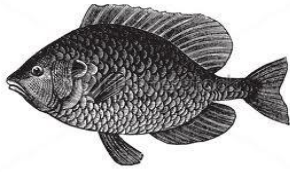


PERSONNEL MEETING MINUTES

Thursday – February 3, 2022 @ 4:00 p.m.
Webster Community Center
7421 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Personnel Chairman, Bill Summer called the meeting to order at 5:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Chairman, Bill Summer; Trustees, Tim Maloney and Charlie Weis. Others Present: None.
- III. **MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c)** – Motion made to go into closed session to discuss employee pay when an employee is out due to COVID and employee donating sick time/PTO to another employee made by President, Roberts; seconded by Trustee, Weis. **Motion carried 4-0.**
- IV. **MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** – Motion to reconvene into open session was made by Village President, Roberts; seconded by Trustee, Weis. **Motion carried 4-0.** Committee agreed that an employee out of work due to COVID is to use sick time/PTO. If the employee is out of sick time/PTO, then the employee must use vacation time. Donating sick time/PTO to another employee will not be allowed.
- V. **ADJOURNMENT.** Motion was made by Trustee, Weis to adjourn the Personnel Committee Meeting at 6:00 p.m., seconded by President, Roberts. **Motion carried 4-0.**

Respectfully submitted,

Bill Summer

Personnel Committee Chairman
February 3, 2022

***These minutes are subject to approval at next month's Regular Meeting.