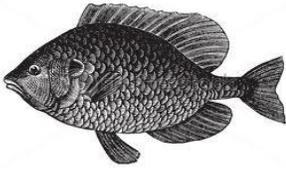


REGULAR MEETING BOARD MINUTES

Wednesday – June 10, 2020 @ 6:00 p.m.
7421 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

- I. CALL TO ORDER** –Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. ROLL CALL** – Trustees: Kelsey Gustafson; Tim Maloney; Darrell Sears; Bill Summer; Charlie Weis and Greg Widiker. Others present: Public Works Director, Jay Heyer; Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; Jonathan Richie – Burnett County Sentinel; Association of Wisconsin Snowmobile Clubs: Sue Smedegard. Wonderland Snowmobile Club Members: Dorothy Wallace, Don Hamilton, Kevin Darwin, and Tom Wallace. Burnett County Snow Trails Member, James R Smedegard. Burnett County Tourism Coalition: Chuck Anderson. Village Resident: Barry Thompson. Legacy Solar: Kris Schmid. Absent: None.
- III. PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. VISITOR RECOGNITION** – President, Roberts gave the floor to Sue Smedegard with the Association of Wisconsin Snowmobile Clubs (AWSC.) Sue thanked Wonderland Snowmobile Club for submitting the application nominating the Village of Webster, resulting in the Village of Webster being designated AWSC's Snowmobile Friendly Community. The designation is awarded for a four-year term. Award and signs were presented. Don Hamilton said Wonderland Snowmobile Club will be making smaller signs for Burnett County Tourism and Tavern League to also display.

President, Roberts then gave the floor the Barry Thompson. Barry said he is attending on behalf of himself and others who are concerned with their safety crossing the highway from the East to the West on their tricycles. They have had some close calls with vehicles not stopping at the designated cross walks. Trustee, Gustafson addressed the cross walks by informing Barry that they will be repainted soon. Barry asked about a four-way stop like they have in Frederic. Chief, Wedin stated that stop signs on the highways are handled by the State. She will be attending a Traffic Safety meeting soon and will bring his concerns up. Barry asked if he could also attend and was told he could. Heyer said that at the cross walk by the clinic, there is a button to push and the crossing signs will light up and flash. Barry said this has not made a difference in cars stopping. Other than the cross walks being repainted, no action will be taken until after the County and DOT Traffic Safety Meeting.

Next, Roberts recognized visitor Kris Schmid. Trustee, Summer then introduced Kris, from Legacy Solar and explained that Kris, Public Works Director, Heyer and himself reviewed three sites for potential locations to install solar energy generation. Kris gave specifics on the sites and recommends installation to be placed in the North Side of Industrial Park. He then provided a handout that summarizes the system performance and financial results. The financial portion represents the system cost of \$61,984 and a \$14,000 grant with WI Focus on Energy (Kris would write the grant.) The rest would require a loan and his handout shows a ten-year loan at 2.5% interest. The annual savings on utility bill will cover the annual loan payment cost. This solar array would be approximately 10 feet by 100 feet long. A question remains on how Northwestern Electric will work with the Village on this. Trustee, Weis asked if there is an annual

maintenance cost and Kris said it is factored in and will send the entire spreadsheet. Discussion proceeded on warranty, maintenance and option of larger size. Trustee, Maloney suggested the location be on the south side of Industrial, between the east side of the water tower and the welding shop. Discussion took place on the benefits and challenges of both the south and north sides of Industrial Park. Kris will review Trustee, Maloney's suggested site on the south side. Trustee, Summer will speak to Northwestern Electric. A follow up Development and Annexation Meeting will be scheduled.

