



**VILLAGE OF WEBSTER**

# REGULAR MEETING BOARD MINUTES

Wednesday – January 10, 2024  
@ Immediately following 5:45 p.m. Caucus  
7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** –Village President, Bill Summer called the meeting to order at 5:54 p.m.
- II. **ROLL CALL** – Village President, Bill Summer; Trustee, Ed Dedman; Trustee, Tim Maloney; Trustee, Matt Stuart and Trustee, Charlie Weis. Public Works Director, Dean Phernetton; Clerk-Treasurer, Debra Doriott-Kuhnly; Greg Marsten – Burnett County Sentinel; Kayla Chastek – Inter-County Leader; Village Building Inspector Dan Kegley and Beth Kegley; Village Zoning Administrator, Joe Atwood; Burnett County Economic Development Director, Dick Hartmann, Greg and Quinn Widiker. Absent: Trustee, Kelsey Gustafson; Trustee, Aaron Sears and Police Chief, Stephenie Wedin.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** – Motion made by Trustee, Dedman to approve the agenda with item G. (a) Thriving Rural Community Grant being moved up in the order when Dick Hartmann arrives; seconded by Trustee, Stuart. **Motion carried 5-0.**
- IV. **VISITOR RECOGNITION** – President, Summer gave to floor to Village Building Inspector - Dan and Beth Kegley.. They provided an annual report handout and Dan spoke of the issues found during the year and provided compliant examples. He shared increased staffing at REM for 2024 and their licenses/certifications and updated plumbing and electrical codes. Fee schedule increase April 2024. Beth, who is the permitting specialist, reported 6 permits for 2023 permits. She also spoke of language updates needed on the ordinances and state standards for what permits and inspections are needed for plumbing and electrical. She also shared the ability to reduce insurance risks and therefore rates when inspected. Joe Atwood, Village Zoning Administrator, said these ordinance amendments are already on his list. There is not a big gap in the ordinance vs state standards.  
  
Joe Atwood reported the Plan Commission had their first meeting in December and it went well. Later, on the agenda, he will speak more on their recommended changes to two ordinances. He plans on going a little deeper with ordinance amendments and repeals at the next meeting.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the December 13, 2023 Regular Board Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 5-0.** Motion was made by Trustee, Weis to approve the December 27, 2023 Public Hearing & Plan Commission Meeting Minutes; seconded by Trustee, Stuart. **Motion carried 5-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** December 12, 2023 – January 8, 2024 vouchers in the amount of \$158,250.69 and receipts in the amount of \$217,827.97 were presented for approval. Motion was made by Trustee, Weis; seconded by Trustee, Dedman to approve vouchers and receipts. **Motion carried 5-0.**
- VII. **COMMUNICATIONS:** None.
- X. **DEVELOPMENT & ANNEXATION** – **Chairman, Charlie Weis:** Weis shared the RISE grant is again available to potentially assist in the incubator building project in the Industrial Park and there is a new

program called Thrive Rural Wisconsin. Handouts on both programs were included in the meeting packet and provided at the meeting. Weis then gave the floor to Dick Hartmann. Dick spoke on the Thrive Rural Wisconsin initiative that will assist the incubator and training facility, in the Webster Industrial Park, and housing for workforce. He provided specifics on eligibility, benefits and support, and details on applying. There are no upfront costs to the Village or County. The County would be the grantee. Dick said in good shape competitively for this (initiative/grant), the benefits to the Village are tremendous, and would like its support. He then spoke on the need for additional housing and this program will also help with that. (i.e. Smith Pines) The deadline is next Tuesday. Dick and Trustee, Weis are committed to 2-3 days a month on this. Dedman asked if this initiative/funding would be enough to get the incubator going. Weis explained this would be a step to get the village to the RISE grant. Dick said the initiative would help with grant writing and need collaboration. Summer asked the timeline- Dick reiterated the 1<sup>st</sup> deadline is next Tuesday, he is thinking approved in the spring and implementation early summer; two-year timespan that moves proposed projects forward. Dick said what he likes about this program is that it will go after things (funding) that we/he are eligible and may not be aware of. Motion made by Trustee, Dedman for the village to support Thrive Rural Wisconsin initiative; seconded by Trustee, Stuart. **Motion carried 5-0.**

VIII. **JUDICIAL – Chairman, Bill Summer:** The January Police Department scheduled was provided in the board meeting packet. In Chief Wedin’s absence, Kuhnly read the total monthly calls for service – total of calls was 32.

Weis stated Widiker’s Application for Conditional Zoning and Land Use Permit to build a 40’X80’ pole building was approved at the 12/27 Plan Commission meeting and recommends Village Board approval. Joe added the reason for conditional use application is current ordinance states accessory buildings cannot exceed be 800 sq ft/4 stalls. It is also taller than ordinance allows. (These are one of the changes that will be discussed later.) Normally, this would be a variance request but currently the ordinance says conditional zoning. Motion made by Trustee, Maloney to approve Widiker’s Conditional Zoning Permit: to build a 40’x80’ pole building and not to exceed 20’ in height; seconded by Trustee, Stuart. **Motion carried 5-0.**

Joe went over the recommended changes. Motion made by Trustee, Maloney to approve Plan Commission’s recommendation to make amendments to Ordinance 244-18; seconded by Trustee, Dedman. **Motion carried 5-0.**

Joe went over the recommended changes. After questions on the language regarding zoning permits: 298-9, Motion made by Trustee, Maloney to table final decision and send back Ordinance 298-7 through 298-14 amendments to the Plan Commission; seconded by Trustee, Dedman. **Motion carried 5-0.**

Motion made by Trustee, Dedman to approve Ordinance 2024-01: Short Term Rental Room Tax; seconded by Trustee, Maloney. **Motion carried 5-0.**

Motion made by Trustee, Weis to approve Ordinance 2024-02: Amend Chapter 27-Elections; seconded by Trustee, Stuart. **Motion carried 5-0.**

Motion made by Trustee, Stuart to approve Class “A” Beer & “Class A” Liquor (WINE ONLY) License for Dollar General; seconded by Trustee, Maloney. **Motion carried 5-0.**

Copies of the Q4 2023 Land Use Permits issued were provided in board meeting packet as informational.

XI. **PERSONNEL – Chairman, Ed Dedman:** Motion made by Trustee, Dedman to approve Dean Phernetton as Director of Public Works; seconded by Trustee, Weis. **Motion carried 5-0.**

IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** In Chairman, Sears absence, Phernetton covered Public Utility. Motion made by Trustee, Maloney to approve Waterworks Certification Training and Wastewater Operations Training for Public Works Operator, Dylan Lippert; seconded by Trustee, Weis. **Motion carried 5-0.**

Motion made by Trustee, Dedman to approve the purchase of a portable testing meter in the amount of \$1500.00; seconded by Trustee, Stuart. **Motion carried 5-0.**

XII. **FINANCE – Chairman, Matt Stuart:** Nothing New to Report. Stuart and Dedman will soon visit Covenant Church in Siren to inspect their Acoustic Panels and begin work on ones for the Village Office.

XIII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Weis reported that he recently spoke to a representative of a potential buyer of the Mobile Home Park. Weis informed him of the requirements needed to bring up to code. After discussion, Motion made by Trustee, Weis to contact REM to inspect the Mobile Homes; seconded by Trustee, Stuart. **Motion carried 5-0.**

Motion made by Trustee, Dedman to approve the sale of a village owned lot, parcel # is 07-191-2-39-16-08-5 15-032- 011301 to Charlie Weis for \$4000.00; seconded by Trustee, Stuart. **Motion carried 4-0.** (Weis abstained.)

XIV. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.

XV. **CHAMBER OF COMMERCE –** Dedman reported the Chamber is taking over the Memorial weekend Craft Fair. The Chamber will be involved with the Governor’s Fishing Opener.

XVI. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Maloney reported the next meeting is scheduled for January 24, 2024 at 7 p.m.

XVII. **BURNETT COUNTY TOURISM COALITION - Trustee, Dedman:** Dedman reported the BCTC will hold their annual meeting on February 6<sup>th</sup> 1:30 p.m. at The Lodge. Planning underway for the Governor’s Fishing opener.

XVIII. **ANNOUNCEMENTS & FUTURE MEETINGS:**

- TBD \*Plan Commission Meeting
- February 14, 2024 \*Regular Board Meeting

XIX. **ADJOURNMENT.** Motion was made by President, Summer; seconded by Trustee, Dedman to adjourn the meeting at 7:58 p.m. **Motion carried 5-0.**

Respectfully submitted,  
Debra Doriott-Kuhnly  
Clerk-Treasurer  
January 10, 2024

\*\*\*These minutes are subject to approval at next month’s Regular Meeting.

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Village President, Bill Summer

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Trustee, Ed Dedman

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Aaron Sears

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Trustee, Matt Stuart

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Trustee, Charlie Weis

Attest: \_\_\_\_\_  
Clerk-Treasurer