



VILLAGE OF WEBSTER

PUBLIC PROPERTY MINUTES

Tuesday, June 29, 2021 6:00 p.m.

7461 Main Street West, Webster, WI

- I. **CALL TO ORDER** – Chairman, Tim Maloney; called the meeting to order at 6:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Chairman, Tim Maloney; Member, Greg Widiker and Member, Kelsey Gustafson. Also Present: Clerk/Treasurer, Debra Doriott-Kunly. Absent: None.
- III. **DISCUSS NEW VILLAGE OFFICE AND POLICE DEPARTMENT REMODEL PROJECT**– On behalf of Municipal Court Clerk Tessa Anderson, Kuhnly asked if Municipal Court will still be at the Community Center or will it be moved to the new office location. Also, where will her desk be located. The committee said these decisions are up to Judge Sears but did suggest her desk be at the old village office or in the basement of the Community Center. President, Roberts will talk to Judge Sears.

Chairman, Maloney stated decisions need to be made on the interior design on the new Village and Police Department offices. Specifically, will the front bathroom remain, gut the interior, or try to keep some of rooms and work around. There will be a meeting with the architect on July 7th at 6:00 pm to move forward so it can go to bid in August or September. Kuhnly prepared and handed out a draft of her ideas for the village office and board room. This includes leaving the front bathroom, taking out a couple walls and reducing the board room by four feet on each side. This would allow room for two storage closets for village records. The lobby would include a small table, chairs and hanging file cabinets. Discussed if the building would need two bathrooms. Maloney said he feels there is plenty of space for the three entities: Village Office, Village Board Room and Police Department. Gustafson stated the initial draft, by the Architect, for the board room was a little much (that much room is not needed.) Kuhnly agreed that the board members' backs should not be toward the audience and a pear or U shape table would take care if this. President, Roberts reiterated that the architect said it might be beneficial and cost less (in the long run) to gut the building and design it the way the village wants it. Maloney said that the architect will need to meet with Kuhnly and Chief Wedin to obtain space requirements and then what space is left will be the board room. Consensus of the committee was to leave the front bathroom and the mechanical room but gut the rest of the building. Discussion ensued on possible remodel designs. Meeting with the architect will take place on July 7th.

- IV. **PLAYGROUND EQUIPMENT** – The Village has obtained playground equipment that was removed from the grade school and the question is where should it go. President, Roberts suggests putting the equipment at the fairgrounds since there are more community activities held there each year. He has talked to a member of the fair board and she agreed. Widiker said he has safety concerns with placement by the ball field. Final decision on the placement of the equipment, within the fairgrounds, will be determined this fall.
- V. **WEBSTER HIGH SCHOOL LIGHTS** – The Village also acquired the light poles that were in the high school parking lot. Public Works Director, Heyer suggests putting seven lights on the Gandy Dancer Trail (replacing the existing ones) and the remaining within the fairgrounds. Heyer was given a quote,

from Maurer Power, of \$250 to put up and wire each pole. Motion made by President, Roberts to use the lights to replace the ones on the Gandy Dancer Trail, remaining to be installed in the fairgrounds and hire Maurer Power to install; seconded by Member, Gustafson. **Motion carried 4-0.** This recommendation will be presented to the full board at the July 14th meeting.

VI. MOTION TO ADJOURN – Motion to adjourn the Public Property Meeting at 6:40 p.m. was made by President, Roberts; seconded by Chairman, Maloney. **Motion carried 4-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk/Treasurer

June 29, 2021

***These minutes are subject to approval at next month's Regular Meeting.