V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the May 13, 2020 Regular Meeting Minutes; seconded by Trustee, Sears. Trustee, Gustafson stated an amendment is needed, under Street Committee, to remove 'includes line painting' in the estimate from Fahrner's. Trustee, Maloney amends the motion to reflect this; seconded by Trustee, Sears. **Motion carried 7-0.** Motion made by Trustee, Weis to approve the May 20, 2020 Board Reorganizational Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 7-0.**

VI. **APPROVAL OF VOUCHERS & RECEIPTS: May 9, 2020 – June 6, 2020** vouchers in the amount of **\$72,827.29** as follows:

- a. General Fund - \$55,000.20
- b. Water Fund - \$5,252.63
- c. Sewer Fund - \$5,867.35
- d. Library Fund - \$5,107.11
- e. Capital Replacement Fund - \$1,600.00 (Hanging Flowers on Main Street)

Trustee, Maloney asked about the voucher for Everlast Rehab. Heyer explained this was for fixing the main pit at lift station #1. This included seal, floor, step and concrete repair. Trustee, Weis asked about Motorola Solutions voucher. Chief, Wedin said this was for Spillman's. Approval of receipts were also presented for: **May 9, 2020 – June 6, 2020** in the amount of **\$14,737.85**. Motion was made by Trustee, Maloney; seconded by Trustee, Widiker to approve vouchers in the amount of **\$72,827.29** and receipts in the amount of **\$14,737.85**. **Motion carried 7-0.**

VII. **COMMUNICATIONS:** None.

VIII. **PERSONNEL – Chairman, Bill Summer.** Nothing new to report.

IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Chairman, Sears gave the floor to Public Works Director, Heyer to provide an update on painting the water tower. Heyer explained that when the water tower is being painted, it will be down and there will be no storage of water. The wells will be running all the time, resulting in wasting over 362,000 gallons of water per day. Heyer has obtained an estimate from CTW Corporation, in the amount \$10,700, for a portable tank. This will act like a mini water tower – holding 5,000 gallons of water. This will also save on power consumption from not having the well running 24/7 for 14 days. Discussion took place on paying this expense out of the Water Fund. This will be placed on the July Agenda for board approval.

X. **FINANCE – Chairman, Greg Widiker:** Chairman, Widiker shared information on two sub-grants the Village will receive due to COVID-19. The Federal Government's Routes to Recovery: Local Government Aid Grants will allocate \$10,519 to the Village of Webster. The Village will also be getting \$568 from

Wisconsin Election Commission. The Village is to track and report expenses for these grants. Clerk/Treasurer, Kuhnly provided a sheet showing expenses thus far. The amount from the Election Commission will automatically be sent to us. Kuhnly asked if the Police and or Public Works needs any additional PPE, cleaning supplies, etc. Trustee, Maloney suggested looking into submitting Police School Liaison Officer Noah Barker's wages if the school's funding ceased when the school was closed due to COVID-19. As a reminder, Kuhnly mentioned these grants are for unbudgeted expenses due to COVID-10.

XI. PUBLIC PROPERTY – Chairman, Tim Maloney: Informational only. Chairman, Maloney reported that the air conditioner in the Community Center needs repairs. The tennis courts also need repairs but waiting to piggyback off school repairs to reduce costs.

XII. STREETS – Chairman, Kelsey Gustafson: Chairman, Gustafson gave the floor to Public Works Director, Heyer to provide an update on micro-surfacing on West Main Street. Heyer reported that the work was done on Sunday, June 7th and Fahrner's did a great job and in a timely fashion. Gustafson thanked the Village employees that came in Sunday to help. Next, Heyer said he is anticipating Monarch to begin the work on Hickory Street West in a couple of weeks. This was supposed to be done last Fall, but Monarch ran out of time and will be honoring the estimate given last Fall. Gustafson expounded on the work that will done which includes milling off the surface, from the highway going West just past the Drive-Inn's mailbox, will go all the way across, curb to curb. They will shape a swayale up into the parking lot and paving. Trustee, Weis asked about the work that is needed where the Gandy Dancer Trail crosses- Gustafson said the County will be taken care of that.

Chairman, Gustafson then discussed the estimate from A to Z Contracting for replacing 436' X 5' sidewalk from Fir Street West along Lakeland Avenue North. Landscaping, after the work is done, is also included in the estimate. The estimated amount is \$20,660. This price does not include removing the stumps and grading. This will be done by Hopkins. Heyer estimates an additional \$2,000. Trustee, Weis asked if the eight feet of sidewalk that was already replaced, personally, by homeowners Jeff and Roxie Roberts will be deducted. President, Roberts also brought up the practice of special assessments to the property owners. The percentage, number of years and interest rate for the assessment was then discussed. The Roberts' property will only be assessed for the feet of sidewalk that they did not already have done. Motion made by Trustee, Gustafson to approve the estimate from A to Z Contracting, in the amount of \$20,660, assessing the property owners 50%, spread over 10 years at 3% interest rate; seconded by Trustee, Weis. **Motion carried 6-0.** President, Roberts abstained.

Motion made by Trustee, Maloney to approve blocking off Sturgeon Av S from Main St to the alley on Sunday, June 21st for Make Music Day; seconded by Trustee, Summer. **Motion carried 7-0.**

The cost for Fahrner's to paint the parking lines, the double line, crosswalks on Main Street and the highway will be \$6,470. This is considered regular street maintenance.

XIII. JUDICIAL – Chairman, Charlie Weis: The Police Department schedule for June was handed out during the May Board Meeting. Chief, Wedin then read the monthly calls to service – total of 134 incidents.

Chairman, Weis read Resolution to Borrow Funds and Levy Tax: State of Wisconsin Board of Commissioners of Public Lands. He confirmed everyone understood what he just read. Roll Call voice

vote was then conducted and votes are as follows: Trustee, Kelsey Gustafson “Yea”; Trustee, Tim Maloney “Yea”; Trustee, Darrell Sears “Yea”; Trustee, Bill Summer “Yea”; Trustee, Charlie Weis “Yea”; Trustee, Greg Widiker “Yea”, President, Jeff Roberts “Yea”. (All Village Trustees and Village President were present and voted.) Votes were closed and declared resolved.

The following licenses were read:

Renewal Alcohol Beverage Licenses

- **Class “A” Fermented Malt Beverage License**
Joseph W. Connor, dba Connor’s Service Station
Joshua S. Kangley, Minit Mart, LLC dba Minit Mart Store #504
- **Class “A” Fermented Malt Beverage License & “Class A” Liquor License**
Michael W. & Julie M. Hoefs-Moser, Wild Bill’s Sporting Goods and Spirits, Inc. dba Will Bill’s
Richard Estridge, Jason Nilssen and Julie M. Hoefs-Moser, R & J Grocery Enterprises, LLC, dba Wayne’s Foods Plus
- **Class “B” Fermented Malt Beverage License**
Merle & Marilyn Meyer, dba Emily’s Luncheon
- **Class “B” Fermented Malt Beverage & “Class B” Liquor License**
Kimberly S. Flodin-Wambolt, The Tap Bar & Grill, Inc. dba The Tap
Tim Vasatka, dba Tim’s Black & Orange
- **Class “B” Fermented Malt Beverage License**
Laurie C. Ament, dba Café Moonglow
- **“Class C” Wine License**
Ginna Laure, Nocturne Company, dba Violet on Cedar
- **Reserve Class “B” Fermented Malt Beverage License & “Class B” Liquor License**
Stephen Yantes, dba Sky Zia Louisa, LLC, dba Zia Louisa, LLC
- **Temporary Class “B” Picnic License**
Webster Rural Fire Association
Central Burnett County Fair Association

Motion was made by Trustee, Weis to approve the above-named Alcohol Beverage Licenses; seconded by Trustee, Widiker. **Motion carried 7-0.**

The following licenses were read:

Tobacco License

- Joseph W. Connor, dba Connor’s Service Station
- Michael W. Remund & Julie M. Hoefs-Moser, dba Wild Bill’s Sporting Goods and Spirits, Inc.
- Kimberly S. Flodin-Wambolt, dba The Tap Bar & Grill, Inc.
- Richard Estridge dba R & J Grocery, dba Wayne’s Foods Plus
- Joshua S Kangley, dba Minit Mart
- Carolyn Brown dba Family Dollar Stores of WI #30057

