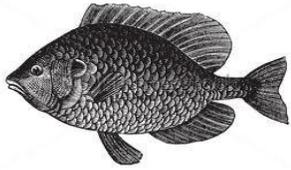


REGULAR MEETING BOARD MINUTES

Wednesday – August 9, 2017 @ 6:00 p.m.
7505 Main Street West, Webster, WI



VILLAGE OF WEBSTER

- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Teresa Anderson, MSA; Chief, Michael Spafford; Sean Devlin - Burnett County Sentinel; and Becky Strabel – Inter County Leader Newspaper. Absent: Trustee, Casady; Public Works Director, Jay Heyer; and Clerk/Treasurer, Debra Doriott-Reineccius.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – There were no changes made at this time.
- IV. **VISITOR RECOGNITION** – Village President, Roberts stated Teresa Anderson, from MSA will be attending the meeting shortly.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Gustafson to approve the July 12, 2017 Regular Meeting Minutes, seconded by Trustee, Sears. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the July 18, 2017 Personnel Committee Meeting Minutes, seconded by Trustee, Maloney. **Motion carried 6-0.** Motion was made by Trustee, Weis to approve the August 1, 2017 Personnel Committee Meeting Minutes; seconded by Trustee, Sears. **Motion carried 6-0.**
- VI. **APPROVAL OF VOUCHERS & RECEIPTS: July 8, 2017 – August 4, 2017** vouchers in the amount of: **\$340,653.39** as follows:
 - a. General Fund - \$262,942.60
 - b. Water Fund - \$6,993.71
 - c. Sewer Fund - \$63,637.69
 - d. Library Fund - \$7,079.39Approval of receipts were also presented for: **July 8, 2017 – August 4, 2017**, in the amount of **\$150,258.71**. President, Roberts explained that the vouchers were high due to a payment of \$181,972.09 to Haas Sons that should have been paid in March or April. Motion was made by Trustee, Widiker; seconded by Trustee, Weis to approve vouchers in the amount of **\$340,653.39** and receipts in the amount of **\$150,258.71**. **Motion carried 6-0.**
- VII. **COMMUNICATIONS** – Clerk/Treasurer, Reineccius included in all board member’s packets Burnett County Newsletter, Restorative Justice Newsletter and Thank You Notes.
- VIII. **PERSONNEL – Chairman, Sarah Casady:** Nothing New to Report

- IX. PUBLIC UTILITY COMMITTEE – Chairman, Darrell Sears:** Teresa Anderson, from MSA, gave project updates. She suggested that the village take the extra step of seeding the old high school site to prevent erosion and avoid the DNR from requiring it; before they terminate the erosion control permit. Decision was made to leave as is and not seed. SCRMC will be taking it over in the next month. Trustee, Maloney asked Teresa clarification on the cost vs. budget for old school demolition (Construction and Engineering.) Teresa will provide an update.

Conversation ensued on JKP final application for payment, specs and contract. JKP dropped it off at the village office and should have been directed to MSA. Teresa stated the deadline is end of September for CDBG funds; she will reach out to Gary and bring formal pay application to September Board Meeting.

Lastly, Teresa provided President, Roberts an authorization form, to sign, to utilize Safe Drinking Water or Clean Water Fund for any projects in 2019. Trustee, Sears asked if painting the water tower would be covered on this. Teresa said it wouldn't.

- X. FINANCE – Chairman, Greg Widiker:** Trustee, Widiker asked for an update on Board of Review Training. President, Roberts has the DVD and there are full copies (with all pages) of the packets available on the desk. Board of Review is September 20, 2017 4:00 p.m. to 6:00 p.m.

Trustee, Widiker asked President, Roberts to discuss possible short term financing. President, Roberts stated we have had some major payouts and Clerk/Treasurer Reineccius is getting concerned about the checking account balance. Roberts cited the amounts the Village currently has in checking and savings accounts. Roberts concluded that the major expenses have been paid and doesn't think short term financing is needed at that time. Conversation took place on the pending amounts SCRMC and Burnett County will be contributing to Old School demolition.

