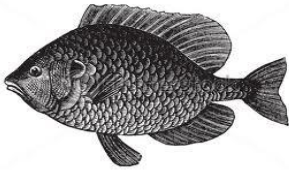


REGULAR MEETING BOARD MINUTES

Wednesday – February 21, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Webster Police Officer, Bridget Getts; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Reineccius, Becky Strabel -Inter County Leader Newspaper and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: Police Chief, Michael Spafford.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** – None. Traci Paetzel did not come to the meeting.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the January 10, 2018 Caucus Meeting Minutes, seconded by Trustee, Weis. **Motion carried 6-0.** Motion was made by Trustee, Sears to approve the January 10, 2018 Regular Board Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the January 22, 2018 Judicial Committee Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.** Motion was made by Trustee, Casady to approve the February 5, 2018 Personnel Committee Meeting Minutes; seconded by Trustee, Weis. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the February 5, 2018 Judicial Committee Meeting Minutes; seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the February 12, 2018 Personnel Committee Meeting Minutes; seconded by Trustee, Casady. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS:** **January 8, 2018 – February 18, 2018** vouchers in the amount of: **\$285,224.65** as follows:
 - a. General Fund - \$242,942.34
 - b. Water Fund - \$9,605.87
 - c. Sewer Fund - \$8,033.71
 - d. Library Fund - \$24,621.58Trustee, Maloney and Trustee, Weis questioned the voucher for Bob’s Iron. President, Roberts explained that Bob’s Iron hauled away two loads of old tires from the Fairgrounds. The first load was inexpensive so Bob’s Iron was asked to pick up another load. This load was much more expensive than anticipated. President, Roberts said the Village will no longer use Bob’s Iron for tire removal. Public Works Director, Heyer reported that there are approximately 20 tires left. Trustee, Weis asked about North Memorial’s amounts over the past couple years. President, Roberts and Trustee, Maloney answered. Trustee, Weis also asked about the check made out to Webster School District for Mobile Home Fees. Clerk/Treasurer, Reineccius explained that the school had not been paid the past three years so this brings it current. Trustee, Weis also questioned 2016 Christmas Bonus to Donnie Holmes. Clerk/Treasurer stated that while doing the bank reconciliations, there were seven outstanding checks from 2016. Three were never

cash; so she reissued and four were already reissued in 2016 and she voided those outstanding. Approval of receipts were also presented for: **January 8, 2018 – February 18, 2018** in the amount of **\$401,120.71**. Motion was made by Trustee, Weis; seconded by Trustee, Gustafson to approve vouchers in the amount of: **\$285,224.65** and receipts in the amount of **\$401,120.71**. **Motion carried 6-0.**

- VII. COMMUNICATIONS:** Burnett County Administration Newsletter was included the board member's packet. President, Roberts ensured that all board members received the email from Jim Tolbert about Skywarn Spotter Training.
- VIII. PERSONNEL – Chairman, Sarah Casady:** Nothing new to report.
- IX. PUBLIC UTILITY – Chairman, Darrel Sears:** Nothing new to report.
- X. FINANCE – Chairman, Greg Widiker:** Chairman, Widiker opened discussion on purchasing new tablets for the board members. Quotes from CrexTech were included in the meeting packet. Trustee, Widiker stated that most board members have had or are having issues with the current tablets. Discussion ensued and decision was made to ask CrexTech to come to the next Village meeting to do a demonstration on a couple types of tablets.
- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney opened his portion of the meeting with the reappointments of the following Library Board Trustees: Laura Rachford – At Large and Sherill Summer – Village Resident. Patty Blatt has resigned so the Library is looking for a Village Resident to replace her. Motion was made by Trustee, Maloney to approve At Large Library Board appointee Laura Rachford and Sherill Summer as a Village resident appointee; seconded by Trustee, Widiker. **Motion carried 6-0.**

