

# REGULAR MEETING BOARD MINUTES

Wednesday – September 11, 2024 @ Immediately  
following the 5:45 pm Public Hearing.  
Webster Community Center  
7421 Main Street West, Webster, WI



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**VILLAGE OF WEBSTER**

- I. **CALL TO ORDER** – In Village President, Bill Summer’s absence, Clerk, Kuhnly called the meeting to order at 5:57 p.m.
- II. **ROLL CALL** – Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; Aaron Sears; Matt Stuart and Charlie Weis; Public Works Director, Dean Phernetton; Clerk-Treasurer, Debra Doriott-Kuhnly. Others present: Police Chief, Stephenie Wedin; Village Surveyor/Acting Engineer, Mark Krause; Greg Marsten – Burnett County Sentinel; Resident, Russ Burford; Butch Beers; Tom O’Brien; Jim Olson, Dick Hartmann. Absent: Village President, Bill Summer. *Motion made by Trustee, Weis; seconded by Trustee, Sears to select Trustee, Dedman to preside over the meeting due to President, Summer’s absence. Motion carried 6-0.*
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Weis to approve the agenda as presented; seconded by Trustee, Stuart. **Motion carried 6-0.**
- IV. **VISITOR RECOGNITION** –Russ Burford stated that three village ordinances were not complied with when changes were made to the sign ordinance §298-54. He spoke about §298-16 during public hearing, but in addition, he previously made the board aware of non-compliance of §82-15 and §298-83. He said this means the recent sign permits issued were not legally enacted. He asked three specific questions in his open letter dated 8/15 and stated the board should be able to answer as there are no legal issues and are of general interest to the public. He then verbally asked the questions. Dedman told Russ that the board has been advised, from legal representation, not to comment. Russ again asked the benefits to Webster/Public/Community of the signs. Dedman reiterated that the board is not going to answer or address any questions per advice from the attorney.

Butch Beers said he was following up on the mowing at Oak W/Lakeland. Chief, Wedin said it was brought to her attention and at this point if she needs to notify the property owner, she will but Butch is not a citizen of the village. Dedman said this will be addressed promptly.

Butch also said he talked to Tom O’Brien, supervisor for Town of Meenon, and he has not heard anything about blacktopping the culvert on Oak St W that the Village and Meenon share. Street Chair, Gustafson said the street is not shared with Meenon- they want nothing to do with it. Butch and Russ said sharing of street was in previous minutes. The board will take this into advisement. Butch asked when it will be blacktopped- Gustafson said he doesn’t have a date.

Jim Olson shared his concerns about the signage. He stated when he first came to town, he had to take his highway sign down as it wasn’t on his property. He said he appreciates the problem the board is having and not an easy situation and not at the meeting to complain. He would like to see it resolved. He then said folks come up there for nature and not highway signs. He feels signs on the corner of the highway (and Main St) should not be there.

Russ then spoke of Chief’s comments earlier. He read §244-18: Zoning Administrator and what Butch was referring to- complaint for zoning should go to Zoning Administrator not the Chief.

- V. **APPROVAL OF MINUTES:** Motion made by Trustee, Sears seconded by Trustee, Stuart to approve the following minutes: August 14, 2024 Regular Board Meeting and August 27, 2024 Special Board Meeting. **Motion carried 6-0.**
  
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** August 12, 2024–September 9, 2024 vouchers and receipts were presented. Motion was made by Trustee, Weis to approve vouchers in the amount of \$75,047.31 and receipts in the amount of \$156,467.78; seconded by Trustee, Stuart. **Motion carried 6-0.**
  
- VII. **COMMUNICATIONS:** None.
  
- VIII. **JUDICIAL – Chairman, Bill Summer:** Mark Krause presented Certified Survey Map for the Erickson property on corner of Hickory & Lakeland. Mark stated the Plan Commission approved and recommended the CSM to divide up the property into 2 pieces. Step two will be one of the lots will be for the office condominiums Mark pointed out the position of the sewer manhole, in the middle of the lot and spoke of future units on the parcel. Discussion ensued on the manhole. Motion made by Trustee, Stuart; seconded by Trustee, Gustafson to approve the CSM for Erickson Commercial, LLC. Mark could not find a recorded easement for the sewer main. But it will be when the CSM is done. Questions on moving the manhole, easements, setbacks were answered by Krause. **Motion carried 6-0.**

The police department schedules were presented during last month’s meeting. Chief Wedin’s reported there were 11 incidents for the month. (The chief had vacation and medical time off during the month.)
  
- X. **PERSONNEL – Chairman, Ed Dedman:** Nothing New to Report.
  
- IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Agenda item was tabled as Erickson was not in attendance.
  
- XI. **FINANCE – Chairman, Matt Stuart:** Informational only. Stuart did some research and confirmed that others in the community are getting a lot more in cell tower rent than what American Tower proposed to the Village. Kuhnly did send a letter to American Tower rejecting the reduction in rent.
  
- I. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing New to Report.
  
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.
  
- XIII. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Weis stated the board should have seen the updated proposal from wsb on planning work on extending Smith Pines area. He explained that the Village would be taking on a partnership with wsb on guiding the village on the best way to plan and set out the future for Smith Pines. Wbs has extensive experience. The community/public will also be involved. Weis sees this (Smith Pines) as a long-term planning project. The Village would pay for it up front (total cost of \$15,200), and Burnett County will reimburse the Village for 50%. Dick Hartmann stated the County is committed to provide 50% of the funding. BCDA will help the Village with resources to develop the plan and talked through the steps, timeline and potential use of the land. Charlie reiterated that the County will provide guidance, support and help with resources – the Village is not going in this by themselves. Motion made by Trustee, Weis to approve funding for wsb as a consulting firm for the project to plan the future of Smith Pines; seconded by Trustee, Stuart. Maloney asked about the starting time. Weis said contract will be reviewed closely. Weis said MSA would likely be engineer. Dedman

confirmed the Village's out of pocket cost would be \$7600 (1/2 of \$15,200). Discussed typically pay as go through the steps. **Motion carried 6-0.**

Informational Only- Weis shared that Superior Fuel has approached the Village about land in the Industrial Park for a 30,000 LP tank. Discussion took place on whether this is the best use of the Industrial Park.

- XIV. **CHAMBER OF COMMERCE – Trustee, Dedman:** Dedman reported the chamber had a successful Augtoberfest and the next event is the Buff and Brag car show on September 22<sup>nd</sup> at the clinic south parking lot.
- XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** The annual budget meeting is scheduled for October 2<sup>nd</sup> at 7pm.
- XVI. **BURNETT COUNTY TOURISM COALITION - Trustee, Dedman:** Dedman reported the BCTC is starting planning for 2025 and the budget.
- XVII. **ANNOUNCEMENTS & FUTURE MEETINGS:**
  - September 16, 2024 \*Personnel Committee Meeting
  - October 9, 2024 \*Regular Board Meeting
  - TBD \*Plan Commission Meeting
- XVIII. **ADJOURNMENT.** Motion was made by Trustee, Sears; seconded by Trustee, Stuart to adjourn the meeting at 6:45 p.m. **Motion carried 6-0.**

Respectfully submitted,  
Debra Doriott-Kuhnly  
Clerk-Treasurer  
September 11, 2024

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Ed Dedman

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Jeff Roberts

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Trustee, Aaron Sears

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Trustee, Matt Stuart

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Trustee, Charlie Weis

Attest: \_\_\_\_\_  
Clerk-Treasurer