



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – February 10, 2021 @ 6:00 p.m.
7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Bill Summer; Greg Widiker and Charlie Weis. Trustee, Sears arrived at 6:04 p.m. Others present: Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; and Clerk/Treasurer, Debra Doriott-Kuhnly. Absent: None.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
 - IV. **VISITOR RECOGNITION** – None.
 - V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Weis to approve the January 13, 2021 Village Caucus Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 7-0.** Motion was made by Trustee, Gustafson to approve the January 13, 2021 Regular Board Meeting Minutes; seconded by Trustee, Summer. **Motion carried 7-0.** Motion was made by Trustee, Widiker to approve the January 20, 2021 Public Property Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 7-0.** Motion was made by Trustee, Weis to approve the February 3, 2021 Personnel Meeting Minutes; seconded by Trustee, Summer. **Motion carried 7-0.**
 - VI. **APPROVAL OF VOUCHERS & RECEIPTS: January 9, 2021 – February 8, 2021** vouchers in the amount of: **\$172,184.87** as follows:
 - a. General Fund - \$117,368.54
 - b. Water Fund - \$10,584.14
 - c. Sewer Fund - \$7,757.41
 - d. Library Fund - \$36,474.78Trustee, Maloney asked about the voucher for Board of Commissions of Public Land. This is the yearly payments for all loans. Trustee, Weis asked about Electric Pump. This is for inspecting and maintaining the pumps at all four of the lift stations. Trustee, Gustafson asked if this is done yearly. Heyer said it will be yearly going forward. Trustee, Maloney asked if North Memorial was the yearly payment and year of the contract period. President, Roberts explained this is for the 1st half of the year and this is the 3rd year of four. Approval of receipts were also presented for: **January 9, 2021 – February 8, 2021** in the amount of **\$344,655.90**. Motion was made by Trustee, Maloney; seconded by Trustee, Gustafson to approve vouchers in the amount of: **\$172,184.87** and receipts in the amount of **\$344,655.90**. **Motion carried 7-0.**
 - VII. **COMMUNICATIONS:** Burnett County Newsletter provided in member's packets.
 - VIII. **PERSONNEL – Chairman, Bill Summer:** Chairman, Summer would like to post an ad to hire a Public Works Seasonal Laborer. He explained that this is to replace Dan Thill who retired last summer. The

current job description was included in the board member's packet. Discussion took place on timeframe for hiring and start date. The decision was made to run the ad over the next two weeks and new employee would start in April. Further discussion took place on the job description. It was determined that the duties could be reduced to mow, trim and maintain mowing and trimming equipment. Trustee, Maloney asked what percentage of the time is spent on cemetery lawn care. Public Works Director, Heyer stated 50%. Chairman, Summer asked about payrate. The decision was made to start at \$11.00 an hour. Motion made by Trustee, Maloney to give Heyer and Summer the authority to write a new job description and starting pay of \$11.00 an hour; seconded by Trustee, Gustafson. **Motion carried 7-0.**

IX. PUBLIC UTILITY – Chairman, Darrel Sears: Nothing new to report.

X. FINANCE – Chairman, Greg Widiker: Nothing new to report.

XI. PUBLIC PROPERTY – Chairman, Tim Maloney: For the new office building remodeling project, Chairman, Maloney stated the architect the Village has previously used referred Maloney to Derrick Capra of Legend Architect Services in Springbrook. Capra told Maloney he would be happy to meet with the board but explained that because all contractors are busy; it may be next year before work could be done. A public property committee meeting will be scheduled where Capra and the committee will tour the building and spec out so the Village can start accepting bids. Maloney asked Public Works Director, Heyer for an update on removing the trees. Heyer will follow up.

Motion made by Trustee, Widiker to approve the two-year lease agreement between the Village of Webster and the Central Burnett County Fair Association; seconded by Trustee, Weis. **Motion carried 7-0.**

Motion made by Trustee, Widiker to approve Robin Blomberg holding flea markets at the fairgrounds one Saturday a month in June, July and August, hours 9:00am to 3:00pm, fee of \$15.00 a table- split between the Village and Robin Blomberg, with contingency on it not conflicting with other planned events at the fairgrounds; seconded by Trustee, Sears. **Motion carried 7-0.**

XII. STREETS – Chairman, Kelsey Gustafson: Nothing new to report.

XIII. JUDICIAL – Chairman, Charlie Weis: The Police Department schedules for February and March were handed out.

Chief, Wedin read the monthly calls for service – total of 84. Chairman, Weis asked Chief, Wedin to tell Officer, Barker he did great job at last month's board meeting. He also praised the police department on the 29 traffic stops last month and keep up the good work. Trustee, Maloney questioned the truancy numbers. Chief, Wedin explained that the numbers, in part, are due to students not attending online. Maloney then asked online truancy logistics. Trustee, Widiker, Chief, Wedin and President, Roberts all contributed to explanation.

XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: Nothing new to report.

XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Maloney provided an update from the January 27th meeting. The committee approved motion to enter into a

contract with Rosenbauer, LLC out of Wyoming, MN for the fire truck builder. The new fire truck will cost approximately \$430,000 and they are looking at some townships to obtain loan. The next Fire Association meeting will be on April 28th at 7:00 pm.

XVI. ANNOUNCEMENTS & FUTURE MEETINGS:

- **February 22, 2021 *Public Property Meeting @ 6:00 p.m.**
- **March 10, 2021 *Regular Board Meeting @ 6:00 p.m.**
- **March 15, 2021 *Judicial Meeting @ 6:00 p.m.**

XVII. ADJOURNMENT. Motion was made by Trustee, Summer; seconded by Trustee, Widiker to adjourn the meeting at 6:40 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

February 10, 2021

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer