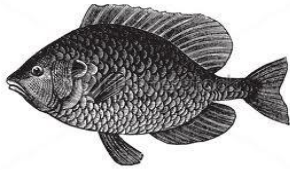


REGULAR MEETING BOARD MINUTES

Wednesday – May 12, 2021 @ Immediately following
Reorganizational Meeting.
7421 Main Street West, Webster, WI



VILLAGE OF WEBSTER

-
- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 5:54 p.m.
 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Aaron Sears; Bill Summer; Greg Widiker and Charlie Weis. Others present: Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Greg Marsten – Burnett County Sentinel; Gene Anderson arrived 5:56 p.m. and Mark Krause arrived 6:00 p.m. Absent: None.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
 - IV. **VISITOR RECOGNITION** – President, Roberts welcomed Gene Anderson. Mr. Anderson was in attendance just to observe.
 - V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Weis to approve the April 14, 2021 Regular Board Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 7-0.** Motion was made by Trustee, Gustafson to approve the May 5, 2021 Full Board Public Property Meeting Minutes; seconded by Trustee, Summer. **Motion carried 7-0.**
 - VI. **APPROVAL OF VOUCHERS & RECEIPTS: April 13, 2021 – May 10, 2021** vouchers in the amount of: **\$67,416.75** as follows:
 - a. General Fund - \$52,027.28
 - b. Water Fund - \$5,285.65
 - c. Sewer Fund - \$4,122.15
 - d. Library Fund - \$5,981.67Trustee, Weis asked about the Department of Workforce Development voucher. Kuhnly explained unemployment payment for Municipal Clerk due to reduced hours because of COVID-19. Approval of receipts were also presented for: **April 13, 2021 – May 10, 2021** in the amount of **\$58,038.06**. Motion was made by Trustee, Weis; seconded by Trustee, Sears to approve vouchers in the amount of: **\$67,416.75** and receipts in the amount of **\$58,038.06**. **Motion carried 7-0.**
 - VII. **COMMUNICATIONS:** Burnett County Newsletter was included in member's packets.
 - VIII. **PERSONNEL – Chairman, Bill Summer:** Nothing new to report.
 - IX. **PUBLIC UTILITY – Chairman, Aaron Sears:** President, Roberts gave the floor to Clerk, Kuhnly. Kuhnly stated she was on a Public Service Commission (PSC) webinar last week and informed the board of two important items that were discussed. First, due to Wisconsin Admin Code-PSC statutes, municipalities are not allowed to give credit for water leaks. (Based on § PSC 185.15, § 196.22 and §196.60(1) The PSC require utilities to bill customers based on meter readings and prohibit utilities from forgiving any amount of consumption that registers on an accurate meter.) Credit for sewer can be issued. Trustee,

Weis questioned specific situations where credit should be given – Kuhnly reported that per the PSC we cannot. Trustee, Weis confirmed that the residents of these situations can go on a payment plan. He also requested a notification to the residents be included in next quarter’s utility bills.

Next, Kuhnly discussed PSC’s recommendation that utilities increase their water rates by 3% every year. The Village’s last increase, for water, was in 2012. If rates not increased, at some point the PSC can imposed a mandatory increase. The public utility committee will meet after obtaining comparable municipalities water rates.

Roberts provided update on the water tower project. The inside has been sandblasted and recoated. The inside is done but need seven days of seventy-degree weather to repaint the outside; power washing of the outside has been completed.

- X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing new to report. Informational – Chairman, Maloney said the Larsen Family Public Library is planning a capital matching campaign to pay off the remaining \$60,000 they owe on their loan. This campaign will coincide with the Library’s 30th anniversary and 10-year anniversary of the new building.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing new to report. Informational – Chairman, Gustafson informed the board that the mowing contractor, Yellow River Construction, sold his equipment. The guy that bought the equipment said he would honor the contract with the Village. The village will rebid this next year.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** The Police Department schedules for May and June were handed out.

Chief, Wedin read the monthly calls for service – total of 61.

Chairman, Weis gave the floor to Mark Krause, Wagner Surveying to discuss the Certified Survey Map (CSM) for the Beyer’s property on Yellow River. Mark explained that they currently have three lots and because the water and sewer are over one lot line; they want to combine two lots into one. Motion made by Trustee, Maloney to approve the CSM; seconded by Trustee, Gustafson. **Motion carried 7-0.**

Mark said he had a request to possible divide a lot on Hickory Street in two. This is a very deep lot that goes back to the ditch and looking at dividing property front/north and back/south. He asked if this should go in front of the planning commission or regular board. Public Works Director, Heyer said he also spoke to this property owner and told them it would be very costly to get water and sewer to the back of this property. Trustee, Weis asked about the driveway and easement and questioned if there was enough room. Roberts said the process will need to be reviewed and will get back to Mark.

Mark said they have done the preliminary work needed for the survey map of the new office building and asked what to provide to who. Trustee, Maloney let Mark know that he told the architect that Wagner Survey would do the survey, not MSA, and Wagner Survey will provide the architect with what is needed. Mark then brought up the possible storm sewer drainage issue that adding a PD garage may

cause. Maloney told Mark the village is looking into the option of getting an easement from the property east of the new building to alleviate the draining issue. Also, the board is looking at options regarding the garage. Mark also commented on extra territory zoning and protecting the village.

XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: Nothing new to report.

XV. CHAMBER OF COMMERCE - Nothing new to report.

XVI. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Maloney provided an update from the April meeting. The association is looking at a new compressor, updating the lighting in the fire hall, insurance provider changing to Spectrum, US Bank Voyager Fleet Card for fuel purchases, and the new pumper truck is ordered and will be painted black and orange. The fire department had 140 calls and currently at 31 members. The next Fire Association meeting will be on July 28th at 7:00 pm.

XVII. ANNOUNCEMENTS & FUTURE MEETINGS:

- **May 17, 2021 *Board of Review 4:00 p.m. to 6:00 p.m.**
- **June 9, 2021* Regular Board Meeting @ 6:00 p.m.**
- **June 23, 2021*Judicial Committee Meeting @ 6:00 p.m.**

XVIII. ADJOURNMENT. Before adjourning, Kuhnly asked about this year’s fireworks display. Decision was made to hold the fireworks on Saturday, July 3rd. The parade will be held on July 4th. Motion was made by Trustee, Widiker; seconded by Trustee, Summer to adjourn the meeting at 6:35 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

May 12, 2021

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Aaron Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer