



VILLAGE OF WEBSTER

BOARD OF REVIEW MEETING MINUTES

Tuesday, May 7, 2019 @ 4:00 p.m.

Village Office

7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 4:00 p.m.
 - II. **PRESENT** – Village President, Jeff Roberts; Trustees, Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; and Greg Widiker. Trustee, Charlie Weis arrived at 5:30 p.m. Others Present: Steve Nordquist – Nordquist Appraisals and Clerk-Treasurer, Debra Doriott-Kuhnly.
 - III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time. Confirmed Board of Review and Open Meeting Notices were published and posted
 - IV. **SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON** - Trustee, Maloney nominated Trustee, Widiker as Chairperson; seconded by Trustee, Gustafson. **Motion carried 7-0.** Trustee, Widiker nominated Clerk, Kuhnly as Vice Chair; seconded by Trustee, Casady. **Motion carried 7-0.**
 - V. **VERIFICATION OF MEMBER MEETING THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN WIS. STATS. § 70.46(4)** – The following individuals took Board of Review Training in 2019:
 1. Village Trustee, Greg Widiker
 2. Clerk-Treasurer, Debra Doriott-Kuhnly
 - VI. **ORDINANCE, NEW LAWS AND POLICIES** – Ordinance 01-2019: Confidentiality of Information about Income and Expenses Information will be presented, for approval, at the May 8, 2019 Regular Board Meeting. Village President, Roberts asked Steve if there are any new laws. Steve explained that next year there will be a new Agricultural law but it would not apply to the Village of Webster. Motion was made by President, Roberts to approve Policy Regarding the Procedure for Sworn Telephone Testimony and Sworn Written Testimony; seconded by Trustee, Casady. **Motion carried 7-0.** Motion was made by Trustee, Maloney to approved Policy Regarding the Procedure for Waiver of Board of Review Hearing Requests; seconded by Trustee, Sears. **Motion carried 7-0.**
 - VII. **EXAMINATION OF TAX ROLL** – Steve Nordquist passed around the Tax Roll and Assessor Affidavit for all Trustees to examine.
 - VIII. **CASES** – There were no Cases.
 - IX. **ADJOURNMENT.** Motion was made by Village President, Roberts to adjourn the Board of Review Meeting at 6:02 p.m., seconded by Trustee, Gustafson. **Motion carried 7-0.**

Respectfully submitted,

Debra Doriott-Kuhnly, Clerk-Treasurer

Clerk-Treasurer

May 7, 2019

***These minutes are subject to approval at next month's Regular Meeting.