



**VILLAGE OF WEBSTER**

# REGULAR MEETING

## BOARD MINUTES

Wednesday – July 14, 2021 @ 6:00 pm

7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
  - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Aaron Sears; Bill Summer; Greg Widiker and Charlie Weis. Others present: Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Greg Marsten – Burnett County Sentinel; Donnie Holmes- Tribal Police Department; Mark Krause – Wagner Surveying; Mike and Judy Sperry. Absent: None.
  - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – Motion made by Trustee, Maloney to approve the agenda as presented; seconded by Trustee, Weis. **Motion carried 7-0.**
  - IV. **VISITOR RECOGNITION** –President Roberts gave the floor to Mark Krause with Wagner Surveying. Mark told the board that he has been approached by three residents requesting changes to their property. Two properties are abutting the Gandy Dancer Trail. The other property is west of Village Office and the owner would like to divide the property, keeping in mind the easement on north side of Main Street. All three of these involve additional planning, which will require a Planning Commission Meeting. Mark is looking for conceptional approval and then set a Planning Commission Meeting before the August Regular Board Meeting. Discussion ensued on the specifics of the three requests. Planning Commission Meeting set for 6:00 p.m. on Monday, July 26<sup>th</sup>.

Next, St Croix Tribal Police Officer, Donnie Holmes asked if the board would be interested in donating towards the Tribal P.D. Golf Tournament. The tournament is to raise money for the K-9 Unit and will be held in Frederic on July 26th. Motion made by Trustee, Weis to approve \$100 sponsorship for hole one; seconded by Trustee, Summer. **Motion carried 7-0.**

Lastly, Roberts gave the floor to Mike and Judy Sperry. Mike said they are interested in purchasing lot 10 in Smith Pines and moving the house, currently owned by John Packard on Old Hwy 35 (on Clam River), onto the lot. Judy asked if a basement could be put in Smith Pines. Heyer said it is dry there and a basement should be fine. He also spoke of the depth of village water and sewer in Smith Pines. Trustee, Widiker stated concerns about the structure and integrity of the house. (He had helped the previous owner raise the house.) Mike said he has been under the house and their plan is to put full basement under the house and install floor footings/trusses. Judy said she doesn't think Lighthouse Movers would consider moving something if not sound. Trustee, Maloney asked if the house would be owner occupied or rental. Mike said owner; their plan is to move the house, rehab it and then sell. The structure would be 38x28 – no garage. Heyer suggested talking to Dennis Quinn about inspecting the building. The Sperry's timeframe is the basement would be done by end of August and the moving and rehab done before winter. Maloney asked if the Sperry's have been provided the covenants for Smith Pines. Widiker provided them a copy. Trustee, Summer brought up his experience with buying/moving an older home and issue with lead. He suggested looking into this. The board verbally agreed to sell the Sperry's lot 10

and moving the house into Smith Pines as long as it is up to code (get approval from the building inspector) and follow the covenants for Smith Pines. Also, house must be owner occupied not rental. The Sperry's will come into the office and make a down payment of 10% for lot 10 in Smith Pines. Mike said the board has their word that it will not be a rental and will uphold the standards, appearance, and value for Smith Pines.

**V. APPROVAL OF MINUTES:** Motion was made by Trustee, Weis to approve the June 9, 2021 Regular Board Meeting Minutes; seconded by Trustee, Summer. **Motion carried 7-0.** Motion was made by Trustee, Weis to approve the June 23, 2021 Judicial Committee Meeting Minutes; seconded by Trustee, Summer. Weis asked if Municipal Court Statistical Report was provided after the meeting. Kuhnly will follow up with Tessa. **Motion carried 7-0.** Motion was made by Trustee, Maloney to approve the June 29, 2021 Public Property Committee Meeting Minutes; seconded by Trustee, Widiker. **Motion carried 7-0.** Motion was made by Trustee, Maloney to approve the July 7, 2021 Public Property Committee Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 7-0**

**VI. APPROVAL OF VOUCHERS & RECEIPTS: June 5, 2021 – July 8, 2021** vouchers in the amount of: **\$122,160.52** as follows:

- a. General Fund - \$91,484.06
- b. Water Fund - \$15,330.46
- c. Sewer Fund - \$4,647.15
- d. Capital - \$2,695.00
- e. Library Fund - \$8,003.85

Trustee, Weis about CTW voucher. Heyer explained this was the company that provided the portable water tank while the water tower was being painted. Trustee, Maloney commented on the voucher for work done on the tennis court, how nice it looks and the pickleball club is pleased. Approval of receipts were also presented for: **June 5, 2021 – July 8, 2021** in the amount of **\$76,176.96**. Motion was made by Trustee, Gustafson; seconded by Trustee, Widiker to approve vouchers in the amount of: **\$122,160.52** and receipts in the amount of **\$76,176.96**. **Motion carried 7-0.**

**VII. COMMUNICATIONS:** Burnett County Newsletter, Thank You Cards from the Pickleball Players and Jim Olson were included in member's packets. President, Roberts thanked the Police Department, Public Works and Clerk/Treasurer for their work on the 4<sup>th</sup> of July activities. He has heard nothing but good things about the fireworks and the parade. Maloney asked if the Village paid for all the fireworks display – Kuhnly said the village received \$2450, about ½ the cost of the display, in donations from local businesses. Widiker said Mark Elliott, on behalf of the pickleball club, asked him to thank the board for redoing the tennis court. They had over 20 people playing last week. They are very happy with the tennis court. Summer said they have approached him about adding another court. Roberts said there is a perfect spot for it, but it won't be cheap. Summer also said he has had folks stop him and say they have had to wait to use the tennis court. Roberts suggested talking to the school about contributing for an additional court. Roberts reported that Harriet Rice let him know that the grant, to put up the new 'Welcome to Webster' signs, was approved.

