



VILLAGE OF WEBSTER

SPECIAL FULL BOARD

MEETING MINUTES

Tuesday, March 24, 2020 @ 5:45 P.M.

Webster Community Center

7421 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 5:45 p.m.
 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Greg Widiker and Charlie Weis. Others present: Clerk/Treasurer, Debra Doriott-Kuhnly; Police Chief, Stephenie Wedin; Municipal Court Clerk, Tessa Anderson and Municipal Court Judge, Brian Sears.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
 - IV. **RESOLUTION #20-01: DECLARING A PUBLIC HEALTH EMERGENCY IN RESPONSE TO THE COVID-19 CORONAVIRUS**– A copy of this resolution was emailed to the Board, for their review, prior to the meeting. President, Roberts stated that many municipalities have approved such a resolution. Trustee, Weis expressed concerns for Chief, Wedin’s enforcement of what is and what is not an essential worker. Chief, Wedin said she will follow the descriptions contained in the Governor’s order. Clerk, Kuhnly forwarded the email from the League of Wisconsin Municipalities to the Board. The Governor’s Order is included in that email. She also confirmed that the Board Members receive the League’s emails so she will no longer forward them. Clerk, Kuhnly interjected that another benefit of passing this resolution is the possibilities of applying for State or Federal Aid. Trustee, Maloney asked if the Board needed to designate emergency powers at the Municipal Level. The resolution lists those powers, functions and duties as the following - Village President and Coordinator, who is the Village Clerk/Treasurer; in their absence the Public Works Director followed by Police Chief. Motion made by Trustee, Widiker to approve Resolution #20-01; seconded by Trustee, Casady. **Motion carried 7-0.**
 - V. **DEPUTY ELECTION CLERK FOR APRIL 7, 2020 ELECTION** – President, Roberts explained that since the current election deputy clerk is a candidate for Burnett County Board Supervisor, he cannot work the election. Also, most of the Election Inspectors are of the vulnerable demographic group for COVID-19 so there is a need of additional Inspectors. Sue Weis and Sarah Casady have volunteered to help. Motion made by Trustee, Weis to approve Sarah Casady as Deputy Election Clerk; seconded by Trustee, Gustafson. **Motion carried 7-0.** Clerk, Kuhnly then swore in Sarah Casady as Elections Deputy Clerk.
 - VI. **LOCAL GOVERNMENT EMERGENCY POWERS** – A copy of the Local Government Emergency Powers article from League of Wisconsin Municipalities’ Legal Counsel, Claire Silverman was handed out to all Board Members. The Village of Webster’s Emergency Operations Plan was discussed. President, Roberts will reach out to Jim Tolbert, Burnett County Emergency Director, for the full plan. Discussion took place on if there was a need to hold the April Board Meeting. Motion made by Trustee, Widiker to not hold the regularly scheduled April Board Meeting; seconded by Trustee, Sears. Clerk, Kuhnly did state the winners of the April 7th Election for Trustees and Municipal Judge, will need to come into the village office to be sworn in during the third week of April. **Motion carried 7-0.**

VII. **ADJOURNMENT.** Motion was made by Trustee, Maloney; seconded by Trustee, Gustafson to adjourn the meeting at 6:00 p.m. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

March 24, 2020

***These minutes are subject to approval at next month's Regular Meeting.