The Village received a survey from Burnett County Emergency Director, Jim Tolbert, requesting information on possible Shelters, within the village, for use in case of an emergency situation. Discussion took place on the possibility of the Community Center. The Library would not be feasible shelter. Trustee, Weis stated that the Fire Hall would be an ideal shelter. Motion was made by Trustee, Maloney to respond to Jim Tobert with a yes to open the Community Center as an emergency shelter and fill out the survey; seconded by Trustee, Weis. **Motion carried 6-0.**

John Vandergon will no longer organize the 4th of July Fireworks. He met with Clerk/Treasurer, Reineccius and provided a list of tasks and timelines. Reineccius has secured Larry Dale for the fireworks display and KevvyD as DJ. Reineccius will send out a letter to the business owners requesting donations. If needed, in person follow up visits will be divided up by board members. Firework display will be Saturday, June 30th, with rain date of Sunday, July 1st.

- XII. STREETS – Chairman, Kelsey Gustafson:** Nothing new to report.
- XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Call Summary and Police Department schedule were included in members' packets. Trustee, Weis gave the floor to Officer, Getts to provide an update on the school liaison project. Officer, Getts provided a hand out that included year to date statistics. She reviewed this hand out and provided explanation of the call/contact category. She did point out that calls for service is student contacts and not all is bad (negative). In fact, she stated that only 10% would be

considered law enforcement while 90% is police visibility, visiting and positive public relations with the students. It is noteworthy that truancy continues to rise; with 14 repeat offenders. In the last evacuation drill, the elementary school building was cleared in 3 minutes. Officer, Getts stated another truancy court has been added; so now court is twice a month. The additional one is at the school and has resulted in an increase in court appearances. The truancy ordinance has been revised and will soon be provided to the board for approval. Trustee, Weis asked Officer, Getts to come to the Village Board meeting on June 13th to provide a school year-end report. Trustee, Weis said that he has heard positive comments on the great job Officer Getts is doing in her role as School Police Liaison.

- XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts stated that Mark Krause, Wagner Surveying, provided the board with the Certified Survey Map of Smith Pines; combining the two lots purchased by The Voglands. Motion was made by Trustee, Widiker to approve the Certified Survey Map of Smith Pines; seconded by Trustee, Casady. **Motion carried 6-0.**

President, Roberts reported that there is a bill before the Senate that would make it easier in allowing filling in wetlands. It will still need to pass The House and The Senate.

President, Roberts reviewed the valuation statement from Nordquist Appraisals for the commercial land on Industrial Avenue. Public Works Director, Heyer will respond to Co-Star.com’s request for this information.

- XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, Maloney provided an update from the January 18th Webster Rural Fire Association meeting. They are reaching out to SirenTel to provide wireless vs CenturyLink. The fire association currently has 27 members. Some air tanks are needing replaces. Two payments are left on the truck and looking at replacing it soon. They are looking for a township to take on this purchase.

- XVI.** President, Roberts attended the Towns Meeting on January 25th. The ambulance provided their quarterly report. The Humane Society provided information on the new facility on County Rd D; right off Highway 35. They are in the process of remodeling the building and hoping to open in November.

Public Works Director, Heyer provided an update on construction of the new clinic. The roof is currently being put on and they are working on the inside floor, getting underground piping in and will soon be putting bricks on the outside.

- XVII. FUTURE MEETINGS:**

- **March 14, 2018 * Regular Board Meeting @ 6:00 p.m.**
- **May 23, 2018 *Judicial Meeting @6:00 p.m.**

- XVIII. MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c)** Motion to go into closed session was made by Trustee, Maloney; seconded by Trustee, Weis. **Motion carried 6-0.**

- XIX. MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2)** Motion to reconvene into open session was made by Trustee, Casady; seconded by Trustee, Sears. **Motion carried 6-0.**

XX. ADJOURNMENT. Motion was made by Trustee, Maloney; seconded by Trustee, Casady to adjourn the meeting at 8:45 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Reineccius

Debra Doriott-Reineccius, Clerk-Treasurer – February 21, 2018

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer