



**VILLAGE OF WEBSTER**

# REGULAR MEETING BOARD MINUTES

Wednesday – June 14, 2017 @ 6:00 p.m.  
7505 Main Street West, Webster, WI

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- I. CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Darrell Sears; Greg Widiker; and Tim Maloney. Others present: Traci Hopkins, Central Burnett County Fair; Dave Rasmussen, MSA; Mike Hagness, MSA; Bill Summer, Cog and Sprocket; Chief Michael Spafford; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Reineccius; Becky Strabel – Inter County Leader Newspaper and Sean Devlin, Burnett County Sentinel. Absent: Trustee, Charlie Weis
- III. PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
- IV. VISITOR RECOGNITION** – Village President, Roberts recognized all visitors present. Village President, Roberts gave the floor to Traci Hopkins from the Central Burnett County Fair Association. Traci confirmed that board members knew that the Fair dates have been changed to September 22<sup>nd</sup> – September 24<sup>th</sup>, 2017. The reason for the change was the original dates coincided with many other activities going on in the Burnett County area during that time frame. Traci asked where the fair sits in regards to the Forestry building. Trustee, Maloney stated that he will set up a Public Property Committee meeting to discuss the Forestry building. He is asking that Traci and whoever else she feels appropriate from the Fair Board, Public Works Director, Heyer, the Fire Department and all parties interested be present at this future meeting. He was notified by the county that we can now do what we want with the building; we have been waiting for written notification of their vacating the lease but we have not received it. Traci also wanted to let the Village Board know that it has been hard getting all Fair Board Members to do their share. The Village board said they understood. Her other concern was the Bleacher Loan. Trustee, Maloney stated that that is for the Fair Board yet said can go into more detail at the Public Property Committee meeting. Traci then stated that it is getting more and more difficult –the Fair has a \$40,000 Operating Budget and only 5 people to run it. There is talk of dissolving. The fair board and the village board will continue to keep each other updated.

President, Roberts then gave the floor to Bill Summer from Cog and Spocket. Bill stated he has a concern. During last week's rain, he had water coming in both his back doors from west alley. And, this has happened in the past and wondering if anything can be done. Trustee, Gustafson stated that he and Public Works Director, Heyer have talked about the issue with the alley. Paving has been done to help alleviate some of the problems but also have caused some others. Discussions have taken place on reconstructing the street—north of Main St and around by the old lumber yard. At that time, we would tie something in to improve alley drainage. Trustee, Gustafson said it is not far off but will not be this year.

President, Roberts than gave the floor to Dave Rasmussen from MSA. Dave has a pay request for the old High School demo in the amount of \$181, 972.09. CDBG will cover \$110,299.09 and the Village share is \$71,673.00. This leaves a balance of \$103, 964; yet this amount may be reduced. Dave is requesting

approval. Trustee, Maloney asked if the project is completely done and if we know the final cost. Dave said the project is done and not all the contingency was spent. Dave reiterated the balance should be \$103,964. Trustee, Maloney stated that the county has offered to help with the cost but need final figure. Motion made by Trustee, Maloney to approve the pay request for \$181,972.09; seconded by Trustee, Gustafson. Dave informed board the monitoring visit went well. Discussion ensued about timing of St Croix Regional Medical Center occupying the lot.

President, Roberts than gave the floor to Mike Hagness, MSA. Mike said that originally he was going to present 2 pay requests, for the manhole rehab, to the board but the companies did not turn them in. When the rain stops, JKP only have a few left to complete. In the new development, there are power cables real close to manhole. The power company is coming to fix the issue next week.

**I. APPROVAL OF MINUTES:** Motion was made by Trustee, Casady to approve the May 10, 2017 Regular Meeting Minutes, seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Maloney to approve the May 30, 2017 Personnel Committee Meeting Minutes, seconded by Trustee, Casady. **Motion carried 6-0.** Motion was made by Trustee, Gustafson to approve the May 31, 2017 Board of Review Adjournment Meeting Minutes, seconded by Trustee, Casady.

**V. APPROVAL OF VOUCHERS & RECEIPTS: May 9, 2017 – June 11, 2017** vouchers in the amount of: **\$139,076.63** as follows:

- a. General Fund - \$62,782.14
- b. Water Fund - \$11,422.62
- c. Sewer Fund - \$52,481.44
- d. Library Fund - \$12,390.43

Approval of receipts were also presented for: **May 9, 2017 – June 11, 2017** in the amount of **\$16,366.38**. Motion was made by Trustee, Widiker; seconded by Trustee, Sears to approve vouchers in the amount of **\$139,076.63** and receipts in the amount of **\$16,366.38**. **Motion carried 6-0**

**I. COMMUNICATIONS – Nothing New to Report**

**II. PERSONNEL – Chairman, Sarah Casady:** Trustee, Casady had nothing new to report.

**III. PUBLIC UTILITY COMMITTEE – Chairman, Darrell Sears:** MSA update was done earlier in the meeting. CMAR will not be discussed tonight as we are waiting to hear back from the DNR.

**IV. FINANCE – Chairman, Greg Widiker:** Clerk/Treasurer stated that Board of Review Certifications have expired for the board members. She stated the training is available online. **\*\*\*Correction-** The training is on a DVD but the certification is online.

**V. PUBLIC PROPERTY – Chairman, Tim Maloney:** Chairman, Maloney set the next Public Property Committee Meeting for Thursday, June 29<sup>th</sup> at 6:00 p.m. President, Roberts told Chairman, Maloney that Public Works Director, Heyer received bids for paving the rest of the trail at the dog park. This item will be added to the agenda for the Public Property Meeting.

**VI. STREETS – Chairman, Kelsey Gustafson:** Trustee, Gustafson reported that gravel was put down today on Bass Avenue between Hickory and Oak for preparation of repaving Bass Avenue.

**VII. JUDICIAL – Chairman, Charlie Weis:** Village President, Roberts chaired this portion of the meeting, as Trustee, Weis was absent.

Informational items: The parade permit was granted to close highway 35. There is a land use permit to tear down the old concession stand and building a new one. Clerk/Treasurer, Reineccius updated the board that she reached out to other clerks and the replies she received was no one is requiring foundations for storage containers used as sheds.

Motion was made by Trustee, Widiker to close Alder Street, from Musky to Pike for the fireworks on July 1<sup>st</sup>; seconded by Trustee, Gustafson.

Received resignation letter from Officer, Casady as part-time police officer.

The police department schedule and call summary were included in the packets. Trustee, Maloney asked if it would be better to change hours for the police officer to work later on Sundays.

Chief Spafford handed out surveys that he received from the participates of the Police Department Town Hall that he and Officer Getts had with business owners last night. He stated that 21 businesses showed up; some were unable to attend due to the state baseball game. Chief Spafford thanked both newspapers for coming. He also said that he has a toll free number for the police department; yet needs to set it up. Trustee, Maloney praised Chief Spafford; and rest of board agreed. Chief Spafford said he felt it was positive. He continued that drugs are a huge problem in our village; especially with the renters. Trustee, Maloney stated it might be time to review and possibly update ordinance. Chief Spafford reiterated that he heard a lot more positive comments than negative and he had a lot of questions from the attendees. He'll send update via email. He stated he would like the board members to attend the next town hall. Trustee, Casady asked if more of a Q&A session or did police department give presentation. Chief Spafford said they gave a presentation and then Q&A.

Chief Spafford said there are some yards that are in need of mowing and feels like we need to step up the enforcement.

Chief Spafford informed board that a social worker got bite by dog in the village. Officer Getts did give the resident 4 citations for not having the dogs' licensed and 4 citations for not having the dogs vaccinated. Discussion ensued on next steps if the owners do not license and vaccinate the dogs.

Chief Spafford stated that job evaluations will be done in a couple weeks.

Trustee, Maloney will tell Librarian Meyer that Chief Spafford can do background checks on Library volunteers.

