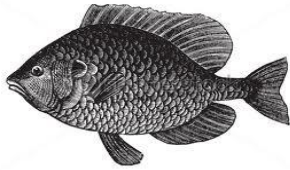


# REGULAR MEETING

## BOARD MINUTES

Wednesday – November 11, 2020 @ 6:00 PM

7421 Main Street West, Webster, WI



**VILLAGE OF WEBSTER**

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- I. **CALL TO ORDER** –Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Bill Summer; and Charlie Weis. Others present: Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; Becky Strabel – Inter-County Leader Newspaper. Absent: Trustees: Darrell Sears and Greg Widiker, Public Works Director, Jay Heyer.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** – None.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the October 14, 2020 Public Hearing Meeting Minutes; seconded by Trustee, Weis. **Motion carried 5-0.** Motion made by Trustee, Weis to approve the October 14, 2020 Regular Board Meeting Minutes; seconded by Trustee, Summer. **Motion carried 5-0.** Motion was made by Trustee, Maloney to approve the October 27, 2020 Budget Workshop Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 5-0.** Motion was made by Trustee, Weis to approve the November 4, 2020 Development & Annexation Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 5-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: October 12, 2020 – November 9, 2020** vouchers in the amount of **\$90,869.48** as follows:
  - a. General Fund - \$54,951.50
  - b. Water Fund - \$4,349.35
  - c. Sewer Fund - \$4,038.46
  - d. Capital Replacement Fund - \$20,660.00
  - e. Library Fund - \$6,870.17

Trustee, Maloney questioned Benson Law Office voucher for Brian Petersen Real Estate. Roberts stated this was for the lot sold in Smith Pines. Trustee, Weis verified the total cost for the sidewalk project was \$20,660. Roberts said this also included landscaping. Trustee, Weis confirmed Chief, Wedin received reimbursement for the candy she purchased for Trunk or Treat. Trustee, Weis also informed the board that at the beginning of the new year, Barb’s Cleaning Service will go down to once a month.

Approval of receipts were also presented for: **October 12, 2020 – November 9, 2020** in the amount of **\$60,492.13**. Motion was made by Trustee, Weis; seconded by Trustee, Summer to approve vouchers in the amount of **\$90,869.48** and receipts in the amount of **\$60,492.13**. **Motion carried 5-0.**
- VII. **COMMUNICATIONS:** The Burnett County Administration Newsletter was included in meeting packet.

- VIII. PERSONNEL – Chairman, Bill Summer.** Chairman, Summer recapped the September 16<sup>th</sup> Personnel meeting where negotiations took place for the 2021 International Union of Operating Engineers Contract. The decision was made to table approving the contract until the December Regular Board meeting to allow time for the contract to be read. Trustee, Weis would like Public Works to take training since the funding is part of the new contract. This was agreed upon as well as board members visiting the training center.
- IX. PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing New to Report. President, Roberts said Push is done with water and sewer for Meyer’s property.
- X. FINANCE – Chairman, Greg Widiker:** In Chairman, Widiker’s absence, President, Roberts presented Finance. A letter from American Tower, explaining additional lease payment options, was included in the meeting packet. All the available options were discussed. Motion was made by Trustee, Weis to approve Option 1: Lease Extension; seconded by Trustee, Summer. Trustee, Gustafson asked about the 3<sup>rd</sup> bullet on Option 1. The answer is extending for additional five years. **Motion carried 5-0.**
- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Chairman, Maloney provided information from Ed Peterson on a rough idea of cost to remodel the new village office building. The remodeling will cost over \$25,000 so this project will need to go to bid. Maloney will research someone to do a draft to use for the bid process. He will bring this to the December meeting. Trustee, Summer asked if the remodeling could be broken down into smaller projects. Maloney stated this is prohibited.
- XII. STREETS – Chairman, Kelsey Gustafson:** Motion made by Trustee, Gustafson; seconded by Trustee, Weis to replace power pole outlets on Lakeland Avenue. **Motion carried 5-0.**
- XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was handed out during last month’s meeting. Chief, Wedin is on vacation the week of Thanksgiving.

Chief, Wedin then read the monthly calls to service – total of 84 incidents.

Motion made by Trustee, Weis to charge \$50.00 for land use permits for garages, fences, signs and razing; seconded by Trustee, Summer. **Motion carried 5-0.**

- XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts stated that during the November 4<sup>th</sup> Development and Annexation meeting, Dave Rasmussen recommended the village extend the TIF termination date. MSA would take care of submitting the paperwork. A Joint Review Board would need to take place. Motion by Trustee, Maloney to extend the TIF termination date by two three-year increments (total of six years); seconded by Trustee, Weis. **Motion carried 5-0.**

President, Roberts said the next item on the agenda, CDBG Grant, is null and void. He explained that there was a discussion of partnering with the school for building a daycare; but the village doesn’t qualify.

President, Roberts informed the board that the village has exhausted all the allotted money from the Cares Act-Roads to Recovery Funding. Kuhnly provided a spreadsheet of all the eligible expenses that were submitted.

Informational - Trustee, Weis provided an update on the potential spec building in the Industrial Park. Northwest Builders got back to Weis and an 80' by 150' (12,000 square feet) steel construction would be approximately \$500,000; turnkey to the village. Weis also spoke to Dick Hartmann, Burnett County Economic Development Director, and he is very excited to hear this plan. Dick already knows of two parties that are interested in moving their businesses to Burnett County. Hartmann told Weis that there are matching funds available.

XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing New to Report.

XVI. **TOWN'S ASSOCIATION UPDATE –** Nothing New to Report.

XVII. **FUTURE MEETINGS:**

- **November 19, 2020 \*Public Hearing: Adopt 2021 Budget @ 5:45 P.M.**
- **TBD \* Joint Review Board**
- **December 9, 2020 \*Regular Board Meeting @ 6:00 P.M.**
- **December 15, 2020 \* Quarterly Judicial Meeting @ 6:00 P.M.**

XVIII. **ADJOURNMENT.** Motion was made by Trustee, Gustafson; seconded by Trustee, Weis to adjourn the meeting at 6:42 p.m. **Motion carried 5-0.**

Respectfully submitted,

*Debra Doriott-Kuhnly*

Debra Doriott-Kuhnly, Clerk-Treasurer

November 11, 2020 \*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Jeff Roberts

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Darrell Sears

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Trustee, Bill Summer

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Trustee, Charlie Weis

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Trustee, Greg Widiker

Attest: \_\_\_\_\_  
Clerk-Treasurer, Debra Doriott-Kuhnly