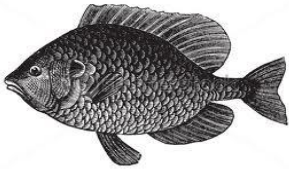


REGULAR MEETING BOARD MINUTES

Wednesday – January 8, 2020 @ 5:50 p.m.
7505 Main Street West, Webster, WI



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VILLAGE OF WEBSTER

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 5:50 p.m.

 - II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis and Greg Widiker. Others present: Public Works Director, Jay Heyer; Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; Jonathon Richie – Burnett County Sentinel; Priscilla Bauer – Inter County Leader Newspaper; Bill Summer; Sherill Summer, and Quinn Widiker. Absent: None.

 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.

 - IV. **VISITOR RECOGNITION** –President, Roberts gave the floor to Bob Gollick; one of the Wisconsin Partnership Specialists for the U.S. Census Bureau. Bob was in attendance via telephone. Bob met with Clerk, Kuhnly last week and wanted to introduce himself and the 2020 Census Community Partnership and Engagement Program (CPEP) to the board. Handouts were provided to board members, including timelines for 2020 Census. He explained that they are working with the communities, organizations and local, county and state governments to build partnerships to maximize response rate for the upcoming 2020 Census; which is starting in mid-March. He spoke of what the Census is doing, why it's important to get responses, ways to target the under-counted demographics and how the village can be an extension of the Census Bureau. The Bureau can provide the village with outreach material and support. New, from the last Census, is residents have an option to respond online and or by phone. An ID will be mailed to all residents. Only 9 questions on the form. He spoke of a new initiative, Statistics in Schools. This is geared for K-12 students that teachers can use to engage the kids in the importance of the Census. President, Roberts will talk to the Civics teacher. They are recruiting heavily for field staff and just raised the wage, for Burnett County, to \$19.00 an hour. The hours are flexible, make own schedule and work remotely. Training will be in February and March and work will go through the middle of the year. He spoke of the handout "County for Dollars 2020: Wisconsin". This showed for FY2016, the State of Wisconsin received \$12,608,476,954 through 55 federal spending programs derived from the 2010 census. This breaks down, per capita, to about \$1,500 per person. Trustee, Maloney asked how (method) they are communicating about the jobs available. Bob said each county has recruiting assistants; where they hold events, visits colleges, go to job centers and libraries and putting up yard signs. Also, national campaigns. After call ended, Weis asked if the County is planning anything; Clerk, Kuhnly said that after Bob left the Village office last week, he had meeting with Nate.

 - V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the December 11, 2019 Regular Board Meeting Minutes; seconded by Trustee, Casady. Trustee, Gustafson asked if Election Inspectors need to live in the Village. Clerk, Kuhnly stated she checked with Burnett County Clerk and they do not but need to live in the County. **Motion carried 6-0.** Motion made by Trustee, Weis to approve the December 18, 2019 Judicial Committee Meeting Minutes with the correction of \$100,000 (was missing

a zero) on the total outstanding debt on Municipal Court Statistics; seconded by Trustee, Widiker.
Motion carried 6-0.

- VI. APPROVAL OF VOUCHERS & RECEIPTS: December 10, 2019 – January 6, 2020** vouchers in the amount of **\$152,604.87** as follows:
- a. General Fund - \$128,016.59
 - b. Water Fund - \$4,694.06
 - c. Sewer Fund - \$4,739.89
 - d. Library Fund - \$7,708.86
 - e. Capital Replacement Fund - \$7,445.47 (Outfitting PD 2019 Dodge Ram Squad)
- Trustee, Maloney asked about voucher for Maurer Power. Public Works Director, Heyer said to put in new lights in garage. Approval of receipts were also presented for: **December 10, 2019 – January 6, 2020** in the amount of **\$176,124.65**. Motion was made by Trustee, Casady; seconded by Trustee, Sears to approve vouchers in the amount of **\$152,604.87** and receipts in the amount of **\$176,124.65**. **Motion carried 6-0.**
- VII. COMMUNICATIONS:** The 2019 MSA Sewer User Charge survey was included in the Board Member's Packets.
- VIII. PERSONNEL – Chair, Sarah Casady:** Nothing new to report.
- IX. PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report. Public Utility Committee will meet on January 15, 2020 at 6:00 p.m. to discuss water and sewer rates.
- X. FINANCE – Chairman, Greg Widiker:** Nothing new to report.
- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing new to report.
- XII. STREETS – Chairman, Kelsey Gustafson:** Chairman, Gustafson said he and Public Works Director, Heyer would like to open a discussion on replacing the streetlights and poles along highway 35. Heyer has started conversations with Northwestern Electric. Replacements costs will be rather expensive; estimated costs are \$1,300 per wooden pole or \$5,000 to \$7,000 for metal poles. There are currently 10 poles along the highway. Chair, Gustafson said if we wait and get a couple a year, they would cover expense of the pole. The board agrees that the current poles need replacing. Discussion ensued and decision was made to discuss further in a Streets Committee meeting.
- XIII. JUDICIAL – Chairman, Charlie Weis:** On behalf of the Village of Webster, Chairman, Weis expressed condolences to Chief, Wedin in the loss of her father. The Police Department schedule was handed out at last month's meeting. Chief, Wedin then read the monthly calls to service – total of 46 calls for the month and 982 for 2019.

Chairman, Weis stated the next Judicial Committee meeting will be held on Tuesday, March 24th.

Chairman, Weis read Resolution to Borrow Funds and Levy Tax: State of Wisconsin Board of Commissioners of Public Lands. He confirmed everyone understood what he just read. Roll Call vote was then conducted and votes are as follows: Trustee, Casady "Yea"; Trustee, Gustafson "Yea"; Trustee,

Maloney "Yea"; Trustee, Sears "Yea"; Trustee, Weis "Yea"; Trustee, Widiker "Yea", President, Roberts "Yea". (All Village Trustees and Village President were present and voted.) Votes were closed.

- XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts reported that the Village received a follow up note from The Maser's asking if a decision was made about their offer to donate their parcel of land to the Village. Trustee, Weis asked if the Deadman's were interested in this property. Roberts had talked to them and they are not interested. The board discussed if there were any advantages to the Village to receive the property. Motion was made by Trustee, Weis to deny the donation of Maser's property; seconded by Trustee, Widker. **Motion carried 6-0.**
- XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing new to report. The next meeting is scheduled for Thursday, January 16th at 7:00 p.m.
- XVI. FUTURE MEETINGS:**
- **January 15, 2020 * Public Utility Committee Meeting - 6:00 p.m.**
 - **February 12, 2020 *Regular Board Meeting Immediately following Caucus**
 - **Date TBD - Planning Commission Meeting**
- XVII. MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c) –** Motion made by Trustee, Maloney to go into closed session; seconded by Trustee, Sears. **Motion carried 6-0.**
- XVIII. MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2) –** Motion to reconvene into open session was made by Trustee, Widiker; seconded by Trustee, Gusafson. **Motion carried 6-0.** Discussion held regarding Full Time Police Officer.
- XIX. ADJOURNMENT.** Motion was made by Trustee, Widker; seconded by Trustee, Casadt to adjourn the meeting at 6:52 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer
January 8, 2020

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____

Clerk-Treasurer