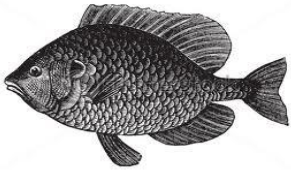


REGULAR MEETING BOARD MINUTES

Wednesday – January 9, 2019 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order immediately following the Village Caucus Meeting at 5:50 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Greg Widiker and Charlie Weis. Others present: Scott Powell; Adam and Rachel Derosier; Mark Krause, Wagner Surveying; Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Becky Strabel -Inter County Leader Newspaper and Jonathon Richie – Burnett County Sentinel Newspaper. Absent: Clerk/Treasurer, Debra Doriott-Kuhnly.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – Start time of the meeting should read ‘Immediately following the Village Caucus Meeting.’
- IV. **VISITOR RECOGNITION** – Village President, Roberts gave the floor to Scott Powell. Scott Powell discussed issues he has had with the Municipal Court. Trustee, Weis informed Scott that the Village Board does not have any jurisdiction over how the Municipal Court is run. Scott said he just wanted the Board to be aware. Trustee, Weis asked Scott to make copies of the documents he is referring to and drop them off with the Village Clerk. Trustee, Weis informed Scott that the Board has spoken to the Village’s Legal Counsel and have filed a motion to dismiss without prejudice the speeding ticket.

Village President, Roberts gave the floor to Adam and Rachel Derosier. The Derosier’s came before the board to discuss the special assessment on their 2018 taxes. This special assessment is for razing a garage before the Deroiser’s purchased the property from Burnett County. Prior to buying this property, they checked with the Village and Burnett County Government Center on if there were any outstanding taxes, charges or assessments and they were told no. President, Roberts stated that Clerk/Treasurer, Kuhnly was new at the time and may not have known where to look. Trustee, Gustafson asked if there would have been record of this at the Government Center. Roberts said no and that is the disconnect. Trustee, Maloney shared his personal experience of a similar situation when he bought property from Burnett County; there was an outstanding assessment for utilities. When Burnett County sells property they do not check with Municipalities for any delinquencies or assessments. Suggestion was made to split the remainder of the special assessment with the Deroisers and the Village. Motion made by Trustee, Maloney to split the special assessment, resulting with the Deroisers paying \$800; seconded by Trustee, Weis. **Motion carried 6-0.** Trustee, Maloney said he will check with Burnett County on solutions for future sales of Burnett County property.

Village President, Roberts gave the floor to Mark Krause, Wagner Surveying. Mark presented a preliminary Certified Survey Map of Wayne’s Foods Plus permanent easement. He also stated that Village Attorney, Adam Benson, will have the language written within the next 10-14 days. This will address the parking area, setbacks and the public street and building encroachment/permanent easement. A future meeting will take place on approving the written documentation and the Certified

Survey Map. R & J Grocery Enterprises will be buying Wayne's as described. Trustee, Maloney said if the new owners, Rick Estridge and Jason Nilssen, don't want to wait until the next Board Meeting on February 13, 2019, there can be a special meeting scheduled. The fee for the special meeting would be \$700.

- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Casady to approve the December 11, 2018 Judicial Meeting Minutes; seconded by Trustee, Weis. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the December 12, 2018 Regular Board Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the January 3, 2019 Development & Annexation Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: December 10, 2018 – January 7, 2019** vouchers in the amount of: **\$73,635.21** as follows:
- a. General Fund - \$54,266.18
 - b. Water Fund - \$5,227.62
 - c. Sewer Fund - \$7,312.04
 - d. Library Fund - \$6,829.67
- Trustee, Maloney asked about the voucher for Ludvigson Law Office. This is the Municipal Court Attorney. He also asked about Maurer Power. Public Works Director, Heyer explained this was for parts and labor on generator for all wells and lift stations. Trustee, Weis asked about the \$3700 voucher to Burnett County Highway. Heyer explained shouldering on Bass Avenue. Approval of receipts were also presented for: **December 10, 2018 – January 7, 2019** in the amount of **\$204,517.24**. Motion was made by Trustee, Maloney; seconded by Trustee, Casady to approve vouchers in the amount of: **\$73,635.21** and receipts in the amount of **\$204,517.24**. **Motion carried 6-0.**
- VII. **COMMUNICATIONS:** The Burnett County Newsletter was included in members' packet.
- VIII. **PERSONNEL – Chair, Sarah Casady:** Nothing new to report.
- IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report.
- X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing new to report.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing new to report.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was handed out. Chairman, Weis asked Chief, Wedin about part time officer budget. Chief, Wedin read the calls of service for the month. She also reported that for the year, the police department had about 1000 calls of service. Harassments, Disorderly, Background Checks, Assist Other Departments, Animal Complaints, and Truancy were the highest number of calls. Discussion took place on charging for backgrounds checks. This will be discussed further in the next Judicial meeting.
- XIV. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing new on agenda.

XV. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing new to report. January 17, 2019 next meeting.

XVI. **ANNOUNCEMENTS & FUTURE MEETINGS:**

- **February 13, 2019 *Regular Board Meeting @ 6:00 p.m.**
- **March 19, 2019 *Judicial Meeting @ 6:00 p.m.**

XVII. **ADJOURNMENT.** Motion was made by Trustee, Gustafson; seconded by Trustee, Sears to adjourn the meeting at 6:31 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer

January 9, 2019

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer