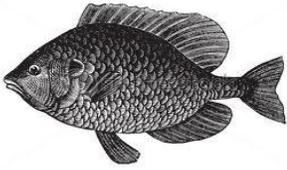


REGULAR MEETING BOARD MINUTES

Wednesday –August 12, 2020 @ 6:00 p.m.
7421 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

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- I. **CALL TO ORDER** –Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
 - II. **ROLL CALL** – Trustees: Kelsey Gustafson; Tim Maloney; Darrell Sears; Bill Summer; Charlie Weis and Greg Widiker. Others present: Public Works Director, Jay Heyer; Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; Becky Strabel, Inter-County Leader; Jonathan Richie, Burnett County Sentinel; Patti and George Meyer; Gladys Beers; Jane Wardean; Bob Eckland; Andreas Olson; Buck Zehner; Janeeh Mosay, Teresa Thoms, Mark Thoms III. Absent: Garret Derouin.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
 - IV. **VISITOR RECOGNITION** – Village President, Roberts gave the floor to Jane Wardean and Gladys Beers. They are requesting a financial donation for the Webster Senior Center. And, for the rental fee be waived for use of the fairgrounds pavilion to hold a fund raiser yard and bake sale. Jane explained that they are in need to repair or replace the Air Conditioning. The center provides 3000 meals a month and ADRC’s rent does not cover the electric bill. They do not have much in their checking account. Jane explained that they are requesting donations through the community and have commitments from 4 people. Trustee, Weis asked who those were, and Jane said she was not at liberty to say. A letter was provided and explained if the financial problems cannot be solved, they would need to shut down the center. Trustee, Weis made a motion to waive the rental fee for use of the pavilion over Labor Day weekend; seconded by Trustee, Widiker. **Motion carried 7-0.** Trustee, Weis stated without knowing the exact amount needed (since they are waiting on the other 4 people) and risk of setting a precedent, he would like to ask them to come back to the board with firm amount needed. Gladys said they have a commitment from the Webster Lions. She said they will also ask the Siren’s Lions as the cooks at Webster provide meals for Siren (as well as Danbury and surrounding area.) She asked if anyone has any fund-raising ideas to please let them know.

Roberts then gave the floor to AA Group Leader Bob Eckland. Bob stated that the AA group would like to continue using the Community Center, but they are not able to pay the \$25 weekly fee. When they were meeting at the Senior Center, they paid \$10 a month. Then they were meeting at the Church of Christ and Garret Derouin donated the use; other than the \$10 a month. President, Roberts said another group is requesting use of the upstairs of the Community Center on Monday nights, so he suggested AA meet in an open room in the basement. Trustee, Maloney requested the standard damage deposit and sanitize the room after their use. Motion made by Trustee, Maloney for the AA group to use the downstairs room on Mondays 7-8pm with the \$150 damage deposit; seconded by Trustee, Summer. Bob said they will pay \$10 a month. **Motion carried 7-0.**

Next, Roberts gave the floor to Girl Scout Troop Leader, Teresa Thoms. Their written proposal for use of the Community Center was included the board meeting packets. There are two troops in the area, and they are requesting use of the Community Center every other Monday 6pm-7:30pm and every Saturday

9am-11am or Tuesdays 5:30pm-7pm September 1, 2020 – June 30, 2021. They are also requesting a lock-in event. Trustee, Weis complimented Teresa for the well written proposal. Trustee, Maloney mentioned that Lions Bingo is held on Mondays, Memorial Day through Labor Day, at the Community Center. Teresa said the Girl Scouts only meet during the school year. Commitment was made for the Girl Scouts use through April 30th to avoid conflict with the other organization. Trustee, Maloney also said Saturdays is an issue as this is a big rental date for the Community Center and the Village needs this revenue to help with expenses to run the Center. President, Roberts agreed that Tuesdays would be better. The lock in date of November 20th will be revisited as there is a conflict. Trustee, Maloney said a \$150 damage deposit is required. Motion made by Trustee, Widiker to approve the Girl Scouts use of the Community Center, September 1st, 2020 – April 30, 2021, on Mondays 6pm-7:30pm and Tuesdays 530pm-7pm; seconded by Trustee, Sears. **Motion carried 7-0.**

Lastly, Roberts gave the floor to George and Patti Meyer. George said he and Patti recently purchased property on Oak and Bass Street. They are looking at building a house, but the property is out of reach of village water and sewer. The Meyer's are asking the Village what needs to be done to get them water and sewer. Public Works Director, Heyer explained options and rough estimates for each water and sewer services. He suggested discussing this further in a development or utility meeting. George asked permission for them to install their own well, holding tank/septic. Trustee, Summer explained that others have asked, and the Village has said they need to be hooked up to Village water and sewer. Trustee, Maloney concurred, and this is a DNR requirement. Roberts asked Heyer to revisit this with Cooper Engineering to get updated cost estimates and then a committee meeting will be scheduled. Trustee, Widiker shared his opinions and let the Meyer's know the board will work with them with Special Assessment spread out over 10 years; if needed. Patti asked if they could go ahead and build. The answer was yes, they could build but the question is hooking up to water and sewer in the cheapest manner for them and the village.

V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the July 8, 2020 Regular Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 7-0.** Motion made by Trustee, Widiker to approve the July 29, 2020 Development & Annexation Meeting Minutes with amendment of adjourning motion made by Trustee, Widiker and seconded by Trustee, Maloney and adjourn time of 6:58am, seconded by Trustee, Summer. **Motion carried 7-0.**

VI. **APPROVAL OF VOUCHERS & RECEIPTS: July 2, 2020 – August 7, 2020** vouchers in the amount of **\$104,417,.75** as follows:

- a. General Fund - \$82,820.32
- b. Water Fund - \$7,799.32
- c. Sewer Fund - \$6,165.59
- d. TID - \$630.00
- e. Library Fund - \$7,002.12

Trustee, Weis confirmed that Yellow River Construction was for mowing around the sewer ponds and dog park. Weis also asked about Monarch –this was for paving by the Drive-Inn. Trustee, Widiker asked about Fahnrs again this month –this was for Main Street line painting. The Lindberg Company voucher is for one new air conditioner for the Community Center. Approval of receipts were also presented for: **July 2, 2020 – August 7, 2020** in the amount of **\$219,111.22.** Motion was made by Trustee, Widiker;

seconded by Trustee, Sears to approve vouchers in the amount of **\$104,417.75** and receipts in the amount of **\$219,111.22**. **Motion carried 7-0.**

- VII. **COMMUNICATIONS:** None.
- VIII. **PERSONNEL – Chairman, Bill Summer.** Nothing New to Report.
- IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing New to Report.
- X. **FINANCE – Chairman, Greg Widiker:** Nothing New to Report.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Informational only. Chairman, Maloney said he has contacted a couple guys to replace to facade at the Community Center.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Chairman, Gustafson stated that Public Works Director, Heyer obtained an estimate, from Maurer Power in the amount of \$3,088, to replace the electrical outlets on eight streetlights on Highway 35. These replacements are needed so the Christmas Lights work. Trustee, Widiker asked if there is a real need for this. Heyer said yes as they are 20-30 years old and some not working properly. Trustee, Widiker suggested a phased approach. Clerk, Kuhnly asked about the leaning power pole on the highway. Heyer suggested the board write a letter to NW Electric requesting the pole be replaced. Trustee, Summer suggested talking to Public Service Commission as this could be a public safety issue. Trustee, Widiker confirmed that talking to PSC about both the leaning pole and electrical outlets. The estimate to replace is tabled until responses received from NW Electric and PSC.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was provided at last month's meeting. Chief, Wedin then read the monthly calls to service – total of 91 incidents. Trustee, Summer commended Chief, Wedin and the Police Department for their actions to control an unruly citizen.

2nd quarter Land Use Permits were included in the board meeting packets.

Chairman, Weis read Resolution 2020-02: Compliance Maintenance Annual Report (CMAR). Motion made by Trustee, Gustafson to approve CMAR -Resolution 2020-02; seconded by Trustee, Weis. **Motion carried 7-0.**

President, Roberts informed the Board that Municipal Court will resume in September.

- XIV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** The Memorandum of Understanding with AWSC was included in the board members' packet.

Informational – Roberts informed the board that he was approached by an individual who may be interested in purchasing a lot in Smith Pines to build a spec house. Roberts stated he also met with Dick Hartmann, who is the Burnett County Economic Development Director, about possible building in Smith Pines. They will meet again to discuss in further detail.

- XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing new to report. Next meeting is Wednesday, October 7th for annual budget meeting.
- XVI. **TOWN’S ASSOCIATION UPDATE -** Trustee, Maloney attended the last Town’s Association meeting. He reported that the County may start charging municipalities overhead cost for services they provide.
- XVII. **FUTURE MEETINGS:**
- **September 9, 2020 *Regular Board Meeting @ 6:00 P.M.**
 - **September 15, 2020 *Quarterly Judicial Meeting @ 6:00 P.M.**
 - **TBD – Development & Annexation**
- XVIII. **ADJOURNMENT.** Motion was made by Trustee, Weis; seconded by Trustee, Sears to adjourn the meeting at 7:10 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

August 12, 2020

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer, Debra Doriott-Kuhnly