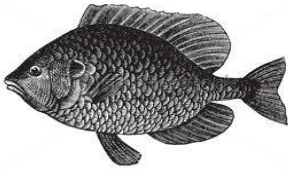


REGULAR MEETING BOARD MINUTES

Wednesday – September 14, 2022 @ 6:00 P.M.
7421 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:03 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; and Trustees, Kelsey Gustafson; Tim Maloney; Aaron Sears; Bill Summer and Charlie Weis. Others: Public Works Director, Jay Heyer; Clerk/Treasurer, Deb Doriott-Kuhnly; Chief of Police, Stephenie Wedin; Greg Marsten – Burnett County Sentinel; Mark Krause – Wagner Surveying; Resident, Jim Beam. Absent: Trustee, Ed Dedman.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Sears to approve the agenda; seconded by Trustee, Weis. **Motion carried 6-0.**
- IV. **VISITOR RECOGNITION** –President Roberts gave the floor to Mark Krause to discuss the final CSM and Declaration of Party Wall. Jim Beam, owner of the duplex on Hickory, was also in attendance. Mark reported that the easement has been finalized and the other duplex, the adjoining lot, has been purchased. Motion made by Trustee, Gustafson to approve the CSM with the recorded Declaration of Party Wall; seconded by Trustee, Sears. Trustee, Weis asked if transferrable if Jim were to sell. Mark said yes. **Motion carried 6-0.**

Mark informed the board that he has been in discussions with Jay and the DOT. The Village owns a 20-foot strip (alley) that is tree covered area behind the Youth Activity Center (YAC) on the east. They would like permission to cut down the trees to make room for activities and possible parking. They talked to the DOT about a temporary driveway from the highway, but the DOT said that YAC has access via the alley they probably won't grant it. YAC will be asking DOT about a crosswalk and or reduce the speed on that part of the highway. Mark thought the Village had previously discussed their desire for a speed reduction in that area. Heyer said it has never been used as an alley, he thought it was an easement for water and sewer. The maps show it as an alley. Discussion ensued on maintaining the alley, the adjoining property's back yard and possibility of the Village vacating it in the future. The board agreed to start with allowing YAC to cut the trees in the alley.

- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Sears to approve the August 10, 2022 Regular Board Meeting Minutes; seconded by Trustee, Summer. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the August 30, 2022 Personnel Committee Meeting Minutes; seconded by Trustee, Summer. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the August 32, Personnel Meeting Minutes; seconded by Trustee, Summer. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** **August 9, 2022 – September 11, 2022** vouchers in the amount of: **\$180,485.90** as follows:
 - a. General Fund - \$84,120.64
 - b. Water Fund - \$6,605.32
 - c. Sewer Fund - \$21,141.01

d. Capital Replacement Fund - \$60,509.25

e. Library Fund - \$8,109.68

Approval of receipts were also presented for: **August 9, 2022 – September 11, 2022** in the amount of **\$141,292.00**. Memo line for State of Wisconsin-Garnishment should be Lunsman not Luhnman. Motion was made by Trustee, Summer; seconded by Trustee, Weis to approve vouchers in the amount of: **\$180,485.90** and receipts in the amount of **\$141,292.00**. **Motion carried 6-0.**

VII. **COMMUNICATIONS:** Burnett County Newsletter was included in the meeting packet.

VIII. **PERSONNEL – Chairman, Ed Dedman:** Nothing New to Report.

X. **PUBLIC UTILITY – Chairman, Aaron Sears:** Chairman, Sears reported Jay was able to confirm that the transfer switch and plug-in part will be large enough for Well #3. Motion made by Trustee, Weis to approve the purchase of a new transfer switch/auxiliary power for Well #3, in the amount of \$4000; seconded by Trustee, Gustafson. **Motion carried 6-0.**

Next, Sears discussed increasing the water rates. He informed the board that Clerk, Kuhny 1st attempted a 3% increase on the PSC application and it defaulted to a 4.5% increase. Kuhnly provided a spreadsheet showing how little the 4.5% would have on 10 households. Discussion took place on the balance in the Water Fund and need further discussions with the auditors. Motion made by Trustee, Summer to approve a 4.5% water rate increase, effective on the 1st quarter of 2023 billing cycle; seconded by Trustee, Gustafson. **Motion carried 6-0.**

XI. **FINANCE – Chairman, Bill Summer:** Motion made by Trustee, Sears to approve a full-page color ad in the 2023 Burnett County Visitor Guide; splitting the cost the Chamber; seconded by Trustee, Summer. **Motion carried 6-0.**

XII. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Motion made by Trustee, Summer to approve the appointment of Sue Weis to the Library Board; seconded by Trustee, Sears. **Motion carried 5-0. 1 abstain (Weis).**

Roberts read an email he received from Julie Yezek with Burnett County's UW-Extension requesting the use of the Community Center, at no charge, Mondays and Thursdays for an older adult's exercise class called Strong Bodies. They tried using the Library but there isn't enough room. The exercise program is for 12-weeks. Discussion took place on the need for the Public Property Committee to meet and discuss the need to start charging organizations for use of the Community Center and other Village owned property. Trustee, Weis suggested Julie first check with the Senior Center on using their building. The Village has donated money to the Senior Center, and this seems like a good venue for this senior activity. Motion made by Trustee, Maloney for Julie to check with the Senior Center. If that is not possible, UW-Extension can use the Community Center; seconded by Trustee, Weis. **Motion carried 6-0.**

XIII. **STREETS – Chairman, Kelsey Gustafson:** Nothing New to Report.

XIV. **JUDICIAL – Chairman, Jeff Roberts:** Chief, Wedin handed out updated scheduled for the months of September and October. Chief, Wedin read the monthly calls for service – total of 28.

Building Inspector, Dennis Quinn, will be retiring at the end of year on December 31, 2022. The board praised Dennis for his work over the years. Kuhnly will begin the search of a new building inspector.

Informational Only – Roberts shared that Ken Erickson has filled out a land use permit application for building a house on the North side of Yellow River. Ken will build a house and not proceed with his previous plans and request for a Planned Unit Development (PUD).

XV. DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis: Chairman, Weis shared there is a meeting scheduled next week, with Fox Advancement, to discuss the RISE grant for the spec building in the Industrial Park.

XVI. CHAMBER OF COMMERCE – Chamber President, Summer informed the board that the Chamber and the Webster Lions Club was asked for Webster to hold the Octoberfest that has previously been held in Danbury. They were also asked about the possibility of incorporating this with Gandy Dancer Days. There is an upcoming meeting to discuss further.

XVII. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Maloney stated that the Fire Association’s annual budget meeting will be held on October 5th. He also reported that the financing for the new fire truck was approved and it has been delivered to the fire station.

XVIII. ANNOUNCEMENTS & FUTURE MEETINGS:

- September 21, 2022 *Joint Finance and Personnel Committee Meeting (closed) @ 6:00 p.m.
- September 22, 2022 *Personnel Committee Meeting with IUOE (closed) @ 6:00 p.m.
- October 12, 2022 *Regular Board Meeting @ 6:00 p.m.
- Annual Budget Meeting - TBD

XIX. ADJOURNMENT. Motion was made by Trustee, Summer; seconded by Trustee, Weis to adjourn the meeting at 7:00 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

September 14, 2022

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Attest: _____

Clerk-Treasurer