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VILLAGE OF WEBSTER

PUBLIC HEARING MEETING MINUTES

Wednesday – March 13, 2024

@ 5:30 P.M.

7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** –Village President, Bill Summer called the meeting to order at 5:35 p.m.
 - II. **ROLL CALL** – Village President, Bill Summer; Trustees, Aaron Sears; Ed Dedman; Kelsey Gustafson; Tim Maloney; Matt Stuart and Charlie Weis; Public Works Director, Dean Phernetton; Police Chief, Stephenie Wedin; Clerk-Treasurer, Debra Doriott-Kuhnly; Greg Marsten – Burnett County Sentinel; Village Zoning Administrator, Joe Atwood; Village Surveyor, Mark Krause; Burnett County Administrator, Nate Ehalt; Village Residents, Russ Burford, Shaun Thayer, Rebecca Lieder; Jennifer Peacock and James Jana. Absent: None.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** – Motion made by Trustee, Dedman to approve the agenda as presented; seconded by Trustee, Sears. **Motion carried 7-0.**
 - IV. **VISITOR RECOGNITION** – President, Summer gave the floor to Village Zoning Administrator, Joe Atwood, Joe reported the Plan Commission met on February 27th and he will review their recommendations on ordinance revisions and amendments that he proposed.
 - V. **TEXT AMENDMENTS TO ORDINANCE 298-7 THROUGH 298-14: RECOMMENDATIONS FROM THE PLAN COMMISSION** - Joe stated that the Village Board had questions on the language of 298-9 D at their last board meeting. He clarified the questions in an email to the board the day after. He confirmed their understanding and stated the Plan Commission met on February 27, 2024 and recommends board approval. Motion made by President, Summer to approve Plan Commission's recommended text amendments to Ordinance 298-7 through 298-14; seconded by Trustee, Dedman. **Motion carried 7-0.**
 - I. **TEXT AMENDMENTS TO ORINANCES 244-19, 298-18, 298-87, 298-23, 298-29, 298-31,298-36, 298-70, 298-75, 298-76, 298-81, 298-82: RECOMMENDATIONS FROM THE PLAN COMMISSION** – Joe went over the recommended changes.

SEC. 244-19 C. change 12 months to **24** months. (24 months is what the Village adopted in the one- and two-family dwelling code-staying consistent.)

SEC. 298-18 (7) (a) change excluding to **including**. (The Village adopted manufactured homes in the one- and two-family dwelling code- staying consistent.)

SEC. 298-87 (1) change Director of Public Works to **Zoning Administrator**. Change Chapter ILHR 2I, Subchapters Ill, IV and to **SPS 321.40**.

SEC. 298-23 B.(1) add **raising of farm animals, other than cats and dogs, in the Village limits will require a Conditional Use Permit**. *Maloney asked about current animals – Joe said they are grandfathered in. Dedman suggested removing the word FARM to avoid confusion and then it would reference all animals, other than cats and dogs.*

SEC. 298-29 A. change Director of Public Works to **Zoning Administrator**.

SEC. 298-29 B. (4) add **Zoning Administrator**.

SEC. 298-31 change Director of Public Works to [Zoning Administrator](#).

SEC. 298-36 A. change Director of Public Works to [Zoning Administrator](#).

SEC. 298-36 C. change Director of Public Works to [Zoning Administrator](#) and correct typos.

SEC. 298-70 add [with a maximum height of 36 inches](#) (to be consistent with 298-69)

SEC. 298-75 A. changing 1½ feet to [18 inches](#). (Looks cleaner)

SEC 298-75 B. change 15 to [18 inches](#) (fix typo)

SEC. 298-75 C. (2) [Strike/Remove 'except that the minimum rear yard requirement may be 15 feet.'](#)

SEC 298-75 C. (5) [Strike/Remove '\(1-47\)'](#)

Sec 298-75 C. (7) do not add [with the exception of C. \(2\)](#)

SEC. 298-76 Change Satellite Earth Station (obsolete) to [Solar Array Systems \(title and any reference\)](#). Change Director of Public Works to [Zoning Administrator](#).

SEC. 298-81 A. change Director of Public Works to [Zoning Administrator](#).

SEC. 298-82 B. change Director of Public Works to [Zoning Administrator](#).

SEC. 298-82 C. change Director of Public Works to [Zoning Administrator](#).

Motion made by Trustee, Maloney to approve the Plan Commission's recommended text amendments to Ordinances 244-19, 298-18, 298-87, 298-23, 298-29, 298-31, 298-36, 298-70, 298-75, 298-76, 298-81, 298-82; with the removal of the word Farm in 298-23; seconded by Trustee, Stuart. **Motion carried 7-0.**

- X. **AMEND ORDINANCE 298 WITH ADDITION OF 298-57 D: RECOMMENDATION FROM THE PLAN COMMISSION**– Joe said the addition of D. will allow the Plan Commission and the Village Board to allow for extensions, enlargements and alterations to lawful nonconforming structures or land and uses under special circumstances and strict conditions. And [change title](#) from Existing Nonconforming Uses to [Existing Nonconforming Uses and Structures](#). Motion made by Trustee, Weis to approve Plan Commission's amended recommendation of adding D. language to Ordinance 298-57 and changing the title; seconded by Trustee, Dedman **Motion carried 7-0.**
- VI. **SAMPLE CHICKEN ORDINANCE: RECOMMENDATION FROM THE PLAN COMMISSION** - Joe went over the recommended sample chicken ordinance and stated he put it into Ordinance 98-21: Keeping of Livestock; resulting in an administrative ordinance. All current keeping of chickens will be grandfathered in. Motion made by Trustee, Weis to approve the Plan Commission's recommendation of adding the Chicken Ordinance to Village Ordinance 98-21 with the change from "Village Official" to "Village Zoning Administrator"; seconded by Trustee, Stuart. **Motion carried 7-0.**
- XI. **SAMPLE SHORT TERM HOUSING RENTAL ORDINANCE: RECOMMENDATION FROM THE PLAN COMMISSION** – Joe went over the sample short-term housing rental ordinance. If approved, the permitted uses under R-1 and R-2 in 298-18 and 298-19 will also need updated. Trustee, Dedman reported that the Village recently passed Short-Term Room Tax Ordinance: Chapter 246. Motion made by Trustee, Maloney to table Short Term Housing Rental Ordinance until the Board has more time to further review and will send back to Plan Commission; seconded by Trustee, Weis. **Motion carried 7-0.**
- XII. **ADJOURNMENT.** Motion was made by Trustee, Maloney; seconded by Trustee, Dedman to adjourn the Public Hearing Meeting at 6:35 p.m. **Motion carried 7-0.**

Respectfully submitted,
 Debra Doriott-Kuhnly
 Clerk-Treasurer
 March 13, 2024

***These minutes are subject to approval at next month's Regular Meeting.