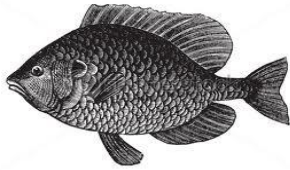


# REGULAR MEETING

## BOARD MINUTES

Wednesday – November 13, 2024 @ Immediately  
following the 5:45 p.m. Public Hearing.

Webster Community Center  
7421 Main Street West, Webster, WI



**VILLAGE OF WEBSTER**

- I. **CALL TO ORDER** – Village President, Ed Dedman called the meeting to order at 5:49 p.m.
- II. **ROLL CALL** – President, Ed Dedman; Trustees, Kelsey Gustafson; Tim Maloney; Jeff Roberts; Aaron Sears; Matt Stuart; and Charlie Weis. Others present: Public Works Director, Dean Phernetton; Clerk-Treasurer, Debra Doriott-Kuhnly. Police Chief, Stephenie Wedin; Police Officer, Victoria Grape; Greg Marsten – Burnett County Sentinel; Village Surveyor/Acting Engineer, Mark Krause and Resident, Russ Burford.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Gustafson to approve the agenda as presented; seconded by Trustee, Stuart. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** –Russ Burford asked the reason the board went to allowing billboard size signs within the Village limits. President, Dedman said the board voted based on the recommendations of the Plan Commission. Russ said there had to be a reason why the board voted to approve it. Trustee Stuart said his reason was to allow businesses to advertise and make money. Russ asked why, then an approval for no signs shortly after. Dedman said it was (is) a moratorium because of all the controversy and discussion on the current sign(s). So, the board decided until it is resolved, a moratorium was created for any new sign permits. Russ asked for confirmation that the board agreed with Stuart’s reason, Dedman said that is what the board decided and for him he agreed. Discussion took place on the original permit and steps taken. Russ confirmed the reason the trustees approved of it was because they thought it would be a good idea to allow businesses to advertise on billboard size signs within the village limits. Dedman said for himself ‘yes’. Gustafson stated that he personally didn’t have a reason other than he doesn’t have hatred for them and didn’t see them as that big of a deal.

Mark Krause presented a CSM for The Tap. He explained that The Tap is combining two lots and this is needed for the building permit. Weis asked if the setback is ok between Shawn’s Service and the Tap. Mark said The Tap and Shawn’s have an agreement. Motion made by Trustee, Maloney; seconded by Trustee, Weis to approve the CSM for The Tap. **Motion carried 7-0.**

- V. **APPROVAL OF MINUTES:** Motion made by Trustee, Sears seconded by Trustee, Roberts to approve the following minutes: October 9, 2024 Public Hearing Meeting, October 9, 2024 Regular Board Meeting, October 15, 2024 Personnel Meeting, October 16, 2024 Budget Workshop Meeting, October 16, 2024 Special Board Meeting and October 23, 2024 Personnel Meeting. **Motion carried 7-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** October 8, 2024–November 11, 2024 vouchers and receipts were presented. Motion was made by Trustee, Maloney to approve vouchers in the amount of \$122,877.18 and receipts in the amount of \$85,459.76; seconded by Trustee, Roberts. **Motion carried 7-0.**

VII. **COMMUNICATIONS:** Thank you notes were received from The Wild Women Walking Fox Run Tee It Up for the Ta-Ta's for use the hanging flower baskets for their event and The Friends of Library for the Village and staff's help with their Chili Feed and Author Event.

VIII. **JUDICIAL – Chairman, Ed Dedman:** The Police Department schedules were presented. Chief Wedin reported 24 calls for the month. Dedman welcomed Victoria Grape.

CSM for The Tap was covered earlier in the meeting.

Motion made by Trustee, Stuart; seconded by Trustee, Weis to approve Resolution #2024-03: Village of Webster Fee Schedule. Fee Schedule effective January 1, 2025. **Motion carried 7-0.**

Next, Dedman recapped the discussion on the input and suggestions from the attorney on zoning enforcement that was covered at the Special Board Meeting on October 16<sup>th</sup>. About the same time that the board was discussing how to proceed with the oversized and non-permitted sign on Oak/Highway 35, Mr. Erickson picked up an application for a variance. However, he has not turned the completed application into the clerk. According to the attorney, the next step is to issue a formal citation to Mr. Erickson for not following the sign ordinance. Motion made by Trustee, Stuart to issue a citation to Mr. Erickson on non-compliance with the sign ordinance due to a non-permitted and oversized sign; seconded by Trustee, Roberts. Maloney asked about timeframes. **Motion carried 7-0.**

