



**VILLAGE OF WEBSTER**

# REGULAR MEETING BOARD MINUTES

Wednesday – April 14, 2021 @ 6:00 p.m.  
7421 Main Street West, Webster, WI

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- I. CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Bill Summer; Greg Widiker and Charlie Weis. Others present: Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Greg Marsten – Burnett County Sentinel; Roze Catapano, Harriet Rice, Dorothy Wallace, Tom Wallace, Doug Thompson, Ona Thompson and Anne Marie Lunsman. Absent: Trustee, Darrell Sears.
- III. PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. VISITOR RECOGNITION** – President, Roberts gave the floor to Gandy Dancer Days Event Planner, Harriet Rice. Harriet informed the board that the Chamber received a \$1500 grant that will help pay for entertainment, portable toilets, and marketing. She handed out the first draft of the scheduled events for the 3-day event which will be held August 13<sup>th</sup> – August 15<sup>th</sup>. Most of the events will take place at the fairgrounds. Harriet stated there is an opportunity for a non-profit organization to hold a breakfast in the fairgrounds pavilion on Saturday. She expressed appreciation for the support from the village and police department. Kuhnly suggested contacting Orange 4-H on their interest of holding a breakfast at the pavilion.
- V. APPROVAL OF MINUTES:** Motion was made by Trustee, Weis to approve the March 10, 2021 Regular Board Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the March 14, 2021 Judicial Committee Meeting Minutes; seconded by Trustee, Summer. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the March 23, 2021 Personnel Committee Meeting Minutes; seconded by Trustee, Summer. **Motion carried 6-0.**
- VI. APPROVAL OF VOUCHERS & RECEIPTS: March 9, 2021 – April 12, 2021** vouchers in the amount of: **\$99,829.30** as follows:
- a. General Fund - \$61,571.32
  - b. Water Fund - \$20,121.74
  - c. Sewer Fund - \$7,207.01
  - d. Library Fund - \$10,779.23
  - e. TIF - \$150.00
- Trustee, Weis asked about American Tower receipt. President, Roberts explained their payment amount increased this year with the new contract. Weis also asked for confirmation that the payment from the School District was for the School Resource Officer. The receipt from Bremer Grant Account was for the Library. Approval of receipts were also presented for: **March 9, 2021 – April 12, 2021** in the amount of **\$63,793.41**. Motion was made by Trustee, Weis; seconded by Trustee, Widiker to approve vouchers in the amount of: **\$99,829.30** and receipts in the amount of **\$63,793.41**. **Motion carried 6-0.**

- VII. **COMMUNICATIONS:** Burnett County Newsletter was included in member's packets.
- VIII. **PERSONNEL – Chairman, Bill Summer:** Chairman, Summer provided an update on hiring a part-time Public Works Seasonal Laborer. One of the applicants accepted a job with the Village of Grantsburg so Summer is asking approval to offer Leif Thompson the position. Verbal approval was given.

During the last Judicial Committee meeting, the full-time police officer's wages was discussed, and the committee is recommending a CPI increase. Trustee, Maloney asked if this was brought up during the annual budget meeting. Trustee, Weis thought that it was. President, Roberts thinks that it was not. Kuhnly will follow up with the auditor. *(On 5/6, Kuhnly received confirmation from the auditor that the increase was included in the budget.)* Motion made by Trustee, Weis to increase wages for the full-time police officers to 1.56% effective immediately and if the increase was in the budget; the police officers will be paid retroactive from the 1<sup>st</sup> of year; seconded by Trustee, Widiker. Kuhnly pointed about the Judicial Committee recommended 2% increase. After discussion, the motions remained at 1.56% increase. **Motion carried 6-0.**

Clerk, Kuhnly swore in the following elected officers for their 2-year term. Village President, Roberts and Village Trustees - Tim Maloney, Aaron Sears and Kevin "Charlie" Weis.

- IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report. In Chairman, Sears absence, President, Roberts informed the board that painting of the water tower will start as soon as it warms up. The sunfish logo will remain on the tower.
- X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** President, Roberts stated he and Heyer have talked to Alan Hane and the Fat Fish Forty bike race will take place on Saturday, May 1<sup>st</sup>.

Chairman, Maloney informed the board that he got a call from Derrick Capra, the architect for the new office project and he has a preliminary floor plan drawn. There are some minor issues identified and MSA have done a site assessment. Derrick will send the floor plan and a meeting will be set after April 27th. Roberts will follow up with Wagner Surveying on the status of the CSM.

- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing new to report.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** The Police Department schedules for April and May were included in the member's packets.

Chief, Wedin read the monthly calls for service – total of 108.

Chairman, Weis notified the board of the first quarter land use permit applications.

- XIV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts asked Trustee, Weis about the status of the spec. building in the Industrial Park. Weis is still working on this project. Roberts reported that he has had two parties interested in putting up storage units. The board verbally agreed to keep this space industrial as this is how it is zoned.

