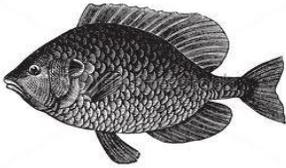


REGULAR MEETING BOARD MINUTES

Wednesday – November 13, 2019 @ 5:53 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 5:53 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis and Greg Widiker. Others present: Public Works Director, Jay Heyer; Webster Police Chief, Stephenie Wedin; Clerk/Treasurer, Debra Doriott-Kuhnly; Webster Police Officers Noah Barker and Mark Thoms; Webster Chamber of Commerce President, Bill Summer; Jane Warden, Phil Huss; Vickie Huss; Teresa Thoms; Mark Thoms III and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** –President, Roberts gave the floor to Chamber President, Bill Summer. Bill informed the board that the Chamber booked Culpepper & Merriweather Traveling Circus to perform two shows in Webster on Tuesday, July 21, 2020. The chamber obtained permission from the school to hold the circus at the Webster practice field. The Chamber is requesting 1,500 gallons of water, for the animals, and a large dumpster from the Village. Culpepper & Merriweather will provide their own power and portable toilets. Tickets will be available about a month and half in advance and will need volunteers to sell. He feels this will be a good fund raiser for the Chamber. The board thought this would be a good event.

President, Roberts then gave the floor to Village resident, Jane Wardean. Jane said she is out of patience with her next-door neighbor's repeated garbage, junk cars and junk in the yard. She said it is a disgusting sight and everyone that goes by the Gandy Dancer Trail can also see it. She has also noticed other places within the village that need cleaning up and asked if the board doesn't have any pride for the Village. President, Roberts said the board has discussed the property next to Wardean's. Trustee, Widiker asked what the plan is. Chief, Wedin said he has been cited once and never showed up to court. She explained the process which includes issuing a citation, then the property owner is given five days to clean up. If not done, then given twenty days before the Village cleans up and bills the property owner. Chief, Wedin stated the property is in foreclosure process. As the ordinance states, she can issue him another citation. A few days ago, she began the process over again. He will have five days to start cleaning before another ticket is given. If not done within twenty days, the Village will clean it up and bill him. President, Roberts would like to proceed. He asked Public Works Director, Heyer to hire someone to haul away the junk and junk vehicles; if owner does not do within the twenty days. He also asked Heyer to pick up the garbage, on the street, now. Chief, Wedin will call the garbage company to pick up the empty cans. Trustee, Widiker asked Heyer if he noticed other properties that Jane mentioned. Heyer said he agreed – there are houses that need cleaning up. Chief, Wedin said she recently stopped by the place with the lawn mowers and the house on Poplar has been cleaning up. Trustee, Widiker confirmed that when the police are on patrol that they are stopping by these houses and having conversations with the owners. Motion made by Trustee, Widiker that if the said property owner is not in compliance of the ordinance

and timeframe, the Village will clean up and bill the owner; seconded by Trustee, Weis. Trustee, Maloney stated, for the record, the Village is working with the people to get the Village cleaned up. He said it is an ongoing issue and the comment that the board is not doing anything about it is not true. President, Roberts said that unfortunately it is a slow process. **Motion carried 6-0.**

V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Casady to approve the October 9, 2019 Regular Board Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.** Motion made by Trustee, Maloney to approve the October 15, 2019 Budget Workshop Meeting; seconded by Trustee, Widiker. **Motion carried 6-0.** Motion made by Trustee, Casady to approve the October 28, 2019 Personnel Committee Meeting; seconded by Trustee, Weis. **Motion carried 6-0.**

VI. **APPROVAL OF VOUCHERS & RECEIPTS: October 8, 2019 – November 11, 2019** vouchers in the amount of **\$172,102.21** as follows:

- a. General Fund - \$90,365.68
- b. Water Fund - \$7,785.59
- c. Sewer Fund - \$11,303.02
- d. Library Fund - \$10,951.08
- e. Capital Replacement Fund - \$27,575 (2019 Ram-Police)
- f. Street Fund - \$23,521.84 (Sealcoating)
- g. TIF - \$600.00 (Audit Fee)

Trustees, Maloney asked about Burnett County Highway voucher – this was for sealing coating. Discussion took place on Clerk/Treasurer’s new laptop and monitor. Trustee, Weis asked about voucher for Meenon Township. Roberts explained that this was four years’ worth of their share of state transportation aid for a 10th of a mile on Bass Lake Road (had not been paid since previous Clerk/Treasurer.)

