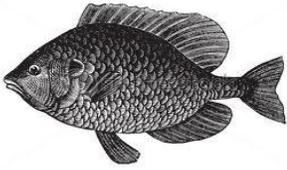


REGULAR MEETING BOARD MINUTES

Wednesday – December 11, 2019 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis and Greg Widiker. Others present: Public Works Director, Jay Heyer; Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; Teresa Anderson – MSA and Becky Strabel – Inter County Leader Newspaper. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** –President, Roberts gave the floor to Teresa Anderson from MSA. Teresa presented the Board with a meat and cheese tray, and calendars as a token of MSA’s appreciation and to wish everyone Happy Holidays.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the November 13, 2019 2020 Budget Public Hearing Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.** Motion made by Trustee, Casady to approve the November 13, 2019 Regular Board Meeting Minutes; seconded by Trustee, Widiker. **Motion carried 6-0.** Motion made by Trustee, Maloney to approve the December 4, 2019 Development & Annexation Meeting Minutes; seconded by Trustee, Weis. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: November 12, 2019 – December 9, 2019** vouchers in the amount of **\$94,971.95** as follows:
 - a. General Fund - \$61,518.69
 - b. Water Fund - \$5,078.06
 - c. Sewer Fund - \$5,239.50
 - d. Library Fund - \$7,199.70
 - e. Capital Replacement Fund - \$15,936.00 (Bobcat)Trustee, Weis asked about Streichers’ vouchers – this was for Police Officer’s Uniforms and Equipment. Trustee, Maloney confirmed voucher for Mosher’s was to take down the trees by The Drive-Inn. Maloney also asked for details on Core & Main. Public Works Director, Heyer explained that this is for fire hydrants and parts. President, Roberts expounded that someone hit the fire hydrant at the corner of Pike St/Fairgrounds Rd. Approval of receipts were also presented for: **November 12, 2019 – December 9, 2019** in the amount of **\$155,843.96**. Motion was made by Trustee, Weis; seconded by Trustee, Sears to approve vouchers in the amount of **\$94,971.95** and receipts in the amount of **\$155,843.96**. **Motion carried 6-0.**
- VII. **COMMUNICATIONS:** Burnett County Newsletter was included in the Board Member’s Packets.
- VIII. **PERSONNEL – Chair, Sarah Casady:** The following Election Inspectors were presented for 2020-2021 Appointment: Christy Wilkins, Jean Bickford, Mary Thompson, Deanna Thompson, Janice Heier, Ranae

Beers, Gaelyn Sears and Norman Bickford. Motion was made by Trustee, Maloney to appoint the above listed Election Inspectors; seconded by Trustee, Widiker. **Motion carried 6-0.**

- IX. PUBLIC UTILITY – Chairman, Darrel Sears:** Chairman, Sears gave the floor to Public Works Director, Heyer to discuss the need to increase sewer rates. Heyer is suggesting a 3% sewer rate increase to help with the cost of sewer pond sludge removal. Trustee, Weis asked if this would be an annual increase and Heyer is thinking 3-6 years. Trustee, Maloney asked how 3% was determined. Heyer said that Cooper Engineering suggested this percent. Question was then raised if this would be enough. Trustee, Weis thought this increase was suggested several years. The total cost of sludge removal is estimated to be between \$300,000 to \$400,000. Trustee, Weis brought up the need for the removal to be done again well after the current board is gone. Heyer said this will need to be done again in 20-25 years. Trustee, Weis suggests raising 6% annual to not only cover the current pending removal but having a surplus for future removal. Clerk, Kuhnly brought up that Village of Siren charges \$8.40 per 1,000 gallons while Webster only charges \$1.86. Kuhnly clarified that the base amount is currently \$39.65 a quarter. Trustee, Maloney said he would like to see the amounts other municipalities are charging. Trustee, Weis asked Heyer if there is any contingency built into the estimates Cooper Engineering provided. Heyer did not think so. Teresa Anderson, from MSA, gave the example of a 3% increase to a typical household, if they used 100 gallons per day. The impact would only be an increase of \$3.00. President, Roberts stated there is no way around the fact that the Village will need to borrow the money to pay for the removal of sludge. Trustee, Casady stated we haven't raised sewer rates in years and feels 5% is justified. Motion made by Trustee, Casady to raise sewer rates 5% for both base rate and per 1000 gallons; seconded by Trustee, Gustafson. This will go into effect January 2020 and will be reflected on the resident's 1st quarter 2020 billing statement. Trustee, Widiker asked if residents will be notified. Kuhnly will include this in the utility billing newsletter. Teresa Anderson said MSA recently did a sewer rate study. This shows what other communities charge for sewer rates. She will send this to Clerk, Kuhnly and then forwarded to the Board. **Motion carried 6-0.**
- X. FINANCE – Chairman, Greg Widiker:** Chair, Widiker opened the discussion on Employee Christmas Bonus and reminded the Board that to qualify, the employee must have worked a minimum of 120 hours. He asked Chief, Wedin about total hours worked for the new police officers and part time officers. Motion was made by Trustee, Weis to approve a Christmas Bonus of \$100 for Full-Time Employees and \$50 for Part-Time Employee; with a qualifier of a minimum of 120 hours worked; seconded by Trustee, Widiker. **Motion carried 6-0.**
- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing new to report. President, Roberts received a donation of \$500, for the Larsen Family Public Library, from SCRMC in celebration of their 100-year Anniversary. Trustee, Maloney will present this to the Library Board at their next meeting.
- XII. STREETS – Chairman, Kelsey Gustafson:** Nothing new to report. Gustafson thanked Public Works for their work on snow removal. Heyer reported that they received the new Bobcat, have been using it and works great.
- XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was handed out. Chief, Wedin then read the monthly calls to service – total of 65. Update was provided on Phelps yard clean up.

Chairman, Weis read Resolution 2019-02. Motion made by Trustee, Weis to approve Resolution 2019-02: County Library Levy Exemption; seconded by Trustee, Maloney. **Motion carried 6-0.**

Chairman, Weis then informed the board of 4th Quarter Land Use Permits.

Motion made by Trustee, Gustafson to approve the Inter-County Leader as 2020 Legal Newspaper for the Village; seconded by President, Roberts. **Motion carried 6-0.**

XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: President, Roberts reported that he told the interested party, who proposed building Security Storage in the Industrial Park, that no decision will be made until January. Roberts received an email that their request for the driveway off the highway was denied by the State. Roberts, Heyer and Kuhnly will meet in December to discuss the proposal in greater detail. Trustee, Weis asked about the \$10,000 buying price and \$5,000 given back. Roberts explained that he would still be taxed at \$10,000; resulting in the Village getting more from taxes.

Trustee, Widiker asked President, Roberts if he heard back from SCRMC about their asking price for the old clinic. Roberts has not been given the price yet. Trustee, Weis said he talked to Micah Flodin about an estimate for remodeling the old clinic.

XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Nothing new to report.

XVI. FUTURE MEETINGS:

- **December 18, 2019 *Quarterly Judicial Committee Meeting @ 6:00 p.m.****changed from 12/17*
- **January 8, 2020 *Caucus Meeting @ 5:45 p.m.**
- **January 8, 2020 *Regular Board Meeting Immediately following Caucus**
- Public Works Director, Heyer asked for a Planning Commission Meeting to be scheduled in January.

XVII. ADJOURNMENT. Motion was made by Trustee, Weis; seconded by Trustee, Maloney to adjourn the meeting at 6:38 p.m. **Motion carried 6-0.**

Respectfully submitted,
Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer
December 11, 2019

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer