



VILLAGE OF WEBSTER

PERSONNEL COMMITTEE MINUTES

Wednesday, February 3, 2021 6:00 p.m.

Webster Community Center

7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Chairman, Bill Summer; called the meeting to order at 6:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Chairman, Bill Summer; Member, Tim Maloney and Member, Charlie Weis. Absent: None.
- III. **2021 EMPLOYEE TRAINING: CLERK/TREASURER AND PUBLIC WORKS**– Chairman, Summer opened by discussing 2021 training for the Clerk/Treasurer. Due to COVID-19, the 2021 Municipal Clerks and Treasurer Institute is being held virtually July 12-16, 2021. Options were discussed on closing the office during this week or where Kuhnly could do this training. Motion made by Member, Maloney to approve this training and payment in the amount of \$489.00; seconded by Member, Weis. **Motion carried 4-0.** Motion made by President, Roberts to approve a year of virtual Skill Path training for the Clerk/Treasurer and payment of \$400.00; seconded by Trustee, Maloney. **Motion carried 4-0.**

Next, the committee discussed training and certification for the Public Works Employees. Heyer and Phernetton need certifications for operating the Skid Steer and Grader. They will travel to the Operating Engineers Training Center in Coloma, WI. Chairman, Summer will set up date and get attendee list of who would like to go. *(In addition to Heyer and Phernetton, some Board Members may also go.)*

- IV. **MOTION TO ADJOURN** – Motion to adjourn the Personnel Committee Meeting at 6:45 p.m. was made by President, Roberts; seconded by Member, Weis. **Motion carried 4-0.**

Respectfully submitted,

Bill Summer

Chairman

February 3, 2021

***These minutes are subject to approval at next month's Regular Meeting.