Trustee, Weis also asked about Raska Septic and Curtis Septic. Heyer explained that Curtis Septic was for when there was problem with sewer main and Raska for portable toilets for tennis court. Trustee, Gustafson asked about Brodart. This is a vendor that Library purchases books from. Approval of receipts were also presented for: **October 8, 2019 – November 11, 2019** in the amount of **\$57,428.60**. Motion was made by Trustee, Gustafson; seconded by Trustee, Casady to approve vouchers in the amount of **\$172,102.21** and receipts in the amount of **\$57,428.60**. **Motion carried 6-0.**

VII. **COMMUNICATIONS:** None.

VIII. **PERSONNEL – Chair, Sarah Casady:** Clerk/Treasurer, Kuhnly swore in newly hired Police Officers; Mark Thoms and Noah Barker.

Chair, Casady said she has been going through the employee handbook and saw that Compensatory Time was taken away in 2014. She would like to bring it back and discuss the rate. Trustee, Maloney thinks this discussion, as well as the Health Reimbursement Account (HRA) discussion, should be done in a closed session. Trustee, Weis agrees. Motion made by Trustee, Maloney to table Compensatory Time and HRA discussions until a closed session Personnel Committee is scheduled; seconded by Trustee, Weis. **Motion carried 6-0.**

Motion made by Trustee, Maloney to approve the International Union of Operating Engineers (IUOE) contract; seconded by Trustee, Widiker. **Motion carried 6-0.**

- IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report.
- X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing new to report.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Chairman, Gustafson stated Public Works Director, Heyer obtained a quote, from Bobcat Plus in Chippewa Falls, to replace the fifteen-year-old skid steer. This includes a decent trade in amount of \$16,000. Heyer interjected that when it was purchased it cost \$21,000, so they hold their value very well. Gustafson said the price, for the new one, would be \$32,000 for the Tracks version and includes a loader. Trustee, Weis asked if Zieger is being considered. Heyer explained that Caterpillar and John Deere are more expensive than Bobcat. And, Public Works Operator, Dean can fit into a Bobcat and the size is conducive to fit on Village sidewalks. Discussion ensued on budgeted amount and financing. Motion made by Trustee, Gustafson to purchase the skid steer from Bobcat Plus; seconded by Trustee, Sears. \$15,936 will come out of the budgeted Public Works Equipment Capital Replacement Fund and the remaining balance (approximately \$15,000) will be financed through the State Trust. **Motion carried 6-0.**
- XIII. **JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was handed out. Trustee, Maloney asked how long the new officers will be in training. Chief, Wedin said about eight to ten weeks for Officer, Barker. Officer, Thoms will be four weeks as he has previous experience. Chief, Wedin informed the board the rest of the equipment for the new Ram should be ready in two weeks. Weis asked about the repairs needed on the Ford Explorer hood. Chief, Wedin said it is under warranty and will be fixed by Ford. Chief, Wedin then read monthly calls to service – total of 57.

The Memorandum of Understanding (M.O.U) between the School District of Webster and the Village was discussed. Chairman, Weis questioned the standard school hours and exceptions to these hours; does this include the police attending sporting and other events? Chief, Wedin said yes; as needed and the night officer usually does attend the events. President, Roberts also said the exceptions would include if the police are called out. Weis also asked about good until June 30th and school gets out before then. Roberts thought this may be due to the school's budget runs until this date. Trustee, Maloney and President, Roberts feel that the following year's plan should be scheduled to be discussed in May. Motion made by Trustee, Maloney to approve the M.O.U.; seconded by Trustee, Casady. **Motion carried 6-0.**

Chairman, Weis asked his committee to make a note that the last quarterly meeting will be held December 17th at 6:00 p.m.

- XIV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts gave the floor to Public Works Director, Heyer. Heyer informed the board that Mr. Deadman, who bought the property from Brownie Sears Family Trust, is now considering building two or three houses on the north side of the property. Heyer explained that, now, when building two or more houses, it requires water and sewer mains. He has already talked to MSA to get them involved. These services will come off County Road

FF/Hickory Street. Where Mr. Deadman wants to build will require a new street and currently there is just a small driveway that goes back to the lift station. There is a lot of planning that will need to take place. County will have to get involved as well as Mark Krause. Heyer suggests scheduling a Planning Commission meeting. Mr. Deadman is requesting the name of the street be Tamarack.

XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Nothing new to report.

XVI. FUTURE MEETINGS:

- **December 4, 2019 *Development and Annexation Meeting @ 6:00 p.m.**
- **December 11, 2019 * Regular Board Meeting @ 6:00 p.m.**
- **December 17, 2019 *Quarterly Judicial Committee Meeting @ 6:00 p.m.**

XVII. ADJOURNMENT. Motion was made by Trustee, Weis; seconded by Trustee, Casady to adjourn the meeting at 6:45 p.m. **Motion carried 6-0.**

Respectfully submitted,
Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

November 13, 2019

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____

Clerk-Treasurer