The following licenses were read as follows:

- **Class "A" Fermented Malt Beverage License**  
*Joseph W. Connor, dba Connor's Service Station*
- **Class "A" Fermented Malt Beverage License**

*Jeremy Wolkovitz, dba TA Operating, LLC dba Minit Mart*

- **Class “A” Fermented Malt Beverage License & “Class A” Liquor License**  
*Michael W. & Julie M. Remund, dba Wild Bill’s Sporting Goods and Spirits, Inc.*  
*Richard Estridge dba Wayne’s Star of the North Market Inc. dba Wayne’s Foods Plus*
- **Class “B” Fermented Malt Beverage License**  
*Merle & Marilyn Meyer, dba Emily’s Luncheon*
- **Class “B” Fermented Malt Beverage & “Class B” Liquor License**  
*Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.*  
*Tim Vasatka, dba Tim’s Black & Orange*
- **Reserve Class “B” Fermented Malt Beverage License & “Class B” Liquor License**  
*Stephen Yantes, dba Sky Zia Louisa, LLC, dba Zia Louisa, LLC*
- **Class “B” Fermented Malt Beverage License & “Class C” Wine License**  
*Laurie C. Ament, dba Café Moonglow*
- **Temporary Class “B” Picnic License**  
*Webster Rural Fire Association*  
*Central Burnett County Fair Association*

Motion was made by Trustee, Widiker to approve the above-named beer/wine/liquor licenses. Motion was seconded by Trustee, Casady. **Motion carried 5-0.**

The following licenses were read as follows:

- **Non-Intoxicating Beverage (Soda) License**  
*Joseph W. Connor, dba Connor’s Service Station*  
*Michael W. Remund and Julie M. Remund, dba Wild Bill’s Sporting Goods and Spirits, Inc.*  
*Merle Meyer & Marilyn Meyer, dba Emily’s Luncheon*  
*Blake Seas, dba Nexen Group, Inc.*  
*Jim Erickson, dba Webster 5-12 School*  
*Jim Erickson, dba Webster Elementary School*  
*Dan Miklya, dba Northview Drive Inn, Inc.*  
*Stefan Benson, dba Webster Ace Hardware*  
*Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.*  
*Richard Estridge, dba Wayne’s Foods Plus*  
*Jeremy Wolkovitz, dba TA Operating, LLC dba Minit Mart*  
*Tim Vasatka, dba Tim’s Black & Orange*  
*Stephen Yantes, dba Sky Zia Louisa, LLC, dba Zia Louisa*  
*Laurie Ament, dba Café Moonglow*  
*Cheryl Schillerberg dba The Granary*  
*Zachary & Lisa Benson dba Fresh Start Coffee Roasters*  
*Carolyn Brown dba Family Dollar Stores of WI #30057*

Motion was made by Trustee, Gustafson to approve the above-named Non-Intoxicating Beverage (Soda) Licenses. Motion was seconded by Trustee, Sears. **Motion carried 5-0.**

The following licenses were read as follows:

- **Tobacco License**

Joseph W. Connor, dba Connor's Service Station  
Michael W. Remund & Julie M. Remund, dba Wild Bill's Sporting Goods and Spirits, Inc.  
Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.  
Richard Estridge dba Wayne's Star of the North Market Inc. dba Wayne's Foods Plus  
Jeremy Wolkovitz, dba TA Operating, LLC dba Minit Mart  
Carolyn Brown dba Family Dollar Stores of WI #30057

Motion was made by Trustee, Maloney to approve the above-named Tobacco Licenses. Motion was seconded by Trustee, Casady. **Motion carried 5-0.**

The following licenses were read as follows:

- **Pool Table License**

Kimberly S. Flodin, dba The Tap Bar & Grill, Inc.  
Tim Vasatka, dba Tim's Black & Orange

Motion was made by Trustee, Widiker to approve the above-named Pool Table Licenses. Motion was seconded by Trustee, Sears. **Motion carried 5-0.**

The following license was read as follows:

- **Mobile Home Park License**

Ron Machel dba Webster Mobile Home Park

Motion was made by Trustee, Gustafson to approve the above-named Mobile Home Park License. Motion was seconded by Trustee, Casady. **Motion carried 5-0.**

The following licenses were read as follows:

- **Operator's License**

- **Connor's Service Station**

*Sandra L. Ramstrom*  
*Susan A. Dollery*  
*Vicki L. Burton*

- **Emily's Luncheon**

*Marilyn K. Meyer*

- **The Tap Bar & Grill, Inc.**

*James R.E. Ubl*  
*Jennique M. Robb*  
*Randy Hunt*  
*Jordan Werdier*

*Andrew Sylvester*

- **Wayne's Foods Plus**

*Mary V. Sears*

*Jessica D Smiley*

*Christy A. Wilkins*

*Constance P. Wharton*

*Beatrice B. Reese*

*Sheila A. Anderson*

*Linda L. Sandeen*

*Desiree L. Steinberg*

*Dianne E. Okes*

*Kimberly S. Flodin*

*Anna-Christine E. Huebner*

*Karen A Eaves*

- **Tim's Black & Orange**

*Brandon J. Smith*

*Elizabeth M. Trott*

*Danielle L. Smith*

*Steven A. Peterson*

- **Café Moonglow**

*Paul L. Cymys*

*Robert L. Zappa*

*Valerie M. Buskirk*

- **TA Operating, LLC dba Minit Mart**

*Nicole M. Hatfield*

*Payton S. Stadler*

*Frankie Serna*

*Jessica K. Constable*

*Laurie A. Reed*

*Jamie M. East*

*Mary K. Ernst*

*Jenna M. Lunsman*

*Diane L. Baker*

*Emma L. Walker*

*Katelyn L. Nelson*

*Keaton L. Block*

- **Webster Rural Fire Department**

*Allen J. Steiner*

*Jeremy Hollis*

*Jerome J. Blatt*

- **Wild Bill's Sporting Goods & Spirits**

*Michael W. Redmund*

*Jessica M. Burdick*

*Kimberly M. Burdick*

*Sarah A. Shaffer*

*Ashley M. Lafollette*

- **Zia Louisa, LLC**  
*Kristal R. Gorman*  
*Amber R. Rossow*  
*Gabrielle G. Marazzo*  
*Tamera N. Quatman*
- **Central Burnett County Fair**  
*Traci L. Hopkins*

Motion was made by Trustee, Casady to approve the above named Operator's Licenses. Motion was seconded by Trustee, Widiker. **Motion carried 5-0.**

- I. **DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** President, Roberts said he will forward the email about SCRMC.
- VIII. **WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, Maloney said the next meeting is the 3<sup>rd</sup> Thursday of July.
- IX. **TOWN'S ASSOCIATION MEETING UPDATE – President, Jeff Roberts.** Nothing new to report.
- X. **FUTURE MEETINGS:**
  - June 15, 2017 \*Cemetery Board Meeting 6:00 p.m.
  - June 15, 2017 \*Personnel Committee Meeting 7:00 p.m.
  - June 22, 2017 \*Ambulance Meeting 6:30 p.m.
  - June 29, 2017 \*Public Property Meeting 6:00 p.m.
  - July 12, 2017 \*Regular Board Meeting 6:00 p.m.
- XI. **ADJOURNMENT.** Motion was made by Trustee, Sear; seconded by Trustee, Casady to adjourn the meeting at 6:54 p.m. **Motion carried 6-0.**

Respectfully submitted,

*Debra Doriott-Reineccius*

Debra Doriott-Reineccius, Clerk-Treasurer – June 14, 2017

\*\*\*These minutes are subject to approval at next month's Regular Meeting.

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Village President, Jeff Roberts

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Trustee, Sarah Casady

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Trustee, Kelsey Gustafson

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Trustee, Tim Maloney

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Trustee, Darrell Sears

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Trustee, Charlie Weis

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Trustee, Greg Widiker

Attest: \_\_\_\_\_  
Clerk-Treasurer