Trustee, Widiker asked the board for their approval of a \$100.00 donation to The Bike Rodeo. Chief, Spafford stated that he has received \$4750.00 in donations thus far. He has purchased 29 bikes, the grand prize will be PlayStation and payment for BMX will come out of that amount. The Fire Department will be donating hot dogs and buns. Motion made by Trustee, Weis to donate \$150.00 to The Bike Rodeo; seconded by Trustee, Widiker. **Motion carried 6-0.**

Last item was the discussion on possibly purchasing a new lawnmower. President, Roberts suggested that since it is late in the mowing season, we will wait and budget for next year. The board agreed.

- I. PUBLIC PROPERTY – Chairman, Tim Maloney:** Trustee, Maloney shared with the board that we finally got the letter, from Burnett County Forestry, giving the building at the Fairgrounds back to the Village. In addition, the Forestry Department has a propane tank lease in the shop building. If we keep the tank and take over the lease, we can burn up the remaining propane. Public Works Director, Heyer is checking on jets on/for tank. Motion was made by Trustee, Gustafson to take over the propane lease; seconded by Trustee, Sears. **Motion carried 6-0.**
- XI. STREETS – Chairman, Kelsey Gustafson:** Trustee, Gustafson informed the board that Musky Av S between Main and Cedar will be closed during Gandy Dancer Days, August 11th and 12th, for American Legion's Craft Fair.

Trustee, Gustafson then turned conversation to the sidewalk construction at the Fairgrounds. President, Roberts stated that we have not had any bids. **Update – Ad and posting did not go out until following week.

Trustee, Gustafson informed the Board that there is an issue with the Bass Av project. There are two culverts that are rather deep and Hopkins doesn't want to dig them up and replace them. They are looking at lining them but Hopkins has not done that before. Hopkins got an estimate of \$15,000 from a business contact. Trustee, Gustafson has also asked Burnett County Highway department, but hasn't heard anything yet. Conversation on options; such as replacing culverts. The project is on hold until all estimates are in and a decision is made on the best option.

XII. JUDICIAL – Chairman, Charlie Weis: The police department schedule and report were presented. Chief Spafford informed board that there will be a saturation patrol with Webster, Siren and Grantsburg participating. He also has set up a meeting with Cedarwood to discuss any concerns the residents may have.

President, Roberts explained Resolution 2017-2: Tax Refund Intercept. This gives North Memorial Ambulance permission to intercept (garnish) any tax refund if a patient/resident of the Village does not pay their outstanding ambulance bill. North Memorial is hoping to collect more money owed to them; they currently only receive about 40% of the money due to them for services provided. Motion was made by Trustee, Maloney to approve Resolution 2017-2: Tax Refund Intercept; seconded by Trustee, Weis. **Motion carried 6-0.**

President, Roberts informed the board that zoning for the old high school will need to be corrected. It is currently zoned R-1: Single Family Residential District and should be B-2: Highway Commercial District.

Chief, Spafford would like to open all streets, with exception of county roads, up for ATV use. Trustee, Weis agreed. Discussion took place on the cost of signs and where they should go.

XIII. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts: Conversation took place on SCRMC plans of services they may provide and impact on the Village.

XIV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney: Nothing New to Report

XV. FUTURE MEETINGS:

1. August 22, 2017 *Judicial Committee Meeting @ 6:00 p.m.
2. September 13, 2017 *Regular Board Meeting @ 6:00 p.m.

XVI. ADJOURNMENT. Motion was made by Trustee, Maloney; seconded by Trustee, Widiker to adjourn the meeting at 6:49 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Reineccius

Debra Doriott-Reineccius, Clerk-Treasurer August 9, 2017

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____
Clerk-Treasurer