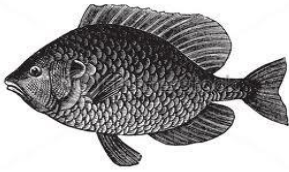


# REGULAR MEETING

## BOARD MINUTES

Wednesday – November 14, 2018 @ 6:00 p.m.

7505 Main Street West, Webster, WI



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**VILLAGE OF WEBSTER**

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Trustee, Weis and Greg Widiker. Others present: Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Becky Strabel -Inter County Leader Newspaper and Linda Luhman – Burnett County Sentinel Newspaper. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – Deletion of Agenda Item F. d). Pat Taylor called the Village Office and said he will not be attending the meeting tonight. He is postponing his request for the building permit until Spring 2019.
- IV. **VISITOR RECOGNITION** – None.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Casady to approve the October 10, 2018 Regular Board Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the October 17, 2018 Budget Workshop Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: October 9, 2018 – November 12, 2018** vouchers in the amount of: **\$117,014.57** as follows:
  - a. General Fund - \$42,263.38
  - b. Water Fund - \$5,730.25
  - c. Sewer Fund - \$13,795.03
  - d. Library Fund - \$10,915.91Approval of receipts were also presented for: **October 9, 2018 – November 12, 2018** in the amount of **\$45,440.85**. Trustee, Weis questioned the voucher for Keepers; this is for Police Uniforms. Also, L.F. George; this is the voucher for the broom assembly (Bobcat Sweeper.) Motion was made by Trustee, Weis; seconded by Trustee, Gustafson to approve vouchers in the amount of: **\$117,014.57** and receipts in the amount of **\$45,440.85**. **Motion carried 6-0.**
- VII. **COMMUNICATIONS:** The Burnett County Newsletter was included in members' packet.
- VIII. **PERSONNEL – Chair, Sarah Casady:** Clerk, Kuhnly swore in Michael Zajac as the new Full Time Police Officer.

Chair, Casady updated the board on the language recommendation, from the IUOE representative, in regards to compensating an employee if they work a Holiday. The recommendation is paying the employee double time for hours worked on the Holiday; with a minimum of four (4) hours pay. After discussing if there should be a minimum or cap hours, the decision was made to exclude both. Employees

will be paid double time for any/all hours worked on a Holiday. Motion was made by Trustee, Gustafson to approve Holiday hours worked to be compensated at the rate of double time; seconded by Trustee, Casady. **Motion carried 6-0.** Signatures and approval of the IUOE contract will be obtained after the amendment is done. Trustee, Maloney asked if non-union employees will be compensated the same. Chair, Casady said this covers both union and non-union employees. The Employee Handbook will also be amended to include this language.

- IX. **PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report.
- X. **FINANCE – Chairman, Greg Widiker:** Nothing new to report. The 2019 Budget was approved earlier in the evening at the Budget Public Hearing.
- XI. **PUBLIC PROPERTY – Chairman, Tim Maloney:** Nothing new to report. Chair, Maloney stated the rumors going around about the Library closing are completely false. The Library has enough money in the bank to make three (3) yearly mortgage payments. They have raised over \$150,000 with their fund raising efforts.
- XII. **STREETS – Chairman, Kelsey Gustafson:** Nothing on the Agenda. Chairman, Gustafson informed the Board that Bass Avenue has been paved and shouldered. Several Board Members commented how nice it looks.
- XIII. **JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was handed out. Chairman, Weis confirmed the length of time Chief, Wedin will be off. Officers Holmes and Petersen will be with Officer, Zajac in the Chief's absence. Chief, Wedin then read the calls of service for the month.

Minit-Mart is undergoing a change in ownership. Motion was made by Chair, Weis to approve Minit Mart Alcohol Beverage Retail License and Cigarette and Tobacco Products Retail License; seconded by Trustee, Maloney. **Motion carried 6-0.**

Chairman, Weis read Burnett County Resolution: Approval to Open County Roads to ATV/UTV use.

Chairman, Weis reviewed the Contract for the Cell Tower Lease and confirmed that their rent, payable to the Village, will increase by 10% in 2019. The amount of the payment will be \$7,200 for the next five (5) years.

Chairman, Weis read previous minutes, from 2016 and 2017, regarding SCRMC and Payment in Lieu of Taxes (PILOT). Although SCRMC committed to PILOT, Chair, Weis reiterated their generous financial contributions to the demolition of the old high school and doesn't feel we should immediately ask them for PILOT. President, Roberts said he will talk to the CEO of SCRMC. Trustee, Casady said she is ok with delaying the PILOT. Trustees, Maloney and Widiker think it is a good idea for Roberts to talk to SCRMC about their plans. Roberts will do so.

Clerk/Treasurer, Kuhnly contacted the Village of Siren, Village of Grantsburg and a couple similar size Villages in the State asking their fees for various permits. Chairman, Weis reported that for a Land Use Permit our current fee for Addition, Decks, Alternations and Shed is \$35 and the average of the other Village's is \$50. We currently charge \$25 for zoning and variance applications; while other Villages go

as high as \$250. Weis suggests raising this to \$100. Motion was made by Trustee, Widiker to raise fees on Land Use Permits for Additions, Decks, Alternations and Sheds from \$35 to \$50 and Zoning Variance and/or Conditional Zoning Permit from \$25 to \$100; seconded by Trustee, Casady. **Motion carried 6-0.**

**XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts said Mr. Deadman, the owner of the 25 acres just west of the Village office, would like to meet with the Development & Annexation Committee to discuss his ideas for use of this land. Roberts suggests setting this meeting up for January 3<sup>rd</sup>, 2019 at 6:00 pm. Trustee, Maloney asked if any updates on if our ordinances state the need to hook up to Village water and sewer. Roberts thought so and asked Public Works Director, Heyer the cost for him to do so. Heyer reported \$27,000. Roberts also told Mr. Deadman this could be a special assessment; paid over 10 years.

**XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, Maloney reported the next Rural Fire Association meeting will be held on January, 18<sup>th</sup>, 2019.

**XVI. ANNOUNCEMENTS & FUTURE MEETINGS:**

- **December 5, 2018 \*Judicial Committee Meeting @ 6:00 p.m.**
- **December 12, 2018 \*Regular Board Meeting @ 6:00 p.m.**

**XVII. ADJOURNMENT.** Motion was made by Trustee, Casady; seconded by Trustee, Sears to adjourn the meeting at 6:33 p.m. **Motion carried 6-0.**

Respectfully submitted,

*Debra Doriott-Kuhnly*

Debra Doriott-Kuhnly, Clerk-Treasurer

November 14, 2018

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Jeff Roberts

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Trustee, Sarah Casady

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Darrell Sears

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Trustee, Charlie Weis

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Trustee, Greg Widiker

Attest: \_\_\_\_\_  
Clerk-Treasurer