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VILLAGE OF WEBSTER

FULL BOARD PUBLIC PROPERTY MINUTES

Wednesday, May 5, 2021 7:00 p.m.

7461 Main Street West, Webster, WI

I. CALL TO ORDER – President, Roberts called the meeting to order at 7:00 p.m.

II. PRESENT – Village President, Jeff Roberts; Trustees, Kelsey Gustafson; Tim Maloney; Aaron Sears; Bill Summer; Charlie Weis and Greg Widiker. Also Present: Derrick Capra with Legend Architecture, Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer and Clerk/Treasurer, Debra Doriott-Kuhnly. Absent: None.

REVIEW PRELIMINARY PLANS OF NEW OFFICE WITH ARCHITECT– President, Roberts gave the floor to Derrick Capra, Project Manager with Legend Architecture. Derrick began with the addition of the police garage. He stated the proposal by MSA includes two options: one with a topographic survey and one without. Maloney said Wagner Surveying will do the surveying and asked why MSA is involved. Derrick explained that MSA is involved due to drainage issues in the alley and because the project will be going to bid. Derrick expounded on the drainage issue; the alley is eight inches higher than the south end of the new office building. According to MSA, this would require storm sewer pipe installation in the alley. Heyer questioned if this was necessary especially since several years ago, MSA designed the alley to take storm water away. Sears suggested going all the way to the alley for garage. Summer confirmed the need for floor drainage in the garage. Derrick said yes, an evaporation trench drain would be required. Discussion ensued on addition of police garage. Next, the floor plan for alterations of the office building was reviewed. Options for a safety barrier between the Clerk/Treasurer and the public was discussed. Also re-evaluated the space required for file cabinets and storage. Chief, Wedin was satisfied with the police department offices and space. Copies of the plan were provided to participants of the meeting to make notes, desired changes, etc. and the group will meet, again, immediately following the Regular Board meeting on May 12th.

The board will talk to the owner of Café Moonglow about the village purchasing six feet of their land east of the new village property.

III. MOTION TO ADJOURN – Motion to adjourn the Public Property Meeting at 8:35 p.m. was made by President, Roberts; seconded by Trustee, Weis. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Clerk/Treasurer

May 5, 2021

***These minutes are subject to approval at next month’s Regular Meeting.