



**VILLAGE OF WEBSTER**

# PUBLIC HEARING & PLANNING COMMISSION MEETING MINUTES

Wednesday, August 7, 2024 @ 5:00 p.m.

Webster Village Office

7461 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – In Village President, Bill Summer’s absence, Village Trustee, Charlie Weis called the Public Hearing to order at 5:00 p.m.
- II. **ROLL CALL/ PRESENT** –Village Trustee, Charlie Weis; Village Public Works Operator, Dean Phernetton; Village Zoning Administrator, Joe Atwood (arrived 5:27 p.m.); Village Surveyor/Acting Engineer, Mark Krause; Village Citizen Member, Gaylen Brown; Village Citizen Member, Gaelyn Sears; Village Citizen Member, Greg Widiker; Village Clerk-Treasurer, Debra Doriott-Kuhnly. Others present: Village Residents Allen and Mary Glorvigen. Absent: Village President, Bill Summer.
- III. **PUBLIC NOTICE OF AGENDA** – No changes.
- IV. **PUBLIC COMMENTS ON CONDITIONAL USE PERMIT APPLICATION FOR 7288 BIRCH STREET EAST: REPLACING DECK** – Weis presented the deck replacement plan that was provided by Al and Mary Glorvigen and read the details of the conditional use permit application. He then gave the floor to Al Glorvigen for any comments. Al said the house was originally built (by previous owner) crooked on the lot, spoke of the curb cut and setbacks, The Glorvigen’s request is to replace their current 10’ X 16’ deck with a deck or porch/deck with steps for a size up to 16’ X 28’—asking for additional 6’ deep and 8’ wide with 4’ wide steps. Discussion ensued on setbacks, neighboring property is a swamp/vacant land and easements. Kuhnly reported all adjoining neighbors were notified and no responses were received.
- V. **ADJOURNMENT OF PUBLIC COMMENTS** – Motion made by Widiker to adjourn the public comments at 5:11 p.m.; seconded by Brown. **Motion carried 6-0.**

## PLAN COMMISSION MEETING

- VI. **CALL TO ORDER** – In Village President, Bill Summer’s absence, Village Trustee, Charlie Weis called the Plan Commission meeting to order at 5:12 p.m.
- VII. **ROLL CALL AND PUBLIC NOTICE OF AGENDA** - Same as Public Hearing.
- VIII. **CONDITIONAL USE PERMIT APPLICATION FOR 7288 BIRCH STREET EAST: REPLACING DECK** – Motion made by Krause to make a favorable recommendation to the Village Board to approve Glorvigen’s Conditional Use Application to replace their 10’ X 16’ deck with a deck or porch/deck up to 16’ X 28’ in size; including moving egress steps from the east to the west side end of deck or porch/deck at 7288 Birch Street East with the conditions to follow all Village codes and the directive of Village Zoning Administrator; seconded by Sears. **Motion carried 6-0.**
- IX. **APPROVAL OF PLAN COMMISSION MEETING MINUTES** –
- X. **AMENDMENTS, ADDITIONS AND DELINEATION TO VILLAGE ORDINANCES** - Atwood walked through and explained the proposed ordinance amendments, additions and delineations to §112-

3: State Uniform Building, §112-4: Severability, §112-5: Construction Standards; Coded Adopted, §112-7: Unsafe Buildings, §112-9: Plumbing Code, §112-12: Garages. Motion made by Krause to make a favorable recommendation to the Village Board to approve the amendments, additions and Delineations to Village Ordinances §112-3, §112-4, §112-5, §112-7, §112-9 and §112-12; seconded by Brown. **Motion carried 6-0.**

XI. Atwood explained the proposed ordinance amendments to §298-15: Establishment of Districts, §298-20: General Commercial Districts, §298-21 Highway Commercial Districts is to match the ordinances to the Village Zoning Maps. Motion made by Widiker to make a favorable recommendation to the Village Board to approve the amendments to Village Ordinances §298-15, §298-20 and §298-21; seconded by Krause. **Motion carried 6-0.**

XII. **ADJOURNMENT.** Motion was made by Brown to adjourn at 5:48 p.m., seconded by Krause. **Motion carried 6-0.**

Respectfully submitted,

*Debra Doriott-Kuhnly*

Debra Doriott-Kuhnly, Clerk-Treasurer

August 7, 2024

\*\*\*These minutes are subject to approval at next month's Regular Meeting.