Motion was made by Trustee, Widiker to approve the above-named Tobacco Licenses; seconded by Trustee, Maloney. **Motion carried 7-0.**

The following licenses were read:

Pool Table License

- Kimberly S. Flodin-Wambolt, dba The Tap Bar & Grill, Inc.
- Tim Vasatka, dba Tim's Black & Orange
- Steven Yantes, dba Zia Louisa

Motion was made by Trustee, Sears to approve the above-named Pool Table Licenses; seconded by Trustee, Gustafson. **Motion carried 7-0.**

The following license was read:

Mobile Home Park License

Ron Machel dba Webster Mobile Home Park

Motion made by Trustee, Widiker to approve the above-named Mobile Home Park License; seconded by Trustee, Summer. **Motion carried 6-1. (Trustee, Maloney nay.)**

The following licenses were read:

Operator's License

- **Connor's Service Station**
Sandra L. Ramstrom
Vicki L. Burton
Joseph W. Connor
- **Emily's Luncheon**
Marilyn K. Meyer
Beatrice M Erickson
- **The Tap Bar & Grill, Inc.**
Lauire C Teske
Jennique M. Robb
Randy Hunt
Rebecca M Miller
Cody W Catchings-Ryan
Theo R. Mitchell
Kimberly S Flodin-Wambolt
Kevin S. Flodin
- **Wayne's Foods Plus**
Christy A. Wilkins
Linda L. Sandeen
Dianne E. Okes
Kimberly S. Flodin-Wambolt
Jacquelyn A. Johnson
Jackie L. Will
Christa S. James
Daniel P. Baker
Kimberly C. Wols
Jenna L. Wikstrom

Barbara J. Koshenina

Megan C. Tanquist

Jacqueline M. Weber

Hannah C. Drimmel

Alyxandria L Hatfield

Richard A. Estridge

- **Tim's Black & Orange**

Brandon J. Smith

Elizabeth M. Trott

Paige I.J. Maslow

Nicole M. Nefs

Timothy J Vasatka

- **Café Moonglow**

Paul L. Cymys

Robert L. Zappa

Laurie C Ament

- **Minit Mart**

Jere M. Krear

Rebecka L. Swanson

Sandra J. Nash

Jennifer A. Rawls

Pervis O Willis

Justin A. Miller

Dawn D. Green

Ashley E Handy

Alyssa M. Peterson

- **Wild Bill's Sporting Goods & Spirits**

Michael W. Remund

Jessica M. Burdick

Kimberly M. Burdick

Shawn R.D. Anderson

Jaden M. Denotter

- **Zia Louisa**

Stephen G. Yantes

Kristal R. Gorman

Cortney M. Hedrick

Gabrielle G. Marazzo

Jolene M. Buberl

*Chistina Weis *Pending background check*

- **Violet on Cedar**

Ginna Laure

Motion was made by Trustee, Widiker to approve the above-named Operator licenses; seconded by Trustee, Gustafson. **Motion carried 7-0.**

- XIV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing new to report.
- XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing new to report. Next meeting is Wednesday, July 29 at 7:00 P.M.
- XVI. **FUTURE MEETINGS:**
- **June 16, 2020 * Judicial Committee Meeting @ 6:00 P.M.**
 - **June 22, 2020 * Oak Grove Cemetery Meeting @ 5:00 P.M.**
 - **July 8, 2020 *Regular Board Meeting @ 6:00 P.M.**
 - **TBD – Development & Annexation**
- XVII. **ADJOURNMENT.** Motion was made by Trustee, Widiker; seconded by Trustee, Summer to adjourn the meeting at 7:25 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

June 10, 2020

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Bill Summer

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer, Debra Doriott-Kuhnly