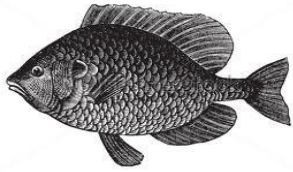


PERSONNEL MEETING MINUTES

Wednesday, August 29, 2018 @ 6:00 p.m.

Village Office

7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Personnel Chair, Sarah Casady called the meeting to order at 6:20 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Chairman, Sarah Casady and Members: Tim Maloney and Charlie Weis. Village Trustees: Greg Widiker, Kelsey Gustafson and Darrell Sears.
- III. **WISCONSIN RETIREMENT SYSTEM (WRS)** – Motion made by Trustee, Maloney to submit Resolution of Inclusion into WRS, Option 2; seconded by Trustee, Widiker. **Motion carried 6-0.**
- IV. **VACATION POLICY** – The Employee Handbook and the Accumulated Vacation Policy will be made consistent with each other. Chair, Casady will revise the Vacation Policy for New Hires and present it at the September Board Meeting.
- V. **FULL TIME POLICE OFFICER POSITION** – Discussed the number of applicants and four interviews will take place on September 5, 2018.
- VI. **MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c)** –Employee Evaluations. Motion to go into closed session was made by Trustee, Maloney; seconded by Trustee, Sears. **Motion carried 6-0.**
- VII. **MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** – Motion to reconvene into open session was made by Chair, Casady; seconded by Trustee, Weis. **Motion carried 6-0.**
- VIII. **ADJOURNMENT.** Motion was made by Village President, Roberts to adjourn the Personnel Committee Meeting at 7:08 p.m., seconded by Trustee, Widiker. **Motion carried 6-0.**

Respectfully submitted,

Sarah Casady

Sarah Casady, Personnel Committee Chair

August 29, 2018

***These minutes are subject to approval at next month's Regular Meeting.