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VILLAGE OF WEBSTER

BOARD OF REVIEW MEETING MINUTES

Wednesday, September 20 @ 4:00 p.m.

Village Office

7505 Main Street West, Webster, WI

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 4:00 p.m.
- II. **PRESENT** – Village President, Jeff Roberts; Trustees, Sarah Casady; Kelsey Gustafson; and Darrell Sears. Absent: Trustees, Tim Maloney; Charlie Weis; and Greg Widiker. Others Present: Steve Nordquist – Nordquist Appraisals and Clerk-Treasurer, Debra Doriott-Reineccius.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time. Motion was made by Trustee, Sears to approve the agenda; seconded by Trustee, Gustafson. **Motion carried 5-0.**
- IV. **SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON** - Clerk/Treasurer, Reineccius nominated Village President, Jeff Roberts as Chairperson; seconded by Trustee, Gustafson. **Motion carried 5-0.** Trustee, Gustafson nominated Trustee, Sarah Casady as Vice Chair; seconded by Trustee, Sears. **Motion carried 5-0.**
- V. **VERIFICATION OF MEMBER MEETING THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN WIS. STATS. § 70.46(4)** – The following individuals took Board of Review Training in 2017:
 - 1. Village President, Jeff Roberts
 - 2. Clerk-Treasurer, Debra Doriott-Reineccius
- VI. **EXAMINATION OF TAX ROLL** – Steve Nordquist passed around the Tax Roll and Assessor Affidavit for all Trustees to examine.
- VII. **ADJOURNMENT.** Motion was made by Trustee, Sears to adjourn the Board of Review Meeting at 6:00 p.m., seconded by Trustee, Casady. **Motion carried 5-0.**

Respectfully submitted,

Debra Doriott-Reineccius, Clerk-Treasurer

Clerk-Treasurer

September 20, 2017

***These minutes are subject to approval at next month’s Regular Meeting.