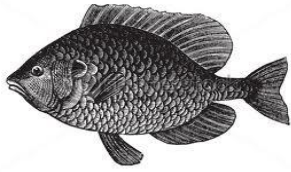


REGULAR MEETING

BOARD MINUTES

Wednesday –December 9, 2020 @ 6:00 PM

7421 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** –Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Darrell Sears; Bill Summer; Charlie Weis; and Greg Widiker. Others present: Public Works Director, Jay Heyer, Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; and Becky Strabel – Inter-County Leader Newspaper. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – Clerk, Kuhnly said there is no need to discuss the Workhorse Payroll Portal. Motion made by Trustee, Maloney to delete agenda item b) Workhorse Payroll Portal under C. Finance Committee; seconded by Trustee, Widiker. Trustee, Weis asked for clarification on Payroll process and system, Clerk, Kuhnly explained. **Motion carried 7-0.**
- IV. **VISITOR RECOGNITION** – None.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the November 11, 2020 Regular Board Meeting Minutes; seconded by Trustee, Sears. **Motion carried 7-0.** Motion made by Trustee, Weis to approve the November 19, 2020 Budget Public Meeting Minutes; seconded by Trustee, Widiker. **Motion carried 7-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: November 10, 2020 – December 7, 2020** vouchers in the amount of **\$65,337.53** as follows:
 - a. General Fund - \$52,377.92
 - b. Water Fund - \$3,647.07
 - c. Sewer Fund - \$3,687.74
 - d. Library Fund - \$5,624.80

Approval of receipts were also presented for: **November 10, 2020 – December 7, 2020** in the amount of **\$161,132.02**. Trustee, Maloney questioned voucher for \$100 to Micah Flodin – this was restitution paid to him involving a dog bite. Trustee, Weis asked when Officer, Casady worked. Motion was made by Trustee, Maloney; seconded by Trustee, Weis to approve vouchers in the amount of **\$65,337.53** and receipts in the amount of **\$161,132.02**. **Motion carried 7-0.**
- VII. **COMMUNICATIONS:** The Burnett County Administration Newsletter was included in meeting packet.
- VIII. **PERSONNEL – Chairman, Bill Summer.** Chairman, Summer recapped the 2021 International Union of Operating Engineers Contract. Motion made by Trustee, Weis to approve the 2021 International Union of Operating Engineers Contract; seconded by Trustee, Summer, Weis. **Motion carried 7-0.**

Clerk, Kuhnly read the list of Village Board Members' whose term expires in April 2021. She explained if anyone is choosing to not seek reelection in the Spring 2021 Election, a Notification of Non-Candidacy form must be completed and returned by December 25, 2020.

IX. PUBLIC UTILITY – Chairman, Darrel Sears: Nothing New to Report.

X. FINANCE – Chairman, Greg Widiker: Chairman, Widiker began his portion of the meeting by opening discussion on increasing the amount for Employee Christmas Bonuses. Trustee, Maloney stated that a decision on Library Employees should be made by the Library Board not the Village Board. He will bring to Library Board. Motion was made by Trustee, Maloney to approve a Christmas Bonus of \$150 for Full-Time Employees and \$50 for Part-Time Employee; with a qualifier of a minimum of 40 hours worked; seconded by Trustee, Gustafson. **Motion carried 7-0.**

Chairman, Widiker recapped the American Tower Lease Agreement option approved during last month's board meeting on November 11, 2020. Signatures were obtained on the American Tower Lease Agreement and Consent Affidavit and will be mailed back.

XI. PUBLIC PROPERTY – Chairman, Tim Maloney: Chairman, Maloney reported he was having a hard time finding a drafter for remodeling the new office building. However, he reached out to Roy Ward at the school. Roy will provide a drawing, and this will be used for the bidding process. President, Roberts asked if the bids would include flooring, trim, etc. Maloney said yes it would. This will be revisited during the January board meeting.

XII. STREETS – Chairman, Kelsey Gustafson: Chairman, Gustafson presented a quote from Bruce Gibbs for main street snow removal. The quote has options on size of buckets used. Motion made by Trustee, Gustafson to approve main street snow removal to be done by Bruce Gibbs at the rate of \$100/hour with experimenting different size buckets; seconded by Trustee, Summer. **Motion carried 7-0.**

XIII. JUDICIAL – Chairman, Charlie Weis: The Police Department schedule, for January, was provided. December schedule was handed out during last month's meeting. Trustee, Maloney asked the hours the School Resource Officer is at the school. Chief, Wedin said although the contract says 8:30 a.m. to 3:30 p.m. the officer is there 8:00 a.m. to 4:00 p.m.

Chief, Wedin then read the monthly calls to service – total of 80 incidents.

Chairman, Weis read through 4th quarter land use permits. These were also provided in the board member packets. Trustee, Maloney questioned if the landowners should be the one applying for land use permits and not the renter. Trustee, Summer said that when locates are called in, the owner is the one to do this. Yet, the locate on the one that spurred this question was in the renter's name. (the locate and land use permit application were both in renter's name.) The ordinances will be reviewed.

Chairman, Weis read Resolution 2020-03: County Library Levy Exemption. Motion made by Trustee, Maloney to approve Resolution 2020-03; seconded by Trustee, Gustafson. **Motion carried 7-0.**

Motion made by Trustee, Weis to approve The Inter-County Leader as the 2021 Legal Newspaper; seconded by Trustee, Summer. Becky Strabel, reporter for The Leader, stated that in Webster there are

280 subscribers, and the newspaper is sold at six different business. The legal ad rates are set by the government. **Motion carried 7-0.**

Information was provided on the request to rezone the property at Emily's Luncheon from Highway Commercial to Residential. A public hearing is scheduled, immediately following the Caucus, on January 13th. Trustee, Weis asked if the house that was razed next to CopyCat will need, or should, be rezoned. Decision will be made later. Clerk, Kuhnly stated there the Village does not have a zoning map that displays down to parcel numbers.

XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: Nothing new to report.

XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Nothing New to Report. Next meeting January 27, 2021 at 7pm.

XVI. TOWN'S ASSOCIATION UPDATE – Nothing New to Report.

XVII. FUTURE MEETINGS:

- **December 15, 2020 * Quarterly Judicial Meeting @ 6:00 P.M.**
- **January 13, 2021 * Caucus Meeting @ 5:45 P.M.**
- **January 13, 2021 * Public Hearing-Zoning Variance for Emily's Luncheon Immediately following the Caucus Meeting**
- **January 13, 2021 * Regular Board Meeting Immediately following Public Hearing Meeting**

XVIII. ADJOURNMENT. Motion was made by Trustee, Widiker; seconded by Trustee, Summer to adjourn the meeting at 6:48 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

December 9, 2020 ***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer, Debra Doriott-Kuhnly