**VIII. PERSONNEL – Chairman, Bill Summer:** Nothing new to report.

**IX. PUBLIC UTILITY – Chairman, Aaron Sears:** Chairman, Sears reported that Heyer received word that highway 35 will be redone in 2027 and the DNR recommends replacing the water mains at this time.

Heyer said there are two placed along the highway that run from Connors to County Rd X/Alder Street East. The total highway project is from County Road A to County Road K. MSA will be contacted about obtaining a grant for the water main replacement.

**X. FINANCE – Chairman, Greg Widiker:** Chairman, Widiker reiterated the amount received in Fireworks Donations.

The AA group donated \$100 as thank you for use of the Community Center basement room for their meetings.

The Village received its yearly dividend payment, in the amount of \$3,326, from the League of Wisconsin Municipalities Mutual Insurance.

**XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Chairman, Maloney reported that the committee met a week prior to meeting with the architect. It was decided it would be cheaper and offer more flexibility to gut the building and start over. A preliminary drawing was provided to the board. The committee is more concerned with the needed space for the Police Department and Clerk/Treasurer rather than the board room size. Maloney then reviewed the preliminary plan with the board. Widiker asked where Clerk would sit during the meetings – Maloney said she could sit at the board table. The board liked the concept of the plan. The architect will meet with the Police Chief and Clerk/Treasurer on specific required space and the rest would be for board meetings.

Maloney informed the board that the school donated nine light poles that were in the high school parking lot. Public Works Director, Heyer suggested putting seven lights on the Gandy Dancer Trail (replacing the existing ones) and the remaining within the fairgrounds. Heyer was given a quote, from Maurer Power, of \$250 to put up and wire each pole. Motion made by Trustee, Summer to use the lights to replace the ones on the Gandy Dancer Trail, remaining to be installed in the fairgrounds and hire Maurer Power to install; seconded by Trustee, Sears. **Motion carried 7-0.**

The school also donating some old playground equipment from the elementary school. The committee suggested putting the equipment in the fairgrounds by the ball field as more and more activities are happening there each year. Weis asked about putting the equipment by the skate park. Roberts said that location would be good for basketball hoops. Motion made by Trustee, Weis to install the playground equipment in the fairgrounds; seconded by Trustee, Widiker. **Motion carried 7-0.**

**XII. STREETS – Chairman, Kelsey Gustafson:** Nothing new to report

**XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Department schedules for July and August were handed out at the June meeting. Chief, Wedin read the monthly calls for service – total of 102.

Heyer said there are sheds in town that are not being maintained. He also suggests requiring a foundation. In addition, he has noticed sheds on properties where the owner has not obtained a permit. Chairman, Weis the first step is reviewing the ordinance to see if foundations are required for sheds. For those being put in, without a permit, they should receive a letter from the Village. He said these sheds should be examined to ensure set back requirements. Maloney suggested including building permit information in the water bills. Kuhnly said this was already included in the newsletter that went out at

the beginning of the month. (she will forward copy to the board.) Weis said he will work on the shed issue.

Weis then read Q2 Land Use Permits.

Loan for financing Solar Electric System: Chairman, Weis read Resolution to Borrow Funds and Levy Tax: State of Wisconsin Board of Commissioners of Public Lands. He confirmed everyone understood what he just read. Roll Call voice vote was then conducted. Votes are as follows: Trustee, Kelsey Gustafson "Yea"; Trustee, Tim Maloney "Yea"; Trustee, Aaron Sears "Yea"; Trustee, Bill Summer "Yea"; Trustee, Charlie Weis "Yea"; Trustee, Greg Widiker "Yea", President, Jeff Roberts "Yea". All Village Trustees and Village President were present and voted. Votes were closed and declared resolved.

**XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing New to Report.

**XV. CHAMBER OF COMMERCE -** Gandy Dancer Days plans are going well. A band has been lined up. Due to a shortage, it might be a challenge to find bikes to give away during the Bike Roadeo. Gift Certificates may need to be handed out. Chief, Wedin said she will figure it out.

**XVI. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** The next Fire Association meeting will be on July 28<sup>th</sup> at 7:00 pm. Weis said the fire department has been hit hard with requests to fill swimming pools. Heyer approached the fire department about paying the village for some of water being used. The fire department is considering increasing their fee and passing money onto the village.

**XVII. ANNOUNCEMENTS & FUTURE MEETINGS:**

- **July 26, 2021\*Planning Commission Meeting @ 6:00 p.m.**
- **August 3, 2021\* Joint Judicial & Personnel Committee Meeting @ 6:00 p.m.**
- **August 11, 2021\*Regular Board Meeting @ 6:00 p.m.**
- **TBD \*Joint Zoning Committee Meeting with Oakland and Meenon Township.**

**XVIII. ADJOURNMENT.** Motion was made by Trustee, Weis; seconded by Trustee, Gustafson to adjourn the meeting at 7:30 p.m. **Motion carried 7-0.**

Respectfully submitted,

*Debra Doriott-Kuhnly*

Debra Doriott-Kuhnly, Clerk-Treasurer

July 14, 2021

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Jeff Roberts

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Aaron Sears

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Trustee, Bill Summer

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Trustee, Charlie Weis

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Trustee, Greg Widiker

Attest: \_\_\_\_\_  
Clerk-Treasurer