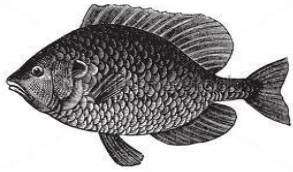


REGULAR MEETING BOARD MINUTES

Wednesday – September 12, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Becky Strabel -Inter County Leader Newspaper and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: Trustee, Sarah Casady
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** – None.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Weis to approve the August 8, 2018 Regular Board Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the August 29, 2018 Development & Annexation Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the August 29, 2018 Personnel Meeting Minutes; seconded by Trustee, Weis. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the September 5, 2018 Personnel Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve the September 10, 2018 Personnel Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: August 7, 2018 – September 10, 2018** vouchers in the amount of: **\$96,375.05** as follows:
 - a. General Fund - \$72,031.27
 - b. Water Fund - \$5,705.43
 - c. Sewer Fund - \$9,699.53
 - d. Library Fund - \$8,938.82Approval of receipts were also presented for: **August 7, 2018 – September 10, 2018** in the amount of **\$164,291.00**. Trustee, Weis questioned a couple vouchers. Brodart Company: Trustee, Maloney stated books for Library. Neenah: Public Works Director, Heyer explained manhole raisers for Bass Av and drain grates for garage. Streichters: Chief, Wedin said for her uniforms, vest and equipment. Ma's Butt Huts: Portable Toilets. Spillman's Technologies: Chief, Wedin explained computer program approved by Chief, Sybers. Electric Pump: Sewer Pump repairs at Lift Stations; warranty had just expired. Motion was made by Trustee, Maloney; seconded by Trustee, Gustafson to approve vouchers in the amount of: **\$96,375.05** and receipts in the amount of **\$164,291.00**. **Motion carried 6-0.**
- VII. **COMMUNICATIONS:** The Burnett County Newsletter was included in members' packet.

- VIII. PERSONNEL – Chair, Sarah Casady:** In Chair, Casady’s absence, President, Roberts asked if everyone read the Amended Vacation Policy that was included in member’s packet. Motion was made by Trustee, Weis to approve the Amended Vacation Policy; seconded by Trustee, Gustafson. **Motion carried 6-0.**
- IX. PUBLIC UTILITY – Chairman, Darrel Sears:** Public Works Director, Heyer explained that he was approached by a resident asking about getting water and sewer hooked up at her property on the north end of Bass Avenue. She is thinking about building a house there. Jay got the following estimate from Cooper Engineering; \$29,000 for Sewer and \$30,000 for Water. In addition, future home owners would need to install their own pump. The resident has now decided not to build there. Heyer suggested the Public Utility Committee consider adding water and sewer for future development at and around this location on Bass Avenue and to do so before it was blacktopped. Trustee, Weis asked if this would create a dead end there and Heyer stated it would. Weis suggested connecting it back to Oak Street to Bluegill. Heyer stated this would cost over \$100,000. Trustee, Maloney asked about the property in between on Bass Avenue. Heyer said we can provide water and sewer service but he will need to install his own private pump and tank. President, Roberts doesn’t think getting access to water and sewer is wise; at this time.
- X. FINANCE – Chairman, Greg Widiker:** Chairman, Widiker brought up advertising in the new year’s Burnett County Visitor Guide. Last year we bought a half page full color space for \$495. For this year’s ad, he recommends featuring the new clinic and increasing size to a full page color ad for \$760. Motion was made by Trustee, Weis to purchase the full page ad including the clinic; seconded by Trustee, Widiker. **Motion carried 6-0.**
- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Chairman, Maloney stated that because for their fund raising activities, the Library is half way there on paying down their debt on the building. They have raised \$131,000. In addition, the Library recently had a 50/50 raffle. One guy won both the 1st and 2nd cash prize drawings and donated his entire winnings, of \$1800, back to the Library. Maloney read the letter the gentleman wrote to the Library President, praising the Library and donating the money towards the Library Debt Reduction.
- XII. STREETS – Chairman, Kelsey Gustafson:** Chairman, Gustafson informed the board that Monarch Paving has recently bought Taylor Paving. Monarch will honor the bid, from Taylor Paving, for the Bass Avenue project.
- Trustee, Maloney asked when the County will put the crosswalks back. Gustafson said it is on their radar. Maloney said he heard from residents that the highway work was poor timing with school back in session. President, Roberts asked Gustafson to remind them to put the crosswalk back by the School Administration building, too.
- Trustee, Gustafson asked for the board’s opinion. A D.O.T. employee thinks that there shouldn’t be a school zone/cross walk on highway 35 now that old High school is gone. The board agreed with Trustee, Gustafson’s opinion that this should still be a school zone due to the Elementary school and folks use it.
- XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Department schedule was included in members’ packets. Chief, Wedin read the calls of service for the month.

Chief, Wedin said she met with Jim Erickson, School Superintendent, and they will wait until the new Full Time Police Officer is hired before reinstating the Police School Liaison duties. Chief, Wedin has been at the school in the morning greeting students.

Weis said he is working with Northland Signs, out of Grantsburg, on new Welcome to Webster signs. He and Clerk/Treasurer Kuhnly are working on finding some new visuals for the signs. He anticipates the signs to go up next Spring. President, Roberts suggested talking to the school about the Art Students designing the signs.

Tomorrow night, Thursday, September 13th, will be the next Judicial Meeting.

XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:

XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Trustee, Maloney stated the Rural Fire Budget meeting is scheduled for October 3, 2018. He informed the board that Fire Chief, Steiner obtained a huge FEMA grant for equipment, tanks, masks, etc. The amount of the grant was \$75,000 and Webster Rural Fire will only pay \$3,000.

XVI. ANNOUNCEMENTS & FUTURE MEETINGS:

- **September 13, 2018 *Judicial Committee Meeting @ 7:00 p.m.**
- **September 26, 2018 *Personnel Board Meeting @ 7:00 p.m.**
- **October 10, 2018 *Regular Board Meeting @ 6:00 p.m.**
- **October 24 2018 *Budget Meeting (Tentatively scheduled-dependent on Auditor’s schedule)**

XVII. ADJOURNMENT. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to adjourn the meeting at 6:29 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer
September 12, 2018

***These minutes are subject to approval at next month’s Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer