



VILLAGE OF WEBSTER

BOARD OF REVIEW MEETING MINUTES

Tuesday, April 29, 2020 @ 4:00 p.m.
Webster Community Center
7421 Main Street West, Webster, WI

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 4:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Trustees, Kelsey Gustafson; Tim Maloney; Darrell Sears; Bill Summer; Charlie Weis and Greg Widiker. Others Present: Steve Nordquist – Nordquist Appraisals and Clerk-Treasurer, Debra Doriott-Kuhnly.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time. Confirmed Board of Review and Open Meeting Notices were published and posted.
- IV. **SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON** - Trustee, Weis nominated Trustee, Widiker as Chairperson; seconded by Trustee, Maloney. **Motion carried 7-0.** Trustee, Maloney nominated President, Roberts as Vice Chair; seconded by Trustee, Gustafson. **Motion carried 7-0.**
- V. **VERIFICATION OF MEMBER MEETING THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN WIS. STATS. § 70.46(4)** – The following individuals took Board of Review Training in 2019 or 2020:
 1. Village Trustee, Greg Widiker
 2. Clerk-Treasurer, Debra Doriott-Kuhnly
 3. Village President, Jeff Roberts
- VI. **ORDINANCE, NEW LAWS AND POLICIES** – Clerk, Kuhnly verified Village Ordinance 01-2019: Confidentiality of Information about Income and Expenses Information SPECIFIED IN WIS. STATS. § 70.47(7) (af). Chairperson, Widiker asked Steve if there are any new laws. Steve explained that are two, but they would not apply to the Village of Webster; for revaluation, the notification timing changed from 15 days to 30 days.
- VII. **EXAMINATION OF ASSESSMENT ROLL** – Clerk, Kuhnly received the summary of Annual Assessment Report, Assessment Roll and Assessor Affidavit from Steve Nordquist. The board received the sworn statement and Assessment Roll from the Clerk. The Trustees then examined the Assessment Roll. There were no description or calculation errors, no omitted property and no open book changes.
- VIII. **CASES** – There were no taxpayers nor Cases.
- IX. **ADJOURNMENT.** Motion was made by Village President, Roberts to adjourn the Board of Review Meeting at 6:00 p.m., seconded by Trustee, Sears. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly, Clerk-Treasurer

Clerk-Treasurer

April 29, 2020

***These minutes are subject to approval at next month's Regular Meeting.