



VILLAGE OF WEBSTER

REGULAR MEETING

BOARD MINUTES

Wednesday – July 13, 2022 @ 6:00 P.M.

7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; and Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney and Bill Summer. Others: Clerk/Treasurer, Deb Doriott-Kuhnly; Public Works Director, Jay Heyer; Chief of Police, Stephenie Wedin; Greg Marsten – Burnett County Sentinel; Harriet Rice – Chamber of Commerce; Mark Krause – Wagner Surveying; Russ Burford – Resident. Absent: Trustees, Aaron Sears and Charlie Weis.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS/APPROVAL** –Motion made by Trustee, Dedman to approve the agenda as presented; seconded by Trustee, Maloney. **Motion carried 5-0.**
- IV. **VISITOR RECOGNITION** –President Roberts gave the floor to Mark Krause. Certified Survey Maps (CSM)for the Jackson property on Hickory Street and Chelf property on Bluegill Avenue were included in the meeting packet. Mark began with explaining the Jackson’s are dividing their one lot into two lots running north and south (front and back). This was presented to the Planning Commission earlier in the month. Motion made by Trustee, Summer to approve Jackson’s Certified Survey Map; seconded by Trustee, Dedman. **Motion carried 5-0.** Next, the CSM for the Chelf property was discussed. The Chelf’s are combining their five parcels into one. Motion made by Trustee, Maloney to approve Chelf’s Certified Survey Map; seconded by Trustee, Gustafson. **Motion carried 5-0.** Mark stated he and President, Roberts would like to set up a Planning Commission meeting with Meenon Township before August 5th to discuss the Erickson’s property development plan.
- Harriet Rice informed the board the Chamber received a grant for their portion of the website redesign and maintenance and to purchase a PA system. She reported that the website users have increased, doubled since April. She provided an update on Gandy Dancer Days which includes 5 new events and will continue with the favorites such as Dunk Tank, Bike Roadeo and Arts & Crafts show. All the expenses have been covered by sponsorships. Next year will be the 25th anniversary and she is asking for any ideas and budgeting consideration from the Board.
- Russ Burford mentioned he was at the Planning Commission meeting where the Erickson’s property development was discussed. At the meeting a board supervisor from Meenon Township brought up the option of the Village de-annex the property to Meenon. He said his observation is why would the village ‘give-up’ the parcels; especially prime location along the river when lots for developments are needed within the Village. Roberts and Maloney agreed and thinks the best is to work together with Meenon.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the June 8, 2022 Regular Board Meeting Minutes; seconded by Trustee, Dedman. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the June 21, 2022 Judicial Committee Meeting Minutes; seconded by

Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Trustee, Dedman to approve the July 5, 2022 Personnel/Judicial Meeting Minutes; seconded by Trustee, Summer. **Motion carried 5-0.** Motion was made by Trustee, Dedman to approve the July 6, 2022 Planning Commission Meeting Minutes with amendment to the day of the week from Monday to Wednesday; seconded by Trustee, Summer **Motion carried 5-0.**

VI. APPROVAL OF VOUCHERS & RECEIPTS: June 7, 2022 – July 11, 2022 vouchers in the amount of: **\$173,762.22** as follows:

- a. General Fund - \$98,267.37
- b. Water Fund - \$9,862.53
- c. Sewer Fund - \$6,399.39
- d. Capital Replacement Fund - \$50,435.17
- e. Library Fund - \$8,797.76

Approval of receipts were also presented for: **June 7, 2022 – July 11, 2022** in the amount of **\$72,420.72.** Motion was made by Trustee, Maloney; seconded by Trustee, Dedman to approve vouchers in the amount of: **\$173,762.22** and receipts in the amount of **\$72,420.72.** **Motion carried 5-0.**

VII. COMMUNICATIONS: A Thank Card from Ping Pong Players was included in member’s packets. They enclosed a donation for use of the Community Center.

VIII. PERSONNEL – Chairman, Ed Dedman: Chairman, Dedman gave the floor to Chief, Wedin to provide an update on the open police officer position. The candidate signed the offer letter, contingent on passing the background check, physical and drug screening. Roberts clarified that it is a four-year contract. He is enrolled in school and it starts August 8th. His effective start date with Webster P.D. is July 14th. Kuhnly will schedule his swearing in.

X. PUBLIC UTILITY – Chairman, Aaron Sears: In Chairman, Sears absence, Public Works Director, Heyer reported that the Sewer Jetter Camera agenda item is a none issue as the Village of Siren went ahead and bought their own. He thinks there would not be an issue with Webster renting from Siren when needed. Roberts said the village can look at purchasing one at budget time.

Heyer described the urgency to get wiring hooked up on Well #3 to run a generator. He is waiting for an estimate from Maurer Power and will present at August meeting.

Roberts reported that the Planning Commission recommends not approve the request from a property owner to move the gate to the sewer ponds due to amount of feet it would have to be moved. Motion made by Trustee, Summer; seconded by Trustee, Dedman to not move the gate to the sewer ponds. **Motion carried 5-0.**

XI. FINANCE – Chairman, Bill Summer: Nothing New to Report.

XII. PUBLIC PROPERTY – Chairman, Tim Maloney: Nothing New to Report.

XIII. STREETS – Chairman, Kelsey Gustafson: Nothing New to Report.

- XIV. JUDICIAL – Chairman, Jeff Roberts:** The Police Department schedules for August, September and October were handed out. Chief, Wedin read the monthly calls for service – total of 67. Roberts reported that letters were sent out to seven property owners regarding their unsafe buildings.
- XV. DEVELOPMENT & ANNEXATION – Chairman, Charlie Weis:** In Weis’ absence, President, Roberts provided a recap from the July 6th Planning Commission meeting. The property North of Yellow River and South of County Road A was purchased by Ken Erickson. Ken would like to develop this property. Part of this property is in the Village and part is in the Township of Meenon. This presents zoning, uses and jurisdictional challenges and questions. Mark is working on drawing up a development plan. Meenon suggested the village de-annex. Roberts said he thinks the best option is for Meenon and Webster to work together. Maloney brought up not losing net new construction and real estate taxes by de-annexation. Roberts said an idea is to create a new zoning district, such as River 1. Maloney stated it would be quite cost prohibited for this property to be hooked up to village water and sewer so a variance would need to be granted. Roberts agreed and spoke of State of WI and Burnett County code. More information will be provided at the August Planning Commission Meeting.
- XVI. CHAMBER OF COMMERCE -** Harriet discussed earlier in the meeting under Public Input/Visitor Recognition.
- XVII. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** The next meeting is Wednesday, July 27th at 7:00 p.m. Maloney reported that the new truck should be ready in six months. Oakland is applying for the financing.
- XVIII. ANNOUNCEMENTS & FUTURE MEETINGS:**
- **August 3, 2022 *Planning Commission Meeting with Meenon Township @ TBD**
 - **August 10, 2022 *Regular Board Meeting @ 6:00 p.m.**
- XIX. ADJOURNMENT.** Motion was made by Trustee, Dedman; seconded by Trustee, Summer to adjourn the meeting at 6:48 p.m. **Motion carried 5-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk-Treasurer

July 13, 2022

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Ed Dedman

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Attest: _____
Clerk-Treasurer