



VILLAGE OF WEBSTER

JUDICIAL MEETING MINUTES

Tuesday, September 17, 2019 @Immediately
following Personnel Meeting
Village Office
7505 Main Street West, Webster, WI

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- I. CALL TO ORDER** –Judicial Chairman, Charlie Weis called the meeting to order at 4:35 p.m.
 - II. PRESENT** – Chairman, Charlie Weis; Village President, Jeff Roberts; and Members, Sarah Casady and Darrell Sears. Others Present: Municipal Court Clerk, Tessa Anderson and Police Chief, Stephenie Wedin. Absent: Municipal Court Judge, Brian Sears;
 - III. MUNICIPAL COURT REVIEW** – The committee reviewed the Webster Municipal Court Statistics report. There is approximately \$40,000 outstanding of that, about \$13,000 are Juvenile. There is a need to get up to date with TIPPS software program. Tessa will ask Burnett County I.T. department to review new computers for TIPPS update. She will also verify that the Police Department’s new computers will run Spillman and TIPPS. There is also a need to look into data storage.
 - IV. UPDATE ON NEW SQUAD TRUCK** - Chief, Wedin obtained 2 bids for outfitting the new squad truck. She was given approval to make the final choice herself. The paint on the hood of the Explorer is peeling. Chief, Wedin will check if the warranty with Link Ford will cover this. If not, it will be brought to Diamond Collision to fix.
 - V. BACKGROUND CHECKS** – The committee recommends charging \$10 for liquor licenses, operator licenses and local businesses’ background checks. There will not be a charge to the Village for employment background checks.
 - VI. BUDGET ITEMS** - Discussion took place on the budget in general. Chief, Wedin will review the police department budget and bring suggestions to the 2020 budget meeting in October. Chief, Wedin will purchase 3 new radios, from General Communications, in 2019.
 - VII. SCHOOL LIAISON** – The Webster Police Department have not been able to be in the school. The school liaison will be addressed again after the new police officer is up to speed. The school is aware of this and willing to take whatever time the Police department can spend there. Chief, Wedin suggested the school look into an off duty county officer taking shifts in the school at \$15 an hour; under the Webster Police Department guidance and school liaison role.
 - VIII. HIRING OF NEW FULL TIME POLICE OFFICER** – 3 candidates will be interviewed on October 2nd.
 - IX. PART TIME POLICE OFFICER WAGES** – The committee will make a recommendation to the full Board that all part-time policer officer’s wages go to \$15 an hour.
 - X. LEXAPOL FOR POLICIES** – Lexapol is a software that will review and update police polices annually. The committee will make a recommendation to the full Board to add Lexapol to the annual budget. The cost is \$1600 a year.

XI. MOTION TO ADJOURN – Motion to adjourn the Judicial Committee Meeting at 5:30 p.m. was made by Member, Sears; seconded by Village President, Roberts. **Motion carried 4-0.**

Respectfully submitted,

Charlie Weis

Judicial Chairman
September 17, 2019

***These minutes are subject to approval at next month's Regular Meeting.