

# PERSONNEL MEETING MINUTES

Monday, July 22, 2024 @ 6:00 p.m.  
Webster Village Office  
7461 Main Street West, Webster, WI



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**VILLAGE OF WEBSTER**

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- I. **CALL TO ORDER** –Personnel Chairman, Ed Dedman called the meeting to order at 6:04 p.m.
  - II. **PRESENT** – Village President, Bill Summer; Chairman, Ed Dedman; Trustees, Tim Maloney; Matt Stuart and Charlie Weis. Absent: None.
  - III. **PUBLIC NOTICE OF AGENDA** – Motion made by President, Summer to approve the agenda as presented; seconded by Trustee, Stuart. **Motion carried 5-0.**
  - IV. **DIRECTOR OF PUBLIC WORKS RETIREMENT** – The revised job description for Director of Public Works was discussed. The committee also held discussion regarding posting the position of Director of Public Works on Indeed, LinkedIn, Burnett County Sentinel, Inter-County Leader, Star Tribune, Duluth News-Tribune and Superior Telegram. Details of posting will include it is a Full-Time Position with benefits, pay range of \$55,000 - \$65,000 depends on qualifications, and must reply by September 1<sup>st</sup>, 2024.
  - V. **ADJOURNMENT.** Motion was made by President, Summer to adjourn the Personnel Committee Meeting at 6:0 p.m., seconded by Trustee, Stuart. **Motion carried 5-0.**

Respectfully submitted,

*Ed Dedman*

Personnel Chair, Ed Dedman

July 22, 2024

\*\*\*These minutes are subject to approval at next month's Regular Meeting.