



VILLAGE OF WEBSTER

BOARD OF REVIEW MEETING MINUTES

Monday, May 2, 2022 @ 4:00 p.m.
Webster Community Center
7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 4:00 p.m.
 - II. **PRESENT** – Village President, Jeff Roberts; Trustees, Ed Dedman; Kelsey Gustafson; Tim Maloney; Bill Summer; and Charlie Weis. Others Present: Steve Nordquist – North County Assessment Services and Clerk-Treasurer, Debra Doriott-Kuhnly. Absent: Trustee, Aaron Sears
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time. Confirmed Board of Review and Open Meeting Notices were published and posted.
 - IV. **SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON** - Trustee, Maloney nominated President, Roberts as Chairperson; seconded by Trustee, Summer. **Motion carried 6-0.** Trustee, Weis nominated Trustee, Maloney as Vice Chair; seconded by Trustee, Gustafson. **Motion carried 6-0.**
 - V. **VERIFICATION OF MEMBER MEETING THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN WIS. STATS. § 70.46(4)** –Village Trustee, Tim Maloney completed the mandatory training requirements and affidavit filed with the State.
 - VI. **ORDINANCE, NEW LAWS AND POLICIES** – Clerk, Kuhnly verified the Village has Confidentiality of Information about Income and Expenses Information Ordinance and policies for sworn testimonies and procedure for waiver of BOR hearing requirements. Chairperson, Roberts asked Steve if there are any new laws. Steve said just that one member must take the required training each year.
 - VII. **EXAMINATION OF ASSESSMENT ROLL** – Clerk, Kuhnly received the summary of Annual Assessment Report, Assessment Roll and Assessor Affidavit from Steve Nordquist. The board received the sworn statement and Assessment Roll from the Clerk. The Trustees then examined the Assessment Roll. There were no description or calculation errors, no omitted property and no open book changes. There are two revisions, from the assessor, that Clerk, Kuhnly will forward to Burnett County.
 - VIII. **CASES** – There were no taxpayers nor Cases.
 - IX. **ADJOURNMENT.** Motion was made by Trustee, Weis to adjourn the Board of Review Meeting at 6:00 p.m., seconded by Trustee, Dedman. **Motion carried 6-0.**

Respectfully submitted,
Debra Doriott-Kuhnly

Clerk-Treasurer
May 2, 2022

***These minutes are subject to approval at next month's Regular Meeting.