on his retirement.

XVIII. **ADJOURNMENT.** Motion was made by Trustee, Roberts; seconded by Trustee, Stuart to adjourn the meeting at 6:44 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

December 11, 2024

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Jeff Roberts

Trustee, Aaron Sears

Trustee, Matt Stuart

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer