



VILLAGE OF WEBSTER

REGULAR MEETING BOARD MINUTES

Wednesday – July 11, 2018 @ 6:00 p.m.
7505 Main Street West, Webster, WI

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- I. **CALL TO ORDER** – Village President, Jeff Roberts called the meeting to order at 6:00 p.m.
- II. **ROLL CALL** – Village President, Jeff Roberts; Trustees: Sarah Casady; Kelsey Gustafson; Tim Maloney; Darrell Sears; Charlie Weis; and Greg Widiker. Others present: Mark Thoms and Family – Space Walk of Burnett County; Ron Peterson – Monarch Paving; Bill Summer – Webster Chamber of Commerce; Dorina Conroy – Village Resident; Webster Police Chief, Stephenie Wedin; Public Works Director, Jay Heyer; Clerk/Treasurer, Debra Doriott-Kuhnly; Becky Strabel -Inter County Leader Newspaper and Jonathon Ritchie – Burnett County Sentinel Newspaper. Absent: None.
- III. **PUBLIC NOTICE OF AGENDA, DELETIONS/CORRECTIONS** – None.
- IV. **VISITOR RECOGNITION** –Village Board President, Roberts gave the floor to Mark and Teresa Thoms from Space Walk. Mark said they also want to host an occasional party, hold a community movie night and a yearly food drive on their property but the conditional use permit states they can only set up and clean the inflatables. He heard there was a complaint about traffic; he said the only time they had a party was for their son’s birthday. Clerk/Treasurer, Kuhnly clarified it wasn’t a complaint it was a concern an adjoining neighbor made when he received the initial letter about Space Walk’s conditional use permit application. Mark does not anticipate a traffic issue. Trustee, Casady doesn’t see a problem with their request. Trustee, Widiker asked if an amendment is needed. Trustee, Maloney feels it is. Trustee, Weis suggested a timeframe of July – September and his concerns are with potential frequency and parking. He also suggested not amending the present conditional use but instead do an additional permit for purpose of parties and reapply each Spring. Trustee, Weis than proposed holding parties at the Fairgrounds. Mark agreed that this would be beneficial to them and the Village. Trustee, Maloney informed the Thoms that a seller’s permit is needed if they are selling concessions. Trustee, Maloney will schedule a Public Property meeting to discuss further. Clerk/Treasurer provided a new conditional use permit form to the Thoms.
- President, Roberts than gave the floor to Bill Summer. Bill provided an updated list of events for Gandy Dancer Days. They are still looking for folks for the Dunk Tank; President, Roberts volunteered. Most of the events will be held at the Fairgrounds with some activities Saturday on Main Street. Trustee, Gustafson asked how the Main Street Businesses felt about the move to the Fairgrounds. Bill said some happy about it and others expressed disappointed. Trustee, Maloney asked which Fairgrounds building. President, Roberts explained that the Fair Board is part of the Gandy Dancer Days committee and well aware of all the activities and building use. Trustee, Weis asked Bill to put several posters at the Fire Department to inform people that the BMX/Bike Rodeo will be at the Fairgrounds.
- V. **APPROVAL OF MINUTES:** Motion was made by Trustee, Maloney to approve the June 13, 2018 Public Hearing Meeting Minutes, seconded by Trustee, Weis. **Motion carried 6-0.** Motion was made by Trustee, Widiker to approve the June 13, 2018 Regular Board Meeting Minutes, with the amendment of Motion

carried 4-1 vs 4-0 under Finance section regarding Disallowance of Claim; seconded by Trustee, Casady.
Motion carried 6-0.

- VI. APPROVAL OF VOUCHERS & RECEIPTS: June 12, 2018 – July 9, 2018** vouchers in the amount of: **\$55,180.94** as follows:
- a. General Fund - \$36,992.33
 - b. Water Fund - \$5,653.74
 - c. Sewer Fund - \$6,332.56
 - d. Library Fund - \$6,202.31

Trustee, Maloney questioned the vouchers for Hopkins. These were for cleaning up storm damage and water/sewer hookup for Erickson's. Approval of receipts were also presented for: **June 12, 2018 – July 9, 2018** in the amount of **\$36,886.65**. Motion was made by Trustee, Sears; seconded by Trustee, Casady to approve vouchers in the amount of: **\$55,180.94** and receipts in the amount of **\$36,886.65**. **Motion carried 6-0.**

VII. COMMUNICATIONS: The Burnett County Newsletter was included in members' packet. President, Roberts spoke of the flyer Jim Tolbert asked if we wanted to insert with tax statement.

VIII. PERSONNEL – Chairman, Sarah Casady: Nothing new to report.

IX. PUBLIC UTILITY – Chairman, Darrel Sears: Motion was made by Trustee, Weis to approve two upcoming Water/Sewer Trainings for the Public Works Employees; seconded by Trustee, Widiker. **Motion carried 6-0.**

X. FINANCE – Chairman, Greg Widiker: Nothing new to report.

XI. PUBLIC PROPERTY – Chairman, Tim Maloney: Nothing new to report.

XII. STREETS – Chairman, Kelsey Gustafson: Chairman, Gustafson opened the two sealed bids received for repaving Bass Avenue. This a grant project so the Village should receive \$5,000 to \$6,000 when it is completed. Mr. Peterson, from Monarch, was in attendance. Taylor Paving bids came in at \$44,310 and Monarch was \$47,866. Trustee, Widiker asked if same specs and if prior positive experience with both companies. Gustafson stated yes. Motion was made by Trustee, Gustafson to accept Taylor Paving's bid in the amount of \$44, 310; seconded by Trustee, Maloney. **Motion carried 6-0.**

XIII. JUDICIAL – Chairman, Charlie Weis: The Police Department schedule was included in members' packets. Trustee, Widiker questioned the weekend without any police coverage. Chief, Wedin said the shifts have now been filled. Chief, Wedin than read the calls of service for the month. Trustee, Maloney asked how many of the 98 calls were issued citations. Chief, Wedin said 5.

Chairman, Weis than asked for an update on bids for the police department door bells and security cameras. Chief, Wedin said around \$100.00 a door. Weis said to get for both doors. Clerk/Treasurer asked about access for the business renters that are in the basement of the Community Center. Chief, Wedin said the front door would be unlocked.

Chief, Wedin provided a handed out of the definition and differences between a golf cart and UTV/ATV. She also provided the State Statute which says each municipality has the right to approve golf cart use. An example of the City of Prescott's Golf Cart Ordinance was also provided. Trustee, Weis suggested using City of Prescott's as a template and present the Golf Cart Ordinance at next month's meeting for approval. Discussion ensued if a driving license would be required. Decision was made to not require this but must be at least 18 years old.

Trustee, Maloney asked about the UTV/ATV route. Chief, Wedin gave an update on signage and routes. The routes will follow the same as snowmobile routes. Trustee, Maloney asked how those that are not right on the route would get access to the approved route. It was discussed that they would need to take the straightest route to approved UTV/ATV route. Chairman, Weis asked Clerk/Treasurer, Kuhnly to include the UTV/ATV map with next quarters utility bill.

Public Works Director, Heyer there are more and more portable sheds, containers, canopies, and car ports around the Village. He is getting questions if they need a building permits and consider setbacks. Chairman, Weis said he will put this item on the next Judicial Committee meeting.

- XIV. DEVELOPMENT & ANNEXATION – Village President, Jeff Roberts:** Nothing new to report.
- XV. WEBSTER RURAL FIRE ASSOCIATION MEETING UPDATE – Trustee, Tim Maloney:** Trustee, Maloney said the next meeting is Thursday, July 19th. It was reported that the 4th of July Brat and Beer sale was a huge success; with a lot of people and all had a great time. Reporter, Strabel said it was great having bleachers.
- XVI. ANNOUNCEMENTS & FUTURE MEETINGS:** Trustee, Weis said he talked to Northland Signs about replacing the Welcome to Webster signs. The Village will split the cost with the Chamber and it is predicted that the signs will last about 3 years. Weis asked Public Works Director, Heyer to get the measurements of our current signs.
- **July 19, 2018 *Webster Rural Fire Association Meeting**
 - **August 8, 2018 *Regular Board Meeting @ 6:00 p.m.**
- XVII. MOTION TO GO INTO CLOSED SESSION PER WIS. STAT. § 19.85(1) (c) –** Motion to go into closed session was made by Trustee, Casady; seconded by Member, Weis. **Motion carried 6-0.**
- XVIII. MOTION TO RECONVENE INTO OPEN SESSION PER WIS. STAT. § 19.85(2) –** Motion to reconvene into open session was made by Trustee, Casady; seconded by President, Roberts. **Motion carried 6-0.**
- XIX. ADJOURNMENT.** Motion was made by Trustee, Maloney; seconded by Trustee, Weis to adjourn the meeting at 8:00 p.m. **Motion carried 6-0.**

Respectfully submitted,

Debra Doriott-Kuhnly

Debra Doriott-Kuhnly, Clerk-Treasurer – July 11, 2018

***These minutes are subject to approval at next month's Regular Meeting.

Village President, Jeff Roberts

Trustee, Sarah Casady

Trustee, Kelsey Gustafson

Trustee, Tim Maloney

Trustee, Darrell Sears

Trustee, Charlie Weis

Trustee, Greg Widiker

Attest: _____

Clerk-Treasurer