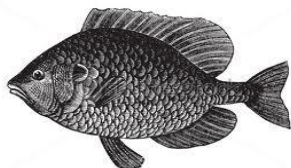


REGULAR MEETING BOARD MINUTES

Wednesday – August 9, 2023
@ 6:00 p.m.

7421 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Bill Summer called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Bill Summer; and Trustees, Ed Dedman; Aaron Sears; Matt Stuart; Tim Maloney and Charlie Weis. Others: Clerk/Treasurer, Deb Doriott-Kuhnly; Police Chief, Stephenie Wedin; Greg Marsten - Burnett County Sentinel; Russ Burford and Casey Goranson. Absent: Trustee, Kelsey Gustafson and Public Works Director, Jay Heyer.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** – Motion made by Trustee, Dedman to approve the agenda as presented; seconded by Trustee, Maloney. **Motion carried 6-0.**
- IV. **VISITOR RECOGNITION** – President, Summer gave the floor to Casey Goranson. Casey reported to the board that he purchased his house last September and the quarterly bill was \$119.00 but his last quarterly bill was over \$1300.00. He discovered that beyond his house is a spigot that connects to another spigot and the lines underground broke. Due to the unique situation and there being no negligence of the homeowner, Motion made by Trustee, Maloney to adjust Casey's bill, to the average of his prior 2 quarters consumption. Casey was asked if the issue is now fixed – Casey said it is turned off. However, the spigot is accessible to anyone, and Maloney said that is an issue and he will talk to the Public Works Employees to correct it. Motion was seconded by Trustee, Weis. **Motion carried 6-0.**

Rob Machel was not in attendance. Trustee, Weis provided an update on the Webster Mobile Home Park. He reviewed all the ordinances and sent them, and the links, to Rob. Weis also included items that he would like Rob to address and informed him that the changes need to be made regardless if Rob keeps it or if he sells. Summer stated there are several non-compliant issues.

- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the July 12, 2023 Public Hearing Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the July 12, 2023 Regular Board Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: July 11, 2023 – August 7, 2023** vouchers in the amount of: **\$83,279.27** as follows:
 - a. General Fund - \$59,067.27
 - b. Water Fund - \$5,496.03
 - c. Sewer Fund - \$5,941.46
 - d. Capital Fund - \$2,274.17
 - e. Library Fund - \$10,500.34

Approval of receipts were also presented for: **July 11, 2023 – August 7, 2023** in the amount of **\$100,823.99.** Weis asked about North Shore Resort – Summer explained this is the new officer's monthly lodging

expense while attending school in Rice Lake. Chief, Wedin further explained that the State will not reimburse for lodging due to not meeting the mileage requirement. Hotels were \$500 a week/\$2000 a month compared to \$800 a month at this resort. Maloney asked Inter-County Leader Publishing –Kuhnly explained this was for the annual CMAR publication and 4th of July activities. Chamber reimbursed the Village for ½ the cost of 4th July ads. Maloney also asked about Burnett County Clerk – Kuhnly stated this expense includes the last payment on the ICE voting machine. Motion was made by Trustee, Dedman; seconded by Trustee, Sears to approve vouchers in the amount of: **\$83,279.27** and receipts in the amount of **\$100,823.99**. **Motion carried 6-0.**

- VII. **COMMUNICATIONS:** Thank you cards from Ed Dedman and Family and Jim Olson were included in the board member packets. Summer stated the Village has received many compliments on the main street flowers.
- VIII. **PERSONNEL – Chairman, Ed Dedman:** Nothing New to Report. Dedman informed the board that he will be scheduling a Personnel Committee meeting to conduct an interview with a potential Public Works candidate. This candidate is very interested in the position and initial discussions have taken place on the position’s starting wage.
- X. **PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report. Trustee, Weis is requesting an update on Casey Goranson’s uncontrolled spigot at the September Board Meeting.
- IX. **FINANCE – Chairman, Matt Stuart:** Stuart reported that the Village has received a donation request from Restorative Justice. There is money in the budget and last year the Village donated \$200. He recommends the same this year. Stuart will speak to them about the possibility of reinstating work release to assist the Village. Kuhnly stated the specific programs we asked the donation to go towards last year. Stuart will also talk to them about this when he presents the check. Motion made by Trustee, Dedman; seconded by Trustee, Sears to donate \$200 to Restorative Justice. **Motion carried 6-0.**
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Maloney gave the floor to Charlie Weis. Weis is interested in purchasing a parcel of land from the Village located between the old coop and the house south. Weis currently has a landlocked piece of property back there and this would gain him access. The assessor told Weis the property is worth about \$5000 based on comparable property in the area. Weis is not asking for a vote at this time. Motion made by Trustee, Maloney to table until September; seconded by Trustee, Stuart. **Motion carried 5.0** (Weis abstained.)
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.
- XIII. **JUDICIAL – Chairman, Bill Summer:** Police Department schedule was provided. Chief, Wedin read the total monthly calls for service – total of calls was 62. Maloney stated he has received more complaints about speeders on Hickory Street and asked for increased police presence around White Pine Av and Hickory Street. Discussion was held on the flashing speed sign and Chief, Wedin will check if it needs maintenance. Dedman asked for an update on the bollards at Shawn’s Service Station. Wedin said she has talked to him, and he was going to remove them but it’s time she just removes them since he hasn’t.

