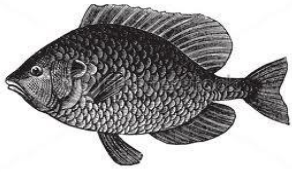


# SPECIAL BOARD MEETING MINUTES

Wednesday, October 16, 2024 @ Immediately following 4:00  
P.M Budget Workshop Meeting.  
Webster Village Office  
7461 Main Street West, Webster, WI



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**VILLAGE OF WEBSTER**

- I. **CALL TO ORDER** –Village President, Ed Dedman called the meeting to order at 6:00 p.m.
- II. **PRESENT** – Village President, Ed Dedman; Trustees, Kelsey Gustafson, Jeff Roberts; Tim Maloney; and Charlie Weis. Others Present: Clerk/Treasurer, Debra Doriott-Kuhnly. Absent: Trustees Aaron Sears and Matt Stuart
- III. **PUBLIC NOTICE OF AGENDA** – Motion made by Trustee, Weis approve the agenda as presented; seconded by Trustee, Gustafson. **Motion carried 5-0.**
- IV. **MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (g)** – Motion made by Trustee, Maloney to go into closed session to discuss Attorney Communications; seconded by Trustee, Roberts. **Motion carried 5-0.**
- V. **MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** – Motion to reconvene into open session was made by Trustee, Roberts; seconded by Trustee, Maloney. **Motion carried 5-0.**

Discussion/Action on Closed Session Items

Discussed options received from Attorney Stephen Olson’s associate Micah Paul regarding the sign ordinance violation at Oak St /Lakeland Av. Mr. Olson has since received an email from Ken Erickson’s attorney Adam Jarchow. Mr. Jarchow stated “Ken is not willing to reduce the size of the sign. He may be willing to apply for a variance.” Kuhnly reported that Ken came in yesterday to get the variance application. The variance request would go before the ZBA. The (Village)Board agreed to hold off pursuing any action until the outcome of the variance application decision.
- VI. **APPOINTMENTS TO ZONING BOARD OF APPEALS(ZBA)** - Motion made by President, Dedman; seconded by Trustee, Roberts to appoint Norm Bickford to replace Jeff Roberts as Chair of the ZBA and appoint Patty Beyer to alternate at such time Sherill Summer renders her resignation on the ZBA. **Motion carried 5-0.**
- I. **FEE SCHEDULE** - Motion made by Trustee, Roberts; seconded by Trustee, Weis to increase building permit fees and zoning fees, effective January 1, 2025. **Motion carried 5-0.** The specific fees are as follows:

**Building Permits**

  - New Building \$200
  - Additions/Alterations \$100
  - Garages \$125
  - Decks \$75
  - Sheds \$75
  - Signs \$125
  - Fence \$75
  - Razing \$75

**ANY FEES NOT PAID PRIOR TO WORK BEGINNING ARE DOUBLE IN AMOUNT**

**Zoning Fees**

- Conditional Use Permit Application \$350 Plus \$30 Publication Fee
- Planned Unit Development (PUD) \$350 Plus \$30 Publication Fee
- Variance Application \$350 Plus \$30 Publication Fee
- Zoning Fee for Site Plan Approval \$350 Plus \$30 Publication Fee

VII. **ADJOURNMENT.** Motion was made by Trustee, Weis to adjourn the Special Board Meeting at 6:47 p.m., seconded by Trustee, Roberts. **Motion carried 5-0.**

Respectfully submitted,

*Debra Doriott-Kuhnly*

Debra Doriott-Kuhnly, Clerk/Treasurer

October 16, 2024

\*\*\*These minutes are subject to approval at next month's Regular Meeting.