Roberts then gave the floor to Trustee, Widiker to discuss a possible letter of opposition for the proposed conditional use permit (CUP), submitted to Burnett County, for a Devil's Lake campground, north of County Road A. First, Widiker reported that the previously submitted letter of opposition, that the village sent to Burnett County Land Use Committee regarding the proposed Yellow River Campground CUP on the south side of Devil's Lake, was instrumental in that CUP being denied. Widiker reported that community members have asked for village's participation for the hearing on the second CUP request. He then provided a handout that explained the reasons why Mr. Chelmo's second CUP is relevant to the village; referring to the village's codes, comprehensive plan, extraterritorial zoning/planning, state statutes and land use regulations, etc. Widiker pointed out that although the proposed campground would be outside the village, the board does have legal rights through extraterritorial zoning, up to 1.5 miles beyond the village borders. He believes it is in the best interest of the village to participate in opposing Mr. Chelmo's second CUP request. Public input was provided by Roze Catapano and Anne Marie Lunsman. Both cited reasons for requesting the village draft a letter of opposition and exercising extraterritorial rights. These include the location of the proposed campground, their livelihood/quality of life increased traffic, emergency management, law enforcement, negative environmental and ecological impact and referenced the village's comprehensive plan, extraterritorial zone, and rights to manage and protect this zone in the best interest of the village and its citizens. Trustee, Summer spoke of the negative comment, made on social media, the village received on its opposition to the Yellow River Campground CUP. He also said one board member was physically threatened (later stated that it was indirectly related to CUP.) Trustee, Maloney asked for more information about extraterritorial zoning. He also has a problem with the village telling Oakland Township how to zone their boundary and asked if the village is overstepping its bounds. He also commented that Burnett County Land Use Committee knows how the village feels about the CUPs and they referenced the first opposition letter many times on denying Chelmo's Yellow River CUP. Widiker then spoke of protecting the legacy of the board and the community decades from now: in that the village legacy is proactive. He also pointed out the importance of being unified with Oakland and Meenon townships and Burnett County, thinking big picture and long term. Trustee, Weis shared that the village had already weighed in with opposition on the first CUP and why would the village stance be any different on the second CUP request. President, Roberts agreed yet said this letter needs to be drafted differently and state the substantial negative impacts to the community's welfare, economic, and environmental area. And how it does not fit with the village's comprehensive plan. Widiker reiterated the importance of a multi-jurisdictional approach to land use planning and decision making and the village being an active participant in the larger community. Maloney then suggested all three municipalities (Townships of Oakland and Meenon and Village of Webster) sign this letter of opposition. Motion was made by Trustee, Widiker to write an official letter of opposition to CUP 2108 Devil's Lake Campground, authored by Widiker with the board's input and peer review before submittal; seconded by Trustee, Summer. Summer then asked if this letter should be presented to the townships of Meenon and Oakland for signatures. Roberts felt it would be better if all signed the same letter. Roze Catapano stated the dates of the two township's meetings. Trustee, Weis agrees that the three signatures would give the letter a lot more strength since referencing extraterritorial. **Motion carried 6-0.**

- XV. **CHAMBER OF COMMERCE** - Chamber President, Summer gave the floor to Harriet Rice. Harriet bought up replacing the "Welcome to Webster" signage on both the north and south side of the village. She has done research and is working with Northland Signs on designs. She informed the board there is an opportunity to submit a grant through Operation Round-Up. This would need to be a partnership

with the Chamber and the Village. She handed out mock designs and said the cost for both vinyl signs would be \$1450, including installation. The signs will also have a shingle were the village/chamber could advertise upcoming events. The deadline for submitting the grant is June 1<sup>st</sup>. The board agreed this was a good idea. Harriet and Deb will fill out and submit the grant.

**XVI. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** The next Fire Association meeting will be on April 28<sup>th</sup> at 7:00 pm

**XVII. ANNOUNCEMENTS & FUTURE MEETINGS:**

- **May 10, 2021 \*Open Book 1:00 p.m. to 3:00 p.m.**
- **May 12, 2021 \*Regular Board Meeting @ 6:00 p.m.**
- **May 17, 2021 \*Board of Review 4:00 p.m. to 6:00 p.m.**

**XVIII. ADJOURNMENT.** Before adjourning, President Roberts stated although Trustee, Darrell Sears was unable to attend tonight, this is his last meeting. Roberts read a letter of appreciation for Darrell and his service to the Village throughout the years. Motion was made by Trustee, Widiker; seconded by Trustee, Summer to adjourn the meeting at 7:15 p.m. **Motion carried 6-0.**

Respectfully submitted,

*Debra Doriott-Kuhnly*

Debra Doriott-Kuhnly, Clerk-Treasurer

April 14, 2021

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Jeff Roberts

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Darrell Sears

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Trustee, Bill Summer

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Trustee, Charlie Weis

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Trustee, Greg Widiker

Attest: \_\_\_\_\_  
Clerk-Treasurer