Motion made by Trustee, Maloney to accept the Zoning Administrator Contract between the Village of Webster and Joe Atwood; seconded by Trustee, Stuart. Maloney questioned the verbiage of 'enforcing the Village Zoning Ordinance pertaining to land use". Who enforces, Joe or the Chief? Joe can initiate the action but the Chief issues citation, if necessary. Normal enforcement is under Joe/Zoning Administrator. Motion made by Trustee, Maloney to amend motion to accept the Zoning Administrator Contract Agreement between the Village of Webster and Joe Atwood with option B for compensation; seconded by Trustee, Stuart. **Motion carried 7-0.**

X. **PERSONNEL – Chairman, Jeff Roberts:** Roberts suggests allowing more time to review the 2025 International Union of Operating Engineers (IUOE) contract before taking action. Motion made by Trustee, Roberts to table the 2025 IUOE Contract until the December Board Meeting; seconded by Trustee, Stuart. **Motion carried 7-0.**

Roberts suggests the same for 2025 Employee Pay Increases. Motion made by Trustee, Maloney to table the non-union employee pay increases until the December Board Meeting; seconded by Trustee, Stuart. **Motion carried 7-0.**

Roberts reported there are three applicants for the Public Works Position. He would like to arrange interviews next week. There will be a Personnel Committee Meeting (full board welcome) on Wednesday, November 20<sup>th</sup> starting at 5:00 p.m.

Motion made by Trustee, Weis; seconded by Trustee, Stuart to approve the Public Works Director Agreement between Dylan Lippert and the Village of Webster. Gustafson pointed out the agreement should say ETF (not EFT). **Motion carried 7-0.** Maloney suggested a review of the Employee Handbook as it has been a while since it was last done.

IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report. Informational -Per a requirement from the EPA, all water customers were sent a letter from the Village of Webster stating

the dangers of lead water pipes. Sears further explained that all municipalities were required to send this out. (if unknown type of pipes.)

- XI. **FINANCE – Chairman, Matt Stuart:** Stuart reported that The Chamber and The Lions Club have committed to each donating 1/3 share (\$1666.67 each) to the Gandy Dancer Pickleball Association. Motion made by Trustee, Maloney; seconded by Trustee, Roberts to approve donating 1/3 of cost, in the amount of \$1666.67, for the Matching Funds Donation to the Gandy Dancer Pickleball Association. Motion carried 7-0.
- I. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing New to Report.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.
- XIII. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Informational- Weis reported that WSB wants information on previous work done on Smith Pines from 2005 to current. Dick Hartmann had the Village’s copies. He will make copies for WSB and the Village. Theresa Anderson, with MSA, is also looking for any information they have. Weis had hoped the 1<sup>st</sup> meeting, with WSB, would have happened before now but progress is being made.
- Weis provided an update from the Town’s Association Meeting. He has North Ambulance’s 3<sup>rd</sup> quarter report if anyone wants to view, LRIP was discussed (village doesn’t get any), the state grant reviewer was in attendance, and he strongly suggests getting a grant writer when applying for grant. There are grants available but grant writers are a must and not using an engineer or developer. Weis said the person that was looking for a lot in the Industrial Park is no longer interested. Burnett County now has an application process for Adopt A Highway clean up. Weis said there was a really good article in last month’s edition of The Municipality magazine regarding cell tower leases and municipalities getting ‘the letter’ on buy out or extension. The League strongly recommends declining those offers.
- XIV. **CHAMBER OF COMMERCE – Trustee, Dedman:** Dedman reported efforts towards creating the new Sturgeon Park and the Welcome Center are proceeding nicely. They have a total of \$55,000 committed towards the matching funds grant. Mary and Chris from Boone Docks picked up “Stella the Sturgeon.”
- XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing New to Report. Next meeting is in January.
- XVI. **ANNOUNCEMENTS & FUTURE MEETINGS:**
- November 20, 2024 \*Personnel Committee Meeting
  - December 4, 2024 \*Plan Commission
  - December 11, 2024 \*Regular Board Meeting
- XVII. **ADJOURNMENT.** Motion was made by Trustee, Roberts; seconded by Trustee, Sears to adjourn the meeting at 6:52 p.m. Motion carried 7-0.

Respectfully submitted,  
Debra Doriott-Kuhnly  
Clerk-Treasurer  
November 13, 2024

\*\*\*These minutes are subject to approval at next month’s Regular Meeting.

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Village President, Ed Dedman

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Jeff Roberts

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Trustee, Aaron Sears

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Trustee, Matt Stuart

\_\_\_\_\_  
Trustee, Charlie Weis

Attest: \_\_\_\_\_  
Clerk-Treasurer