

REGULAR MEETING BOARD MINUTES

Wednesday – October 12, 2022 @ 6:00 P.M.
7421 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; and Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; Aaron Sears; Bill Summer and Charlie Weis. Others: Public Works Director, Jay Heyer; Clerk/Treasurer, Deb Doriott-Kuhnly; Chief of Police, Stephenie Wedin; Greg Marsten – Burnett County Sentinel; Lynn Stromberg, Sherill Summer, and Russ Burford. Absent: None. Trustee, Weis had to leave at 6:19 p.m. for a fire call.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Dedman to approve the agenda; seconded by Trustee, Weis. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** –President Roberts gave the floor to Lynn Stromberg. On behalf of the Ping Pong Player group, she expressed their appreciation and presented the Board with a Thank You Card and \$600.00 donation for use of the Community Center.

Sherill Summer reported the Larsen Family Public Library Board has passed their annual budget. They are not requesting any more money, from the Village, but thanked the Village Board for all their support.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Sears to approve the September 14, 2022 Regular Board Meeting Minutes; seconded by Trustee, Summer. **Motion carried 6-0 with 1 abstain.** Motion was made by Trustee, Gustafson to approve the September 21, 2022 Joint Finance/Personnel Committee Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 7-0.** Motion was made by Trustee, Maloney to approve the September 22, 2022, Personnel Meeting Minutes; seconded by Trustee, Weis. **Motion carried 7-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: September 12, 2022 – October 7, 2022** vouchers in the amount of: **\$94,707.22** as follows:
 - a. General Fund - \$75,833.02
 - b. Water Fund - \$5,426.73
 - c. Sewer Fund - \$4,511.68
 - d. Capital Replacement Fund - \$1,146.00
 - e. TIF #2 - \$725.56
 - f. Library Fund - \$7,064.23Approval of receipts were also presented for: **September 12, 2022 – October 7, 2022** in the amount of **\$30,482.38**. Trustee, Weis asked about the voucher for Maurer Power. Heyer explained this was for lighting at the Arena in the Fairgrounds. Motion was made by Trustee, Dedman; seconded by Trustee, Sears to approve vouchers in the amount of: **\$94,707.22** and receipts in the amount of **\$30,482.38**. **Motion carried 7-0.**

- VII. **COMMUNICATIONS:** Burnett County Newsletter was included in the meeting packet.
- VIII. **PERSONNEL – Chairman, Ed Dedman:** Nothing New to Report.
- X. **PUBLIC UTILITY – Chairman, Aaron Sears:** Nothing New to Report.
- XI. **FINANCE – Chairman, Bill Summer:** Kuhnly stated the quote, from Sara’s One Stop Computer Shop, for board member tablets came in \$575 more than originally set aside from the ARPA funds. She pointed out that there is money available in the ARPA funds since the Village will not be using any of the money for the matching funds CDBG Grant. Discussion ensued on which board member would like a tablet but Kuhnly reminded them that if using personal device; it could be subject to open records request. Motion made by Trustee, Summer to approve the additional expense for each board member tablet; seconded by Trustee, Dedman. **Motion carried 7-0.**
- Kuhnly explained the Wisconsin Election Commission is again offering a subgrant, up to \$1200, for Election Security. Motion made by Trustee, Maloney to approve the Memo of Understanding: Election Security Subgrant; seconded by Trustee, Gustafson. **Motion carried 7-0.**
- XII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** President, Roberts informed the board that Joey Browner has reached out to him and let him know that the Joey Browner Foundation it is taking over the Fat Fish Bike Race. They want to run the race again on the 1st Saturday in May and use the Fairgrounds. Roberts will be the Village contact. Summer asked who the race director will be – Roberts doesn’t know at this point. Summer also shared his concerns; especially that they must have insurance. Roberts agreed.
- XIII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.
- XIV. **JUDICIAL – Chairman, Jeff Roberts:** Police Department schedule was handed out during last month’s meeting. Chief, Wedin read the monthly calls for service – total of 40.
- Motion made by Trustee, Sears to approve Resolution 2022-07: Adopt Water Service Utility Rate Increase; seconded by Trustee, Summer. **Motion carried 7-0.**
- Informational Only – Q3 2022 Land Use Permits were included in the meeting packet.
- XV. **DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** Chairman, Weis had to leave meeting, earlier, to attend to a fire. In his absence, Trustee, Summer covered the agenda item: Review Cost for Fox Advancement: Spec Building in Industrial Park. Summer informed the Board that he and Weis have completed negotiations with Fox Advancement and are ready to sign the contract. However, it now appears that the Burnett County Economic Development will not be able to provide funding, resulting in the possibility of costing the Village more money. Summer was looking for the board to approve the contract tonight. After discussion and questions, motion made by Trustee, Maloney to table until the November Board Meeting; seconded by Trustee, Gustafson. **Motion carried 7-0.**
- Roberts reported that Heyer met with Rick Hopkins and Mark Krause about extending Main Street West in the Spring of 2023. Heyer stated that, for now, they can help the school make the driveway, for approximately \$10,000. Heyer also reported that both Rick and Mark strongly suggested that if the plan

is to make an addition in that area or make/extend Street that the Village get everything done, water and sewer mains, before. And this would entail getting MSA involved and ask them if any grants available for water, sewer and or street projects. Roberts said this could be done in phases; for example, phase 1 to the ditch, phase 2 from ditch to Smith Pines, etc. Trustee, Maloney stated discussions on extending Main Street West have been going on for 10+ years. This can be discussed during the annual budget meeting.

The Burnett County Comprehensive Plan Committee is looking for a representative from the Village Board. A selection will be made and forwarded to Susan Tollander.

XVI. CHAMBER OF COMMERCE – Chamber President, Summer informed the board that Danbury Lions has disbanded. The Chamber and the Webster Lions Club will be taking over Oktoberfest and will be held on the 3rd Saturday in August at the Fairgrounds in the Village of Webster.

XVII. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, **Tim Maloney**: Maloney reported the annual budget meeting was held last week and the levy will not raise. The new fire truck is officially owned and in service. The Fall Fund Raiser Banquet raised over \$40,000 for Jaws of Life!

XVIII. ANNOUNCEMENTS & FUTURE MEETINGS:

- **Annual Budget Meeting – TBD 11/2 or 11/3 @ 4:00 p.m.**
- **November 9, 2022 *Regular Board Meeting @ 6:00 p.m.**

XIX. ADJOURNMENT. Motion was made by Trustee, Dedman; seconded by Trustee, Summer to adjourn the meeting at 6:50 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly
Clerk-Treasurer

October 12, 2022

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer