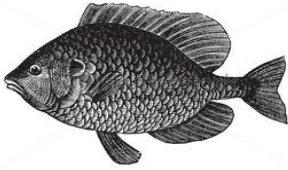


# REGULAR MEETING BOARD MINUTES

Wednesday – July 12, 2023

@ Immediately following the 5:45 p.m. Public Hearing  
Meeting.

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**VILLAGE OF WEBSTER**

- I. **CALL TO ORDER** – Village President, Bill Summer called the meeting to order at 6:52 p.m.
- II. **ROLL CALL** – Village President, Bill Summer; and Trustees, Ed Dedman; Aaron Sears; Matt Stuart; Tim Maloney and Charlie Weis. Others: Public Works Director, Jay Heyer; Clerk/Treasurer, Deb Doriott-Kuhnly; Police Officer, Gavyn Anton; Greg Marsten - Burnett County Sentinel; and Russ Burford. Absent: Trustee, Kelsey Gustafson.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** – Motion made by Trustee, Dedman to approve the agenda as presented; seconded by Trustee, Weis. **Motion carried 6-o.**
- IV. **VISITOR RECOGNITION** – Nancy Meindel and Mary Smoliak were in attendance but left. Summer said they just wanted to borrow tables and chairs for Augtoberfest. Summer gave permission and they are to arrange with Heyer.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the June 14, 2023 Public Hearing Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 6-o.** Motion was made by Trustee, Weis to approve the June 14, 2023 Regular Board Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-o.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: June 13, 2023 – July 10, 2023** vouchers in the amount of: **\$73,316.51** as follows:
  - a. General Fund - \$56,331.59
  - b. Water Fund - \$4,297.96
  - c. Sewer Fund - \$3,981.50
  - d. Capital Fund - \$2,951.29
  - e. Library Fund - \$5,754.17Approval of receipts was also presented for: **June 13, 2023 – July 10, 2023** in the amount of **\$34,908.68**. Motion was made by Trustee, Maloney; seconded by Trustee, Dedman to approve vouchers in the amount of: **\$73,316.51** and receipts in the amount of **\$34,908.68**. **Motion carried 6-o.**
- VII. **COMMUNICATIONS:** Burnett County Newsletter was included in the board member's packet.
- VIII. **PERSONNEL – Chairman, Ed Dedman:** Chairman, Dedman informed the board that the Personnel Committee met and interviewed two candidates for the open Full-Time Police Officer position. An offer has been made to one of the individuals. (Chief, Wedin didn't want to release the name due to pending background check, etc.) Motion made by Trustee, Dedman to approve hiring the candidate contingent upon passing the background, physical, psychological, and drug check; seconded by Trustee, Stuart. Weis asked about salary - Dedman said the same package as Officer, Anton. **Motion carried 6-o.**

Public Works Director, Jay Heyer is requesting his retirement date be extended until the end of the year. Motion made by Trustee, Weis to adjust the retirement date for Jay Heyer to December 31, 2023; seconded by Trustee, Sears. **Motion carried 6-0.**

**X. PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report.

**IX. FINANCE – Chairman, Matt Stuart:** Motion made by Trustee, Maloney to approve the 5-year contract proposal for assessment services with North Country Assessment Services, LLC; seconded by Trustee, Dedman. **Motion carried 6-0.**

**XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Motion made by Trustee, Maloney to table C Weis land purchase until the August meeting; seconded by Trustee, Dedman. **Motion carried 5-0. (Weis abstained.)**

**XII. STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.

**XIII. JUDICIAL – Chairman, Bill Summer:** July and August Police Department schedule was provided. Officer, Anton read the total monthly calls for service – the total of calls was 103. Maloney told Officer, Anton that a lot of speeding is happening again on Hickory St W/County Rd FF. and residents are requesting additional police presence.

Motion made by Trustee, Maloney to approve the Augtoberfest Temporary Class B Retailer’s License; seconded by Trustee, Weis. Maloney asked if the Augtoberfest organizer has filled out the rental application and waivers- this has not been done. Discussion ensued on public bathrooms vs portable toilets and the cost of public bathroom cleaning. **Motion carried 6-0.**

**XIV. DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Weis informed the board that the previous Mobile Home Owner passed away and his son, Rob Machel, recently contacted the village to see what direction the village wants to go with the Mobile Home Park. Weis would like to get consensus from the board but his thought is for the village to buy the land and turn it into residential housing. Discussed how many trailer homes are currently there and the conditions. Dedman stated that the consensus was that something needs to be done to make it a more positive part of the village. Weis will ask Rob to meet with the Board.

Director of Burnett County Economic Development, Dick Hartmann, has talked to Weis a couple of times. Dick is working at the County level to possibly help the village with the extension of Smith Pines and the Industrial Park. Weis doesn’t have a lot of information right now but wanted to let the board know.

**XV. CHAMBER OF COMMERCE –** Nothing New to Report.

**XVI. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing New to Report. The next meeting is scheduled for 7:00 pm on July 26<sup>th</sup>.

**XVII. BURNETT COUNTY TOURISM COALITION - Trustee, Ed Dedman:** Dedman summarized the documents, regarding Short Term Rental Tax, that were sent to the board on June 15th. Burnett County Tourism Coalition (BCTC) has been taking the lead and a facilitator role in helping all interested towns and villages in Burnett County in joining a Tourism Zoned Commission. Per State statute, the commission consisting of 2 or 3 municipalities, is required when initiating a short-term rental tax. The commission would determine what percentage across all municipalities would be collected as a short-term rental tax. Once the percentage has been determined, then municipalities would pass an ordinance. Dedman encourages the Village of Webster to join the

commission. At last count, there were 53 short-term rental properties in Burnett County. The 1st step is to create and join the Commission, then meet as a commission and agree upon the percentage (8 or less), next the municipality would pass an ordinance on the short-term rental room tax and then the commission would work with the BCTC; who would manage the collection and dispersion of the funds/taxes. Weis asked about the breakdown of dispersion. Dedman shared that the State ordinance mandates that of the tax collected, 25% goes to the village or town, 5% to the entity doing the collecting (Local Gov), and 70% to the Tourism Coalition. The whole purpose of the state statute is to responsibly grow tourism. The coalition has very strict requirements on what their collected portion can be spent on but the towns and villages do not. Ed explained that short-term rental is defined as providing any furnished lodging for less than 30 days (examples include motels, Airbnb) and doesn't cover campgrounds.

**XVIII. ANNOUNCEMENTS & FUTURE MEETINGS:**

- **August 9, 2023 \*Regular Board Meeting**

**XIX. ADJOURNMENT.** Motion was made by Trustee, Dedman; seconded by Trustee, Searsto adjourn the meeting at 7:36 p.m. **Motion carried 6-o.**

Respectfully submitted,

**Debra Doriott-Kuhnly**

Clerk-Treasurer

July 12, 2023

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Bill Summer

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Trustee, Ed Dedman

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Aaron Sears

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Trustee, Matt Stuart

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Trustee, Charlie Weis

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Attest: \_\_\_\_\_  
Clerk-Treasurer