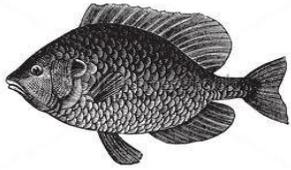


REGULAR MEETING BOARD MINUTES

Wednesday – December 13, 2017 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Dave Rasmussen – MSA; Bill Summer – Chamber; Public Works Director, Jay Heyer; Police Chief, Michael Spafford; Clerk/Treasurer, Debra Doriott-Reineccius, and Becky Strabel – Inter County Leader Newspaper. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
- IV. **VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present. President, Roberts gave the floor to Bill Summer from the Chamber. The Chamber is asking to rent the fairgrounds on May 5 2018 as they will be sponsoring a 40 Mile Fat Tire Race. The race will start and end at the fairgrounds. Bill will be meeting with the County tomorrow on the use of the Gandy Dancer Trail. He doesn't know the number of riders but has been told by organizers of similar events to expect a large turnout. The Chamber will be selling beer and brats and he will reach out to the mini-donut and taco truck providers. President, Roberts said Apple Street can be closed if needed. Trustee, Maloney said The Chamber would not have to rent the fairgrounds; the Village will donate their use. Trustee, Weis stated that The Chamber would need a temporary license permit to sell beer. The Chamber is looking to use the Beer Garden and one building; in case of bad weather. The bicycle club has insurance. Bill explained the entire race route. Motion was made by Trustee, Weis to allow The Chamber use of the Beer Gardens and 1 Fair Building on May 5th, free of cost, for The Fat Tire Bike Race; seconded by Trustee, Casady. **Motion carried 6-0.**

Dave Rasmussen from MSA presented the Board with a meat and cheese tray as wells as pens and calendars as a token of MSA's appreciation and to wish everyone Happy Holidays.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the November 8, 2017 Budget Public Hearing Meeting Minutes, seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the November 8, 2017 Board Meeting Minutes; seconded by Trustee, Gustafson. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the November 22, Personnel Committee Meeting Minutes; seconded by Trustee, Weis. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: November 7, 2017 – December 11, 2017** vouchers in the amount of: **\$96,856.10** as follows:
 - a. General Fund - \$71,170.45
 - b. Water Fund - \$9,858.76
 - c. Sewer Fund - \$6,494.84
 - d. Library Fund - \$9,332.05

Trustee, Maloney asked about voucher for Rice Lake Printery. Clerk/Treasurer, Reineccius stated this was for tax bill envelopes and regular envelopes. Trustee, Weis asked Public Works Director, Heyer about the voucher for Fahrners; Heyer replied that this is for the crosswalk painting on Fairgrounds Rd and patching. There was also a discussion about the patching done by the old Co-op. Approval of receipts were also presented for: **November 7, 2017 – December 11, 2017** in the amount of **\$188,218.63**. Motion was made by Trustee, Maloney; seconded by Trustee, Sears to approve vouchers in the amount of **\$96,856.10** and receipts in the amount of **\$188,218.63**. **Motion carried 6-0.**

VII. COMMUNICATIONS: Clerk/Treasurer, Reineccius included in all board member's packets Burnett County Newsletter.

VIII. PERSONNEL – Chairman, Sarah Casady: Trustee, Casady informed the board that at the end of November the Personnel Committee met with Jerry DenBoer, an insurance agent with Benefit Advisors/Western Wisconsin Municipal Consortium, about the three non-union health insurance. She explained that the current insurance plan is sub-par. Benefits Advisors goes to different municipalities and currently insures a pool of over 700. With this number, he can provide a better plan with a better rate. Casady, included in all board member's packets, a summary of the current insurance information with Noah Insurance Group and a summary of Western Wisconsin Municipal Consortium. Noah Insurance Group represents a 5% increase for 2018. The committee is looking at option 3 with Western Wisconsin Municipal Consortium. This option is \$20.00 cheaper, per month, and is a much better plan. Trustee, Widiker asked why it is a much better plan. Casady explained that with the current plan nothing is covered until they meet the deductible. With the new plan, there is a copay vs meeting the deductible first. Prescriptions are covered vs none with the current plan. The new plan also covers most if not all the medical providers in our area. Trustee, Weis also stated that we may be able to lock into a three-year rate. Motion made by Trustee, Maloney to switch Western Wisconsin Municipal Consortium for health insurance for the three non-union employees; seconded by Trustee, Weis. **Motion carried 6-0.**

The list of Election Inspectors for the new term was presented for approval. They are as follows:

- Vida Sears – Chief Inspector
- Christy Wilkins- Alternate Chief Inspector
- Norm Bickford – Election Inspector (Deputy Clerk)
- Jean Bickford- Election Inspector
- Father Michael Tupa – Election Inspector
- Carol Macaulay – Election Inspector
- Mary Thompson- Election Inspector
- Barry Thompson- Election Inspector
- Deanna Thompson- Election Inspector

Motion was made by Trustee, Gustafson to approve the above Election Inspectors; seconded by Trustee, Sears. **Motion carried 6-0.**

IX. PUBLIC UTILITY – Chairman, Darrel Sears: Nothing new to report.

X. FINANCE – Chairman, Greg Widiker: Trustee, Widiker opened his portion with the discussion of purchasing an ATV/UTV. President, Roberts stated this is on tonight's agenda as Ace Hardware has one for the price we are looking for and to order one; the price will go up. Public Works Director, Heyer

stated the price is approximately \$15,000. Chief, Spafford stated that that one was sold but there is one, that has all the village needs for \$12, 700. Trustee, Widiker asked for the primary uses for a ATV/UTV. Heyer stated Public Works will use for watering flowers on Main Street and inspecting ditches and the police department will use for Village events. Heyer said there is a one- year warranty and the color is red. Motion was made by Trustee, Weis to purchase the UTV for \$12, 700; seconded by Trustee, Widiker. **Motion carried 6-0.** Discussion took place on the water tank that will be needed to water the flowers on main street.

Employee Christmas Bonuses discussion took place for 2017 Full-Time and Part-Time Employees. Trustee, Weis asked Chief Spafford the amount of hours Officer, Olsen worked in 2017. Discussion ensued on Part-Time Employee hours. Trustee, Casady said Trustee, Weis brought up a good point; we need a standard amount of hours worked to be eligible for the bonus. The board agreed to set that amount as a minimum of 120 hours worked for eligibility. Motion was made by Trustee, Widiker to pay Full-Time Employees \$100.00 and Part-Time Employees \$50.00, with a minimum of 120 hours worked; seconded by Trustee, Weis. **Motion carried 6-0.**

- XI. PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney reiterated that the board is donating the use of one Fairground Building and the Beer Garden to The Chamber on May 5th, 2018 for the Fat Tire Bike Race. Trustee, Maloney confirmed with Public Works Director, Heyer that the windows are done at the Community Center as well as the big Garage Door and the new tin at the Fairgrounds Building. Trustee, Weis stated that he heard great reviews of the Haunted House! Trustee, Maloney gave praise report on Trunk and Treat.
- XII. STREETS – Chairman, Kelsey Gustafson:** Nothing new to report.
- XIII. JUDICIAL – Chairman, Charlie Weis:** The Police Call Summary and Police Department schedule were included in members’ packets. Trustee, Weis asked Chief, Spafford what training the police department have scheduled on December 7th; he answered Taser Training. Trustee, Weis asked Chief, Spafford about the part-time budget. Chief, Spafford stated the budget is exhausted. Trustee, Weis reported that the Catholic Church embezzlement case is closed and she is in prison. Weis stated that Chief Spafford had the forethought about her husband and he let the board know that the Catholic Church is now locking their doors, once church service starts. There is someone guarding the front doors as a precaution. Chief, Spafford is also patrolling the area during church services. Trustee, Weis suggested that Chief, Spafford reach out to find out if The Village can be reimbursed, from the insurance company, for financial charges we accrued for this case.

Chief, Spafford reported that Truancy Court is being held twice a month at the school. This is helping with turn out to court and reduction in truancy cases.

President, Roberts than read Resolution 2017-4: The County Library Levy Exemption. The Village of Webster’s share for 2018 Library Levy is \$2, 722.06. Motion was made by Trustee, Maloney to approved Resolution 2017-4: County Library Levy Exemption; seconded by Trustee, Casady. **Motion carried 6-0.**

Trustee, Weis than opened discussion on the 2018 Village’s Legal Newspaper. Becky Strabel, reporter for The Inter County Leader Newspaper, also wanted the board to know they do printing of forms and sell

office supplies. Motion was made by Trustee, Weis to approve the Inter County Leader as the Village Official Newspaper; seconded by Trustee, Casady. **Motion carried 6-0.**

- XIV.** Although she wasn't in attendance, President, Roberts asked Chief, Spafford to address why Jennifer Peacock was on the agenda. Chief, Spafford stated that it isn't just Jennifer, others have concerns about deer hunting, both rifle and cross-bow, within the Village. He stated that there are three corners that butt up to Village limits where hunting takes place. Chief, Spafford looked into Jennifer Peacock's concerns and found that the hunters were off Village limits. He followed up with the hunters and Jennifer Peacock. President, Roberts stated that the current ordinances are conflicting and need to be cleaned up. Discharging firearms and cross bows, within the Village limits, will be placed on the agenda for the next Judicial Committee Meeting.
- XV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing New to Report.
- XVI. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Nothing new to report.
- XVII. BURNETT COUNTY DEVELOPMENT ASSOCIATION (BCDA) – No appointment at this time.** This committee may be dissolved and replaced with something else.
- XVIII. FUTURE MEETINGS:**
- **January 10, 2018 *Caucus @ 5:30 p.m.**
 - **January 10, 2018 * Regular Meeting @ 6:00 p.m.**
 - **January 18, 2018 *Rural Fire Association Meeting @ 7:00 p.m.**
 - **January 22, 2018 * Judicial Meeting @ 6:00 p.m.**
 - **January 25, 2018 * Towns Association**
- XIX. ADJOURNMENT.** Motion was made by Trustee, Maloney; seconded by Trustee, Weis to adjourn the meeting at 6:50 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Reineccius

Debra Doriott-Reineccius, Clerk-Treasurer – December 13, 2017

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____

Clerk-Treasurer