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VILLAGE OF WEBSTER

BOARD OF REVIEW MEETING MINUTES

Tuesday, May 14, 2024 @ 4:00 p.m.

Webster Village Office

7461 Main Street West, Webster, WI

- I. **CALL TO ORDER** – Clerk, Kuhnly called the meeting to order at 4:05 p.m.
- II. **ROLL CALL** – Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; Matt Stuart; and Charlie Weis. Others Present: Steve Nordquist – North County Assessment Services and Clerk-Treasurer, Debra Doriott-Kuhnly. Absent: Village President, Bill Summer and Trustee, Aaron Sears
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time. Confirmed Board of Review and Open Meeting Notices were published and posted.
- IV. **SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON** - Trustee, Maloney nominated Trustee, Dedman as Chairperson; seconded by Trustee, Weis. **Motion carried 6-0.** Trustee, Weis nominated Trustee, Maloney as Vice Chair; seconded by Trustee, Gustafson. **Motion carried 6-0.**
- V. **VERIFICATION OF MEMBER MEETING THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN WIS. STATS. § 70.46(4)** –Village Trustee, Ed Dedman and Clerk, Debra Doriott-Kuhnly completed the mandatory training requirements, and the affidavits were filed with the State.
- VI. **ORDINANCE, POLICIES AND NEW LAWS**– Clerk, Kuhnly verified the Village has Confidentiality of Information about Income and Expenses Information Ordinance and policies for sworn testimonies and procedure for waiver of BOR hearing requirements. Chairperson, Dedman asked Steve if there are any new laws. Steve explained that Personal Property Tax is going away. The Village will get about \$5000 in State Aid instead.
- VII. **EXAMINATION OF ASSESSMENT ROLL** – Clerk, Kuhnly received the summary of Annual Assessment Report, Assessment Roll and Assessor Affidavit from Steve Nordquist. The board received the sworn statement and Assessment Roll from the Clerk. The Trustees then examined the Assessment Roll. There were no description or calculation errors, no omitted property and no open book changes.
- VIII. **CASES** – There were no taxpayers present nor cases.
- IX. **ADJOURNMENT.** Motion was made by Trustee, Stuart to adjourn the Board of Review Meeting at 5:00 p.m., seconded by Trustee, Dedman. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

May 14, 2024

***These minutes are subject to approval at next month's Regular Meeting.