



**VILLAGE OF WEBSTER**

# REGULAR MEETING BOARD MINUTES

Wednesday – July 10, 2024 @ 6:00 P.M.

Webster Community Center  
7421 Main Street West, Webster, WI

- I. **CALL TO ORDER** –Village President, Bill Summer called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Bill Summer; Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; and Charlie Weis; Public Works Director, Dean Phernetton; Clerk-Treasurer, Debra Doriott-Kuhnly; Police Chief, Stephenie Wedin. Others present: Greg Marsten – Burnett County Sentinel, Teresa Anderson- MSA, Russ Burford, and Dale “Butch” Beers. Absent: Trustees, Aaron Sears and Matt Stuart.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** – Dedman said to delete Personnel Agenda item B. a) ‘J Heyer Cell Phone’ as this has been resolved. Motion made by Trustee, Dedman to approve the agenda as presented with striking item 8. B. a); seconded by Trustee, Gustafson. Motion carried 5-0.
- IV. **VISITOR RECOGNITION** – President, Summer gave the floor to Russ Burford. Russ commented that the Village Board passed Ordinance 82-15 and that it is not in compliance with existing ordinance. So, that means the Sign Ordinance is also not in compliance. He read items 2 and 3 of the ordinance and changes were made consecutively on June 12, 2024, not according to ordinance timeframes of 3-days. The Board will take this into advisement and consult with the Zoning Administrator.

MSA Senior Team Leader, Teresa Anderson, spoke of the TID agreement that was previously provided to the board, but not acted upon, and timing of TIF district creation. There are deadlines at the end of July, September and October that would need to be met or TIF district would need to wait until 2025. She reminded the board the reasons for creating a TID and timing of expenses for a project. Summer confirmed date of deadlines. Maloney and Weis clarified the previous TID and asked if the previous work done by MSA would still be valid. Teresa said a fair amount would be. Teresa provided a map, that was created in 2021, of potential TID 3 and explained the boundary and overlaying TID 2. She explained the timing of increments with TID 2 and TID 3. Weis stated part of this is the village working with a company called WSB on potential development, which is listed under Development & Annexation section of the agenda. The document presented is outdated so the board will not be able to act on this tonight. Weis would like to also have a public meeting, with WBS, on this project. Discussed timing of publication notices for MSA and TID 3.

Butch Beers was then given the floor. Butch lives on Oak St W but not within the Village. He asked if the village gets road tax on Oak St. and if intends to patch the recently repaired culvert with blacktop. Gustafson answered yes to both but doesn't have a timeframe for the blacktop. Phernetton explained why. Butch said the street was closed for a week and residents weren't notified. Another concern he wanted to share was over the sign (at corner of Oak and Lakeland) – he questioned if it was considered a structure, wetlands, and questioned why the sign was allowed and ordinance revised. He asked if revisions were made for one individual – the board said no. Discussion ensued on the particular sign permit (Oak/Lakeland) that it was previously approved/revoked, changes made to ordinance and future sign permits.



- V. **APPROVAL OF MINUTES:** Motion made by Trustee, Weis; seconded by Trustee, Dedman to approve the following minutes: June 12, 2024 Full Board Personnel Meeting; June 12, 2024 Regular Board Meeting; June 12, 2024 Judicial Committee Meeting; June 12, 2024 Special Board Meeting; June 26, 2024 Public Hearing and Special Board Meeting; June 26, 2024 Special Board Meeting and July 3, 2024 Special Board Meeting. Motion carried 5-0.
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** June 11, 2024–July 8, 2024 vouchers and receipts were presented. Motion was made by Trustee, Dedman to approve vouchers in the amount of \$91,841.22 and receipts in the amount of \$32,297.85; seconded by Trustee, Maloney. Motion carried 5-0.
- VII. **COMMUNICATIONS:** None.
- VIII. **JUDICIAL – Chairman, Bill Summer:** The police department schedules were presented during last month’s meeting. Chief Wedin reported there were 57 incidents for the month.  
2024 year-to-date Land Use Permit Application were included in the meeting packet– informational only.
- X. **PERSONNEL – Chairman, Ed Dedman:** Nothing New to Report. A Personnel Committee Meeting will be scheduled in the next couple of weeks.
- IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report.
- XI. **FINANCE – Chairman, Matt Stuart:** Nothing New to Report.
- XII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing New to Report.
- XIII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.
- XIV. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Weis reiterated that the WSB-Webster Small Area Plan quote was outdated. He would like a special meeting held when he receives the updated proposal.
- XV. **CHAMBER OF COMMERCE – Dedman** reported plans are under way for Gandy Dancer Days and Octoberfest. The Car Show that was schedule for July 20<sup>th</sup> has been rescheduled to September 22<sup>nd</sup> (the last day of the fair.)
- XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Maloney reported the next meeting is scheduled for July 24<sup>th</sup> at 7 p.m.  
Maloney reported the Town’s Association meeting is scheduled for July 25<sup>th</sup> at 7 p.m.  
Weis reported Tiny Timber Homes project tour on July 29<sup>th</sup> in St Croix Falls.
- XVII. **BURNETT COUNTY TOURISM COALITION - Trustee, Dedman:** Nothing New to Report.
- XVIII. **ANNOUNCEMENTS & FUTURE MEETINGS:**
- August 14, 2024 \*Regular Board Meeting
  - TBD \*Plan Commission Meeting
  - TBD \* Personnel Committee Meeting

XIX. ADJOURNMENT. Motion was made by Trustee, Weis; seconded by Trustee, Gustafson to adjourn the meeting at 6:47 p.m. Motion carried 5-0.

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

July 10, 2024

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Bill Summer

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Trustee, Ed Dedman

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Aaron Sears

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Trustee, Matt Stuart

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Trustee, Charlie Weis

Attest: \_\_\_\_\_  
Clerk-Treasurer