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VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – April 10, 2024
@ 6:00 P.M.

7421 Main Street West, Webster, WI

- I. **CALL TO ORDER** –Village President, Bill Summer called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Bill Summer; Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; Aaron Sears; Matt Stuart and Charlie Weis; Public Works Director, Dean Phernetton; Police Chief, Stephenie Wedin and Clerk-Treasurer, Debra Doriott-Kuhnly. Others present: Greg Marsten – Burnett County Sentinel; Sherill Summer – Larsen Family Public Library and Resident, Russ Burford. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Weis to approve the agenda as presented; seconded by Trustee, Dedman. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** – President, Summer gave the floor to Russ Burford. First, Russ said the work done on the outside of the Community Center looks good. He then stated he was surprised to see TID 3 and Professional Service Agreement (PSA) with MSA on the agenda. Russ provided previous quotes made by board members and previous costs incurred over the past couple of years regarding development, TIDs, CDBG applications, and plans to expand Main St W and Smith Pines. He thinks MSA should have plenty of past documents and information to use from their previous work. He suggests the village board bring that up to MSA and proposes to negotiate for a lower cost for this PSA. President, Summer said he asked Kianna Lindh (MSA) to not come to tonight’s meeting. Summer said MSA did reduce the cost for the proposed PSA. Summer reiterated what Nate Ehalt said, we need to find a way to attract a developer. That means we will need to provide infrastructure. The board agreed that more discussions on the plans, contracts and potential development are needed. Summer has asked Kianna to come to a meeting, in May, to explain TIFs and TIDs. Maloney asked for maps of TID 1 , TID 2 and proposed TID 3.

Sherill Summer stated the library wants to make Touch-A-Truck bigger this year and use the Fairgrounds on July 16th 1-2:30pm for this event. Weis said she will need to fill out an application to close Apple St. Motion made by President, Summer to allow Touch-A-Touch to be held at the Fairgrounds, fee waived but needs to pay damage deposit and sign hold harmless agreement; seconded by Trustee, Sears. **Motion carried 7-0.**

Kuhnly spoke on behalf of Patty Gallaty with the Salvation Army. They are asking to have a booth, at the Fairgrounds, during this year’s fireworks display for community outreach. Motion made by Trustee, Stuart to allow the Salvation Army to have a booth during the fireworks display with a damage deposit and signed hold harmless agreement; seconded by Trustee, Gustafson. **Motion carried 7-0.**
- V. **APPROVAL OF MINUTES:** Motion made by Trustee, Sears to approve the March 13, 2024 Public Hearing Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 7-0.** Motion made by Trustee, Dedman to approve the March 13, 2024 Regular Board Meeting Minutes; seconded by Trustee, Sears. **Motion carried 7-0.** Motion made by Trustee, Weis to approve the April 4, 2024 Public Hearing and Joint Plan Commission/Board Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 7-0.**

- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** March 11, 2024–April 8, 2024 vouchers and receipts were presented. Motion was made by Trustee, Maloney to approve vouchers in the amount of \$129,039.25 and receipts in the amount of \$49,700.00; seconded by Trustee, Dedman. **Motion carried 7-0.**
- VII. **COMMUNICATIONS:** None.
- VIII. **JUDICIAL – Chairman, Bill Summer:** President, Summer reported that he has turned the dispute on reimbursement from G Anton to Attorney, Steven Olson. Police Department schedules for April and May were provided. Chief Wedin read the total monthly calls for service – total of calls was 37. Trustee, Dedman will complete the Board of Review Training.
- X. **PERSONNEL – Chairman, Ed Dedman:** Clerk, Kuhnly swore in the following newly elected Board Members for their 2-year terms: Village Trustees Ed Dedman, Kelsey Gustafson, and Matt Stuart. Municipal Court Judge, Brian Sears will be sworn in at a later date.
- IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report.
- XI. **FINANCE – Chairman, Matt Stuart:** Nothing New to Report.
- XII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing New to Report.
- XIII. **STREETS – Chairman, Kelsey Gustafson:** Motion made by Trustee, Weis to approve Maurer Power to change street lights to LED, in the amount of \$4,000 ; seconded by Trustee, Stuart. **Motion carried 7-0.** Motion made by Trustee, Stuart to approve Sleepy Hollow Mowing to mow ditches/streetside and treatment ponds, in the amount of \$6,605; seconded by Trustee, Dedman. **Motion carried 7-0.**
- XIV. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** As discussed earlier, Weis reiterated that more research and discussions are needed before approving the Professional Service Agreement with MSA.
- XV. **CHAMBER OF COMMERCE –** Dedman reported the Chamber is focused on Governor’s Fishing Opener.
- XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Maloney reported the next meeting is scheduled for April 24, 2024 at 7 p.m.
- XVII. **BURNETT COUNTY TOURISM COALITION - Trustee, Dedman:** Dedman reported the BCTC is busy with preparation for the Governor’s Fishing opener.
- XVIII. **ANNOUNCEMENTS & FUTURE MEETINGS:**
- May 7, 2024 *Open Book
 - May 8, 2024 *Informational TIF/TID Public Meeting
 - May 8, 2024 * Reorganizational Meeting
 - May 8, 2024 *Regular Board Meeting
 - May 14, 2024 *Board of Review Meeting
 - TBD *Plan Commission Meeting

XIX. **ADJOURNMENT.** Motion was made by Trustee, Sears; seconded by Trustee, Stuart to adjourn the meeting at 7:15 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

April 10, 2024

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Bill Summer

Trustee, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Matt Stuart

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer