



PERSONNEL MEETING MINUTES

Monday, June 3, 2024 @ 6:00 p.m.
Webster Village Office
7461 Main Street West, Webster, WI

- I. **CALL TO ORDER** –Personnel Chairman, Ed Dedman called the meeting to order at 6:00 p.m.
- II. **PRESENT** – Village President, Bill Summer; Chairman, Ed Dedman; Trustees, Tim Maloney; Matt Stuart and Charlie Weis. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA** – Motion made by Trustee, Maloney to approve the agenda as presented; seconded by President, Summer. **Motion carried 5-0.**
- IV. **MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c)** – Motion made by President, Summer to go into closed session to review and discuss Director of Public Works job description and strategies for finding a replacement; seconded by Trustee, Maloney. **Motion carried 5-0.**
- V. **MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** – Motion to reconvene into open session was made by President, Summer; seconded by Trustee, Stuart. **Motion carried 5-0.**

Discussion/Action on Closed Session Items

Reviewed and discussed the current Director of Public Works job description and discussed salary level of the position. Also discussed strategies for finding a replacement for when current Director of Public Works, Dean Phernetton retires at the end of 2024.

- VI. **ADJOURNMENT.** Motion was made by President, Summer to adjourn the Personnel Committee Meeting at 6:50 p.m., seconded by Trustee, Stuart. **Motion carried 5-0.**

Respectfully submitted,

Ed Dedman
Personnel Chair, Ed Dedman
June 3, 2024

***These minutes are subject to approval at next month's Regular Meeting.