Motion made by Trustee, Maloney to approve the 2023-2024 School Resource Officer (SRO) Memorandum of Understanding; seconded by Trustee, Dedman. Maloney asked if the specific officer should be listed as it is stated. Chief Wedin said yes and provided the reason. **Motion carried 6-0.**

Motion made by Trustee, Weis to approve Ordinance #2023-01: Amending Chapter 82-13 Section C with the correction of just striking the last sentence not the entire section C; seconded by Trustee, Dedman. **Motion carried 6-0.**

Motion made by Trustee, Weis to approve the Resolution: Creation of Burnett County Room Tax Zone and Tax Commission; seconded by Trustee, Dedman. Dedman volunteered to be the Village of Webster's representative on the Burnett County Room Tax Commission. **Motion carried 6-0.**

Q1 and Q2 Building Permit Applications were included in the board member's packets.

- XIV. DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Weis said that Dick Hartman has been working with Burnett County Administrator, Nate Ehalt, and they have a consulting firm they have used for other housing developments in Burnett County. Nate would like the Village of Webster to get up and going with a housing development. This consulting firm will tell the village what types of development the village needs and the best way to grow Smith Pines. The information will be based on studies, trends, population, demographics, etc. that the firm will provide. BCDA will split the cost and the village portion would be \$6500 and Weis is looking for board approval. Maloney said he would need to hear more. Weis will ask Dick and or Nate to attend a board meeting soon.

Weis provided an update from the Burnett County 10-year Comprehensive Plan Committee. The County is conducting a countywide inventory of existing land use classifications and is requesting each municipality to review and provide updated land use classification data. (not zoning but land use.) Weis stated that he needs to review the village's current land use map. Dedman offered to help Weis. On August 16th, Weis and Dick Hartmann will be participating in a zoom training on Housing Concerns for Wisconsin Rural Areas.

- XV. CHAMBER OF COMMERCE – Nothing New to Report.**

- XVI. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Maloney reported the next meeting is scheduled for October 4th and they will be holding their annual budget meeting at that time.

- XVII. BURNETT COUNTY TOURISM COALITION - Trustee, Dedman:** Dedman stated the Coalition meets on the 1st Tuesday of every month at 3:45 p.m. at Northwest Passage Art Gallery. He reported there are a lot of tourism activities coming up – in Webster, Gandy Dancer Days this weekend, Augtoberfest on the 19th, Central Burnett County Fair is in September. Jordan Buck Days in Danbury is the same weekend as the Fair. Planning is underway for next year's Governor's fishing opener.

MISCELLANEOUS - Summer informed the board that School Superintendent, Jeff Fimreite reached out to him wanting to know the Village's interest in partnering with the school for a batting cage that would be located at the fairgrounds. The Village cost would be approximately \$3000. Summer would

like the board to think about it and this will be placed on the September agenda to discuss further. Mr. Fimreite will be invited to attend that meeting.

Summer asked who owns the vacant property at the end of East Main Street and Perch – from the pump house to Main Street. He said he has been thinking about the idea of the Village buying the property and putting a solar array there. If there is a building there, such as a storage shed, the village could receive an additional 30% tax credit. Summer asked if there is any interest from the board. Maloney stated there is property between the pump house and residents to the north. Summer said he talked to Heyer and Heyer doesn't think there is enough room there. Discussion ensued on the current solar array and the potential for additional arrays.

Kuhnly asked for clarification if the village should charge a fee for each building razed on a property or just the one fee. Dedman said the ordinance refers to singular. It was suggested that she reach out to the village attorney.

XVIII. ANNOUNCEMENTS & FUTURE MEETINGS:

- **September 13, 2023 *Regular Board Meeting**

XIX. ADJOURNMENT. Motion was made by Trustee, Weis; seconded by Trustee, Dedman to adjourn the meeting at 7:14 p.m. **Motion carried 6-0.**

Respectfully submitted,
Debra Doriott-Kuhnly

Clerk-Treasurer

August 9, 2023

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Bill Summer

Trustee, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Matt Stuart

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer