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VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – August 14, 2024 @ 6:00 P.M.
Webster Community Center
7421 Main Street West, Webster, WI

- I. **CALL TO ORDER** –Village President, Bill Summer called the meeting to order at 6:02 p.m.
- II. **ROLL CALL** – Village President, Bill Summer; Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; Aaron Sears; Matt Stuart and Charlie Weis; Public Works Director, Dean Phernetton; Clerk-Treasurer, Debra Doriott-Kuhnly; Village Surveyor, Mark Krause. Others present: Greg Marsten – Burnett County Sentinel, Russ Burford, Butch Beers, Joe Cremin, Nicole Rossow, Laura Neve, Sherill Summer. Absent: Police Chief, Stephenie Wedin
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Weis to approve the agenda as presented; seconded by Trustee, Dedman. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** – President, Summer gave the floor to Joe Cremin with Starwire Technology. Joe stated they are looking for permission to run fiber to their equipment on the community center roof to enhance their speed and provide quality service in the village. There is already an agreement between Starwire Technology and the Village. The plan is to run the fiber from Fairgrounds Rd to Sturgeon Av to the Community Center. Motion made by Trustee, Dedman; seconded by Sears to approve Starwire Technology’s plan. **Motion carried 7-0.**

Russ Burford spoke of signs in the Village. He stated his reasons why he thinks the sign ordinances were not legally enacted. He referenced ordinance 82-15 stating the Judicial Committee needs to give a 3-day notice to the board. However, the Village Zoning Administrator responded (from Russ’ comments during the 7/10 board meeting) that didn’t need to happen as this ordinance covers Administrative Legislation and Zoning would follow ordinance 298-83. Russ then read this ordinance and challenges the Village not properly following 298-83(D)...’written notice to the clerk of any municipality within 1,000 feet...” and State Statute 62.23 (7). He reiterated the village doesn’t have legally enacted ordinances for the new signs permitted and spoke of the conflict with the advertising on the sign at Oak/Lakeland and a member of the Plan Commission and not having a permit.

Mark Krause presented a CSM of the parcel of land south of the old coop building purchased by Charlie and Sue Weis. Motion made by Trustee, Dedman to approve the CSM; seconded by Trustee, Stuart. **Motion carried 6-0. (Weis recused self.)**

*Agenda item E a): Lease Property to ADRC moved up as Krause has information pertaining to this item. Copies of the Site Plan Map for the ADRC building was provided and Krause spoke of the 2 different building orientations, setbacks and test wells on the property. He shared 2 of his concerns that are not in the lease; the road access that goes into the existing village properties (Public Works Building and Garages), and potential drainage (everything flows to the west). He recommends not giving up access to the property/access road and squaring off/right angle. Maloney shared ADRC’s preferred orientation of 38’ foot parallel to W Main St. but would be close to test well. He reminded the board of past chemical issues and the County had to pay for remediations on that property years ago, Nate Ahalt sent Maloney documentation from the DNR stating the test wells are closed and no further remediation plans are necessary. Phernetton has a call in the local DNR office, in Spooner, asking if the village can cut and cap

them. Maloney agrees with Krause that we need additional verbiage in lease regarding the road and draining. Nate told Maloney the County would agree to adding these. Motion made by Trustee, Maloney to approve the Lease of Land to County of Burnett contingent upon additional language that the Village retain easement for its road access to the Village shop and address drainage needs within the leased property; seconded by Trustee, Sears. **Motion carried 7-0.**

Non-Village Resident, Butch Beers voiced a formal complaint regarding the property at W Oak St/Highway 35. This property is not in compliance with Ordinance 109-2: Length of Lawn & Grasses. The length of grass is a public nuisance. Since the property is not a wetland, he would like the Village to enforce Ordinance 109-2.

- V. **APPROVAL OF MINUTES:** Motion made by Trustee, Dedman seconded by Trustee, Stuart to approve the following minutes: July 10, 2024 Regular Board Meeting; July 22, 2024 Personnel Committee Meeting; and July 31, 2024 Special Board Meeting. **Motion carried 6-0. (Sears abstained.)**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** July 9, 2024–August 11, 2024 vouchers and receipts were presented. Weis questioned if the amount paid to Sleepy Hollow Mowing was reduced as someone else mowed a certain portion of ditch by the sewer pond gate. He asked that the board be mindful next year when reviewing the next 2-year contract. Motion was made by Trustee, Maloney to approve vouchers in the amount of \$97,985.89 and receipts in the amount of \$93,510.09; seconded by Trustee, Weis. **Motion carried 7-0.**
- VII. **COMMUNICATIONS:** None.
- VIII. **JUDICIAL – Chairman, Bill Summer:** The police department schedules were presented during last month’s meeting. In Chief Wedin’s absence, Summer reported there were 32 incidents for the month.

Items 8 A. c) and i) were addressed earlier in the meeting. Item 8 A. d) was a duplicate entry.

Motion made by Trustee, Maloney; seconded by Trustee, Dedman to approve Webster Fire Department Street Use Application to use Musky Av from Main St to Elm St starting 9:00 am August 16th through 6:00 pm August 18th. **Motion carried 6-0. (Weis recused self.)**

Motion made by Trustee, Weis; seconded by Trustee, Dedman to approve Ordinance #2024-12: §82-15 Adoption of Ordinances & Resolutions recommended by the Judicial Committee and Ordinance #2024-13: Chapter 112 Building Construction recommended by the Plan Commission. **Motion carried 7-0.**

Motion made by Trustee, Weis; seconded by Trustee, Stuart to approve the Conditional Use Permit for Glorvigen’s deck/screened in porch recommended by the Plan Commission. **Motion carried 7-0.**

- X. **PERSONNEL – Chairman, Ed Dedman:** Dedman provided the following update on the Director of Public Works Position. The Village received two applications on Indeed but neither were qualified. There were two inquiries from the League website posting and he followed up on both, via email, but has not received a reply. Right now, there are no active applicants, and he is open for suggestions.
- IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Chairman, Sears reported that per the annual check-up on the lift stations, maintenance on Lift Station I pump is needed soon and bushing on another. The quote received was very expensive, so Phernetton has requested additional quotes.

XI. **FINANCE – Chairman, Matt Stuart:** Motion made by Trustee, Maloney to apply the remaining ARPA funds for repairs to Lift Station 1 pump; seconded by Trustee, Stuart. **Motion carried 7-0.**

Motion made by Trustee, Stuart; seconded by Trustee, Dedman to reject the adjusted financial terms of the tower site rental contract with American Tower. Kuhnly will inform them that the Village is not in a position to accept a lower rent rate. **Motion carried 7-0.**

I. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Agenda item 8 E. a) was discussed earlier. Motion made by Trustee, Maloney; seconded by Trustee, Sears to install a donation box at the Dog Park. **Motion carried 7-0.**

XII. **STREETS – Chairman, Kelsey Gustafson:** Informational Only. Gustafson reported that sealcoating will be done, in the next couple of weeks, on Alder and Musky. In the fall, spray patching will be done on Perch.

XIII. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Informational Only. Weis stated the board will be getting an updated proposal from WSB. One of the changes is Nate, from the county, was talking to a developer who wanted to put in elderly housing, in Smith Pines, but that developer has backed out. Weis is asking the board to review the proposal and contact him with any questions. BCDA will pay 50%

XIV. **CHAMBER OF COMMERCE – Dedman** reported the chamber just completed a successful Gandy Dancer Days. Good attendance at all the events and fund raising was very successful. Per Chief Wedin's request, 1st Baptist Church ran the Bike Roadeo. A week from Saturday is Augtoberfest.

XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Maloney stated the Webster Fire Department's Annual fund raiser banquet is this Saturday. The next Fire Meeting is on October 2nd at 7pm for budget purposes.

XVI. **BURNETT COUNTY TOURISM COALITION - Trustee, Dedman:** Nothing New to Report.

XVII. **ANNOUNCEMENTS & FUTURE MEETINGS:**

- September 11, 2024 *Public Hearing: Ordinance Changes
- September 11, 2024 *Regular Board Meeting
- TBD *Plan Commission Meeting

XVIII. **ADJOURNMENT.** Motion was made by President, Summer; seconded by Trustee, Weis to adjourn the meeting at 7:25 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

August 14, 2024

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Bill Summer

Trustee, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Matt Stuart

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer